Town of Dovre Meeting Minutes for Regular Meeting

Tuesday, March 12, 2024

The Dovre Town Board met at 5:00 p.m. on Tuesday, March 12, 2024, at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. Names of people present at the meeting are on file with the Clerk/Treasurer.

1. Chairperson Hanson called the meeting to order at 5:00 p.m.
2. Supervisors: Allen Nyhagen – present, Diane Vaughn – present, and Chairperson Mitch Hanson – present. Also, Present - Clerk/Treasurer – Louise Cody; Patrolperson – Jason Harelstad
3. Pledge of Allegiance
4. Motion by Chairperson Hanson to move bids and oaths to 14a and to approve the agenda. Second by Supervisor Vaughn. Motion carried, unanimous yes vote.
5. Public Input: Tim Nelson asked what the Town of Dovre pays for New Auburn fire dues.
6. Building Inspector Report: Caleb Trowbridge 209 26 ¾ St. Addition Underground in, slab poured

Pat Krueger 253 25 ½ St. Dwelling Footings in, foundation and underground in

Bruce Mohns (Agent) 65 29th St. Addition and Remodel

Shannon Paulson 557 27 1/8 St Dwelling

Cody Hyhagen 331 29th St. Addition/remodel

1. Motion by Supervisor Vaughn to approve minutes of the February 13th Regular meeting. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
2. Motion by Supervisor Vaughn to accept the Financial Report. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
3. Motion by Supervisor Nyhagen to accept the Treasurer’s Report. Second by Supervisor Vaughn. Motion carried, unanimous yes vote.
4. Set Date for Next Meeting: Tuesday, April 9, 2024, 5:00 pm
5. Town Patrolperson Report: Patrolman Harelstad stated road bans will be coming off soon because Barron County is taking theirs off on Thursday and stated that the Peterbilt is leaking more oil.
6. Discussion and action on driveway permit: none
7. Reports
   1. Fire and Ambulance Report: nothing to report.
   2. Supervisor Vaughn – nothing to report but will attend the BOR training in March.

Supervisor Nyhagen – nothing to report.

Chairperson Hanson – talked to Tom Bischel about the fire department situation with Sampson; has been receiving calls about road bans and he plans to pull road bans on Monday.

* 1. Clerk/Treasurer Report: Clerk/Treasurer Cody has been preparing for the April election.

15 a. Motion by Supervisor Nyhagen to accept Tom Bischel’s lawn mowing bid. Second by Supervisor Vaughn. Roll call vote: Hanson – yes; Nyhagen – yes; Vaughn – yes; Motion carried, unanimous yes vote.

15 e. Motion by Supervisor Nyhagen to appoint Gary Novak to a two-year planning commission term member due to Steve Skoug declining the appointment. Second by Supervisor Vaughn. Motion carried, unanimous yes vote. Diane Vaughn, Jason Harelstad, Art Harelstad, and Al Nyhagen signed the oath of office for planning commission.

Clerk/Treasurer Cody left the meeting at approximately 5:38 pm.

15 b. Motion by Supervisor Nyhagen to accept Monarch’s bid for paving on 27 1/4 St at 5th Ave toward 5 1/2 Ave; on 5 1/2 Ave at 27 1/8 St toward 27 1/4 St; on 5 1/2 Ave at 26 1/2 St toward 27 1/8 St; on 26 1/2 St at 5 1/2 Ave toward 6-5 3/4 Ave for $76.48 per ton. Second by Supervisor Vaughn. Roll call vote: Hanson – yes; Nyhagen – yes; Vaughn – yes; Motion carried, unanimous yes vote.

Motion by Supervisor Nyhagen to accept Stout’s bid for shouldering on 27 1/4 St at 5th Ave toward 5 1/2 Ave; on 5 1/2 Ave at 27 1/8 St toward 27 1/4 St; on 5 1/2 Ave at 26 1/2 St toward 27 1/8 St; on 26 1/2 St at 5 1/2 Ave toward 6-5 3/4 Ave for $23.70 per yard. Second by Supervisor Vaughn. Roll call vote: Hanson – yes; Nyhagen – yes; Vaughn – yes; Motion carried, unanimous yes vote.

Chairman Hanson makes a motion to accept Haas’s bid for pulverizing on 29th St at 3 ½ Ave toward 5th Ave; on 29th St at 5th Ave toward 3 ½ Ave; on 29th St at 5th Ave toward 6th Ave; on 24 ¾ St at 1 ½ Ave toward 2 ¾ Ave, on 24 ¾ St at 2 ¾ Ave toward 3rd Ave; on 24 ¾ St at 3rd Ave toward CTH A or 4 ½ Ave; on 24 ¾ St at CTH A or 4½ Ave toward 3rd Ave for a total of $23,495.48. No second was made.

Pulverizing, gravel, and paving #2 bids are tabled for a special meeting.

1. Old Business

a. The board would like to have the language removed for the temporary driveway in the driveway ordinance draft.

b. The board gave Patrolman Harelstad permission to take down ATV signs.

c. Discussion and possible action on manufactured home and mobile home ordinance is tabled.

d. Discussion and possible action on Dovre Building Ordinance is tabled.

e. Discussion and possible action on Subdivision Ordinance is tabled.

f. Discussion and possible action on townhall roof repair is tabled.

g. Discussion and possible action on changing auditors is tabled.

15. New Business

c. The maximum cost for the mower tractor repair is $3400. The board approved Patrolman Harelstad to begin repairs and purchase parts.

d. Set date and time for Open Book and Board of Review is tabled.

f. Discussion and possible action on building inspector is tabled.

g. Discussion and possible action on nuisance complaint at 117 North East Street residence is tabled.

h. Shaping and cleanup of grounds west of the shop will be tabled for bids.

1. Other Administrative Matters
   1. Next month’s agenda is tabled until a special meeting.
   2. Authorize payment of bills is tabled.
2. Motion by Chairperson Hanson to adjourn at 7:07 pm. Second by Supervisor Vaughn. Motion carried, unanimous yes vote.