Town of Dovre Meeting Minutes for Regular Meeting

Tuesday, February 13, 2024

The Dovre Town Board met at 5:00 p.m. on Tuesday, February 13, 2024, at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. Names of people present at the meeting are on file with the Clerk/Treasurer.

1. Chairperson Hanson called the meeting to order at 5:04 p.m.
2. Supervisors: Allen Nyhagen – present, Diane Vaughn – present, and Chairperson Mitch Hanson – present. Also, Present - Clerk/Treasurer – Louise Cody; Patrolperson – Jason Harelstad
3. Pledge of Allegiance
4. Motion by Supervisor Nyhagen to approve the agenda. Second by Supervisor Vaughn. Motion carried, unanimous yes vote.
5. Public Input: none
6. Building Inspector Report: Caleb Trowbridge 209 26 ¾ St. Addition Underground in, slab poured

Pat Krueger 253 25 ½ St. Dwelling Footings in, foundation and underground in

Bruce Mohns (Agent) 65 29th St. Addition and Remodel

Randy Grimm 2736 6 3/16 Ave Pole Shed

1. Motion by Chairperson Hanson to approve minutes of the January 9th regular meeting and February 7th special meeting. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
2. Motion by Supervisor Vaughn to accept the Financial Report. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
3. Motion by Chairperson Hanson to accept the Treasurer’s Report. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
4. Set Date for Next Meeting: Tuesday, March 12, 2024, 5:00 pm
5. Town Patrolperson Report: Patrolman Harelstad stated that the fire inspector came. He needs an additional three road ban signs. He has been picking up trash in the ditches. He has also noticed some road breakups in areas.
6. Discussion and action on driveway permit: Steve Cole’s driveway permit was approved as presented.
7. Reports
   1. Fire and Ambulance Report: Chetek Ambulance has nothing to report. The Chetek Fire Department is considering remodeling its living quarters. New Auburn Fire had an annual banquet that Supervisor Vaughn attended.
   2. Supervisor Vaughn – will attend the BOR training in March.

Supervisor Nyhagen – nothing to report except road ban update later in agenda.

Chairperson Hanson – nothing except road ban update later in agenda

* 1. Clerk/Treasurer Report: Clerk/Treasurer Cody has completed property tax payments, WRS reconciliation, W-2s and 1099s. She will also complete pet licenses this week.

1. Old Business
   1. The board reviewed the two driveway ordinances sent by the attorney. After discussion, they agreed to a deposit of $1500 and a $25 fee for a temporary driveway. They also agreed to remove the no fee language for existing but altering driveways. Clerk/Treasurer Cody will reach out to the attorney about driveways that are not residents of Dovre but are on Dovre maintained roads.
   2. Motion by Supervisor Vaughn to approve Ordinance No. 2024 – 1; An Ordinance to Repeal and Replace Ordinance 2014-2, As Amended, For the Town Of Dovre, Barron County, Wisconsin as presented. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
   3. The board discussed the manufactured home and mobile home ordinance. They agreed that page 3, Section 5 (f)(i) should be stated as Town Chairperson or Town Patrolperson can approve.
   4. Discussion and possible action on Dovre Building Ordinance is tabled until the board reviews the attorney’s revisions from the February 7th special meeting.
   5. Discussion and possible action on Subdivision Ordinance is tabled until the board reviews the attorney’s revisions from the February 7th special meeting. Clerk/Treasurer Cody is to inform the attorney that the priority to finalize ordinances are 1) Building Ordinance 2) Manufactured Home Ordinance 3) Subdivision Ordinance
   6. The 2024 road work recommended by Patrolperson Harelstad includes: shouldering on 27 ¼ St from 5th Ave to 5 ½ Ave; 5 ½ Ave from 26 ½ St to 27 ¼ St; 26 ½ St from 6 – 5 ¾ St to 5 ½ Ave (approximately 1.5 miles)

Pulverizing and gravel on 24 ¾ St from 1 ½ Ave to 2 ¾ Ave, 2 ¾ Ave to 3rd Ave, 3rd Ave to box culvert (south end improved section) and on 24 ¾ from north end of improved section to 4 ½ Ave (approximately 2.7 miles)

Also, pulverize and gravel on 29th St from 3 ½ Ave approximately 300 ft south of bridge up to 5th Ave from 5th Ave to 5 ½ Ave then 5 ½ Ave to 6th Ave (approximately 2.1 miles)

* 1. Supervisor Nyhagen made a claim for the snow damage to the roof and the town received a check. Supervisor Nyhagen will get the bids.
  2. Clerk/Treasurer Cody has not received a response from Bauman Associates.
  3. Discussion and possible action on insurance bids is tabled.

1. New Business
   1. Motion by Supervisor Nyhagen to approve the repairs on the grader. Second by Supervisor Vaughn. Motion carried, unanimous yes vote.
   2. The mower tractor repairs are tabled until Patrolperson Harelstad gets quotes.
   3. Motion by Supervisor Vaughn to appoint Dan North as BOR alternate. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
   4. Motion by Chairperson Hanson to approve Patrolperson Harelstad to purchase shelving for the shop not to exceed $500. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
   5. After board discussion about allowing overweight vehicles to travel on road bans, Clerk/Treasurer Cody will ask the attorney about a permitting process.
   6. Motion by Supervisor Nyhagen to appoint Jason Harelstad, Diane Vaughn, and Al Nyhagen to a 3-year term on the planning commission and Steve Skoug and Art Harelstad to a two-year term. Second by Chairperson Hanson. Motion carried, unanimous yes vote.
2. Other Administrative Matters
   1. Next month’s agenda will include 14a, c, d, e, f, g; 15b, f update; building inspector, town budget amendment resolution.
   2. Motion by Chairperson Hanson approve the payment of bills. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
3. Motion by Chairperson Hanson to adjourn at 7:06 pm. Second by Supervisor Vaughn. Motion carried, unanimous yes vote.