Town of Dovre Meeting Minutes for Regular Meeting

Tuesday, November 14, 2023

The Dovre Town Board met at 5:43 p.m. on Tuesday, November 14, 2023, at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. Names of people present at the meeting are on file with the Clerk/Treasurer.

1. Chairman Hanson called the meeting to order at 5:43 p.m.
2. Supervisors: Allen Nyhagen – present, Diane Vaughn – present, and Chairman Mitch Hanson – present. Also, Present - Clerk/Treasurer – Louise Cody; Patrolperson – Jason Harelstad
3. Pledge of Allegiance
4. Motion by Supervisor Nyhagen to approve the agenda. Second by Supervisor Vaughn. Motion carried, unanimous yes vote.
5. Public Input: none
6. Building Inspector Report:

Caleb Trowbridge 209 26 ¾ St. Addition Underground in, slab poured

Pat Krueger 253 25 ½ St. Dwelling Footings in, foundation and underground in

Donald Hanson 538 Cty Rd SS Dwelling Piers are poured

Susan Duesing 2860 3 ½ Ave Shed

Bruce Mohns (Agent) 65 29th St. Addition and Remodel

Nuto Farm Supply 30th St. Shed

1. Motion by Supervisor Vaughn to approve minutes of the Oct 11th regular meeting and the October 30th Budget Workshop. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
2. Motion by Chairman Hanson to accept the Financial Report. Second by Supervisor Vaughn. Motion carried, unanimous yes vote.
3. Motion by Chairman Hanson to accept the Treasurer’s Report. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
4. Set Date for Next Meeting: Tuesday, December 12, 2023, 5:00 pm
5. Town Patrolperson Report: Patrolman Harelstad got the new truck ready, replaced the culvert on 29th St, got the engine oil barrel filled and got 2 loads of salt/sand and 1 load of salt. The grader and plow are ready when needed. He got the steel and wood separated from the old shed. He has been brushing and mowing ditches. The fuel injectors have been replaced on the backhoe and it is operating well.
6. Discussion and action on driveway permit: 2 approved, 1 pending
7. Reports
   1. Fire and Ambulance Report: Al Albrecht stated that the brush truck and engine are coming in to New Auburn in January sometime. The New Auburn fire department is offering a free meal on 12/01. Chairman Hanson stated the Chetek Ambulance will be meeting on Thursday, November 16th. The budget was approved and the subsidy will stay the same. The Chetek Fire Dept will be coming to a Dovre meeting to discuss the fire agreement.
   2. Supervisor Vaughn – met with Clerk/Treasurer Cody to go over the budget.

Supervisor Nyhagen – is going to work with Patrolman Harelstad on removing beavers. Met with MSA engineers regarding bridges and future bridge aid projects.

Chairman Hanson – contacted the county about receiving maps on road work that has been completed.

* 1. Clerk/Treasurer Report: Clerk/Treasurer Cody completed the budget, is completing tax paperwork, and working with CLA on the audit.

1. Old Business
   1. Motion by Supervisor Nyhagen to obtain legal services from Bakke Norman. Second by Supervisor Hanson. Roll call vote:

Hanson – yes; Nyhagen – yes; Vaughn – yes; Motion carried, unanimous yes vote.

* 1. Discussion and possible action on weight restriction on 29th St is tabled pending legal and engineering advice.
  2. Discussion and possible action on shouldering on 27th St is tabled pending 2024 road work decisions. The cost to repair the shoulder is approximately $5000-$6500.

1. New Business
   1. Kenneth Homme applied for the part-time plow driver and Chairman Hanson and Patrolman Harestad met with him. Clerk/Treasurer Cody will do an MVR check.
   2. Motion by Chairman Hanson to accept Scott Fladten’s bid of $7010 for the pickup truck and plow along with fees. Second by Supervisor Nyhagen. Roll call vote:

Hanson – yes; Nyhagen – yes; Vaughn – yes; Motion carried, unanimous yes vote.

* 1. Discussion and possible action on temporary driveway permit pending attorney review.
  2. No action taken on neighbor dispute on 29th St. due to it not being a township matter.
  3. Discussion and possible action on allowing ATVs on inactive sand routes is tabled pending attorney.
  4. Discussion and possible action on adopting a purchasing policy is tabled until next meeting.
  5. Discussion and possible action on 2024 road work is tabled.
  6. Motion by Supervisor Vaughn to set the 2023 levy collected in 2024 at $422,620. Second by Supervisor Nyhagen. Roll call vote:

Hanson – yes; Nyhagen – yes; Vaughn – yes; Motion carried, unanimous yes vote.

* 1. Discussion and possible action on Chetek Fire Agreement is tabled until Chetek Fire presents it to the board at a board meeting.
  2. Motion by Supervisor Vaughn to contract with Peak Excavating for the removal of the old fuel tank, concrete slab, culverts, and other materials for $500. Second by Supervisor Nyhagen. Roll call vote:

Hanson – yes; Nyhagen – yes; Vaughn – yes; Motion carried, unanimous yes vote.

* 1. Discussion and possible action on FICA Alternative Retirement Plan for part-time and board members is pending answer from ETF on eligibility.
  2. Supervisor Nyhagen requested permission from the board to get insurance quotes. The board agreed.
  3. Motion by Chairman Hanson to contract with Bitney Electric to replace 36 bulbs and one fixture in the shop for $991. Second by Supervisor Nyhagen. Roll call vote:

Hanson – yes; Nyhagen – yes; Vaughn – yes; Motion carried, unanimous yes vote.

1. Other Administrative Matters
   1. Next month’s agenda will include 14b, 15a, c, e, f, g, i, k, update on ordinances drafts, bank interest sweep, election workers, fire and ambulance reps, clerk/treasurer and patrolman reviews, election workers’ pay, sawmill agreement deposit account
   2. Motion by Supervisor Vaughn to authorize the payment of bills. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
2. Chairman Hanson motions to adjourn at 6:58 pm. Supervisor Nyhagen seconds. Motion carried, unanimous yes vote.