Town of Dovre Meeting Minutes for Regular Meeting

Tuesday, September 12, 2023

The Dovre Town Board met at 6:00 p.m. on Tuesday, September 12, 2023, at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. Names of people present at the meeting are on file with the Clerk/Treasurer.

1. Chairman Hanson called the meeting to order at 6:00 p.m.
2. Supervisors: Allen Nyhagen – present, Diane Vaughn – present, and Chairman Mitch Hanson – present. Also, Present - Clerk/Treasurer – Louise Cody; Patrolperson – Jason Harelstad
3. Pledge of Allegiance
4. Motion by Supervisor Nyhagen to approve the agenda. Second by Supervisor Vaughn. Motion carried, unanimous yes vote.
5. Public Input: Al Albrecht questioned whether church road should be swept.
6. Building Inspector Report: Caleb Trowbridge 209 26 ¾ St. Addition Underground in, slab poured

Pat Krueger 253 25 ½ St. Dwelling Footings in, foundation and underground in

Levi Morneau 2750 3 ½ Ave Manufactured Dwelling

Donald Hanson 538 Cty Rd SS Dwelling Piers are poured.

Reuben Lambrecht 216 30th St Shed

1. Motion by Supervisor Vaughn to approve minutes of the August 15th regular meeting. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
2. Motion by Supervisor Nyhagen to accept the Financial Report. Second by Supervisor Vaughn. Motion carried, unanimous yes vote.
3. Motion by Supervisor Vaughn to accept the Treasurer’s Report. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
4. Set Date for Next Meeting: Wednesday, October 11, 2023, 6:00 pm
5. Town Patrolperson Report: Patrolman Harelstad talked to Tom Bischel about mowing between the two sheds in the future. He talked to Steve Myers about helping when needed and Steve said he is available to work part-time. The fire number on 30th St is replaced. Patrolman Harelstad asked what the plan is to repair the Western Star.
6. Discussion and action on driveway permit: none
7. Reports
	1. Fire and Ambulance Report: New Auburn fire meeting is next week. Chetek Ambulance has been working on the budget and is considering a 4 % increase.
	2. Supervisor Vaughn – has been watching webinars for the Fall workshop and TRID/TRIS and scoping services.

Supervisor Nyhagen – received a call about wood being removed from the right of way but it was discovered that it wasn’t removed and just underneath brush.

Chairman Hanson – received a concern about traffic on 27th St by the sawmill.

c. Clerk/Treasurer Report: Clerk/Treasurer Cody has been trying to obtain the study completed by Fedderly on the bridge on 29th Street. She has been working on the Ordinances and has been setting up trainings.

1. Old Business
2. The hall roof repair is going to be scheduled by Chairman Hanson.
3. Motion by Supervisor Vaughn to adopt 2-2023 Election official integrity, donations, and grants ordinance as amended. Second by Supervisor Hanson. Roll call vote:

Hanson – yes; Nyhagen – yes; Vaughn – yes; Motion carried, unanimous yes vote.

1. Discussion and possible action on Building permit/subdivision ordinance is tabled and being drafted by the attorney.
2. Discussion and possible action on Manufactured homes ordinance is tabled and being drafted by the attorney.
3. The 5th Ave building permit is noncompliant and a letter will be drafted by the lawyer and sent to the landowner.
4. Discussion and possible action on Cheryl White 1st Ave subdivision/CSM is tabled.
5. Chairman Hanson talked to Fedderly about the 29th St bridge study and the results did not comply with the 100% replacement funding. Fedderly suggested completing another study in the spring to see if it complies. Clerk/treasurer Cody has been trying to get the study from Fedderly to pass on to the town’s engineer.
6. New Business
	1. Patrolman Harestad is signed up for the training.
	2. Supervisor Vaughn will send the webinar information to Clerk/Treasurer Cody to forward it to the other members to review regarding TRID/TRIS and scoping services.
	3. Motion by Supervisor Nyhagen to put down $1500 to hold a 2023 Ford F250 and to amend Resolution 2022-2 when the purchase contract is determined. Second by Supervisor Vaughn. Roll call vote:

Hanson – no; Nyhagen – yes; Vaughn – yes; Motion carried, unanimous yes vote.

* 1. Motion by Chairman Hanson to have the leak on the Western Star repaired with an aftermarket radiator at Riverstate. Second by Supervisor Nyhagen. Roll call vote:

Hanson – yes; Nyhagen – yes; Vaughn – yes; Motion carried, unanimous yes vote.

* 1. Discussion and possible action on Town of Dovre Road Construction Ordinance is tabled.
	2. Budget Workshop is scheduled for October 30th at 5:00 pm.
	3. Fall Cleanup is scheduled for October 7th, Clerk/Treasurer Cody will post notice of cleanup and that a quorum will be present. She will also supply a list of permanent records because the files in the shop will be removed and organized.
	4. Smart Sands stated that they have had trespassing on their site and would like to limit access. The board does not want to limit access to a public road.
	5. Clerk/Treasurer Cody will notice a quorum present to look at the Rios property on Saturday at 2:00
1. Other Administrative Matters
	1. 14c,d,e,f; 15a,b,e,i
	2. Motion by Supervisor Hanson to authorize the payment of bills. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
2. Chairman Hanson motions to adjourn at 7:52 pm. Supervisor Nyhagen seconds. Motion carried, unanimous yes vote.