Town of Dovre Meeting Minutes for Regular Meeting

Wednesday, December 18, 2024

The Dovre Town Board met at 5:00 on Wednesday, December 18, 2024, at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. Names of people present at the meeting are on file with the Clerk/Treasurer.

1. Chairperson Hanson called the meeting to order at 5:00 p.m.
2. Supervisors: Allen Nyhagen – present, Diane Vaughn – present, and Chairperson Mitch Hanson – present. Also, Present - Clerk/Treasurer – Louise Cody; Patrolperson – Jason Harelstad - present
3. Pledge of Allegiance
4. Motion by Supervisor Nyhagen to approve the agenda. Second by Supervisor Vaughn. Motion carried, unanimous yes vote.
5. Public Input: Robin Jones from Smart Sands emailed a map of the reclamation to the Board.
6. Building Inspector Report:

Pat Krueger 253 25 ½ St. Dwelling Footings in, foundation and underground in, framed

Michell and Blane Hyllestad 547 27 ¼ St. Dwelling Foundation in, rough ins complete

Dale Cole 583 25 ¼ St. Dwelling, Building up, underground in

1. Motion by Supervisor Nyhagen to approve minutes of the November 12th Public Budget Hearing and Meeting of Town Electors and Regular Meeting. Second by Supervisor Vaughn. Motion carried, 3-0 vote.
2. Motion by Supervisor Vaughn to accept the Financial Report. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
3. Motion by Chairperson Hanson to accept the Treasurer’s Report. Second by Supervisor Vaughn motion carried, unanimous yes vote.
4. Set Date for Next Meeting: Caucus on Tuesday, January 14th, 2025, at 5:00 with regular meeting to follow
5. Patrolperson Report: Patrolperson Harestad stated that the grader has 310 hours, rubber tractor backhoe has 76 hours, mower has 254 hours, western star has 1903 miles, and the Peterbilt has 536 miles. The bridge rail on 29th St north of Perry’s was damaged from an accident and a claim will be filed. There was another accident on 29th St from black ice. Patrolperson Harelstad ordered hidden driveway signs and stop ahead signs. He would like to put flashing lights on the curve sign on 29th St. He will cancel the laundry service on March 1st to end the contract.
6. Discussion and action on driveway permit: The Shakal driveway has been inspected.
7. Reports

a. Fire and Ambulance Report: Chetek Ambulance meeting will be at the end of the month. The New Auburn Fire Dept meeting is the second week in January.

b. Supervisor Vaughn –talked to Access about the hours that were billed and they confirmed.

Supervisor Nyhagen – stated that the planning commission has a meeting and the subdivision ordinance is near completion.

Chairperson Hanson – reported that the auditor called him with a questionnaire.

c. Clerk/Treasurer Report: Clerk/Treasurer Cody stated taxes have been finalized and tax collection will be posted on the website.

1. Old Business
	1. Discussion and possible action on Dovre Building Ordinance is tabled.
	2. Discussion and possible action on Building Inspector is tabled and the board will contact potential candidates to fill the position.
	3. Bauer Built installed the new tractor tires at a discount compared to Pomp’s approved bid.
2. New Business
	1. Chairperson Hanson contacted the purchaser of NIS and they will be transporting logs and veneer. The Board decided they need to discuss with our attorney about a operator’s agreement and road agreement. Supervisor Nyhagen would like to learn more about the DNR regulation due to the fumigation and air quality.
	2. The Board needs to read over the Manufactured Home Ordinance and it will be reviewed at the next Board meeting.
	3. At 6:12 pm Chairperson Hanson motions for the board to convene into closed session pursuant to Wisconsin Statute 19.85 (1)(c) for purposes of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Review of Clerk/Treasurer and Patrolperson

Roll call: Nyhagen - yes; Vaughn – yes; Hanson – yes; Motion carried, unanimous yes vote.

Motion by Chairperson Hanson to reconvene into open session at 6:36 pm. Second by Supervisor Vaughn. Roll call: Nyhagen - yes; Vaughn – yes; Hanson – yes; Motion carried, unanimous yes vote. Motion by Chairperson Vaughn to set Patrolperson Harelstad’s hourly wage to $29 per hour; Clerk/Treasurer Cody’s salary to $25,000 per year; and part-time patrolman to $30 per hour. Second by Supervisor Vaughn. Roll call: Nyhagen - yes; Vaughn – yes; Hanson – yes; Motion carried, unanimous yes vote.

16. Other Administrative Matters

a. Next month’s agenda items are Building Ordinance; Building Inspector; Hardwood Specialists; Manufactured Home Ordinance, Sex Offender Ordinance

b. Motion by Chairperson Vaughn to authorize the payment of bills. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.

17. Motion by Chairperson Hanson to adjourn at 6:39 pm. Second by Supervisor Vaughn. Motion carried, unanimous yes vote.