# TOWN OF DOVRE

# EMERGENCY OPERATIONS PLAN

July - 2022

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## EMERGENCY TELEPHONE LISTINGS

**Phone**

Barron County Sheriff’s Department 715-537-3106 (911)

Chetek Fire Department (911)

New Auburn Fire Department (911)

Mayo Clinic Northland – Chetek 715-537-3186 (911)

Lakeview Medical Center 715-234-1515

Barron or Lakeview Ambulance (911)

Chetek Ambulance 715-924-4211 (911)

Dean Trowbridge, Chair, Town of Dovre 715-764-2062

Taylor Whitman, Road Patrol 715-864-5962 (C) 715-237-2008 (O)

Wisconsin Emergency Management Duty Officer 800-943-0003

Municipal Office of Emergency Management 715-237-2170

Barron County Emergency Management 715-537-6595

Mike Judy, Emergency Services Director 715-296-1820

Xcel Energy 800-895-1999

Barron Electric Cooperative 715-537-3171

Citizens Connected 715-237-2605

Mosaic Telecom 715-458-5400

CenturyLink Telephone Company 800-824-2877

Wisconsin Gas Company 800-261-5325

American Red Cross Chippewa Valley Chapter 715-234-4888

Barron County Site Office (Rice Lake)

Barron County Health & Human Services 715-537-5691

County Medical Examiners Officer (Coroner) (911)

Wisconsin DNR (Cumberland Office) 715-822-3590

800-228-1368

Animal Control Officer – Barron County

Sheriff’s Department 715-537-5184

## EMERGENCY OPERATIONS CENTER

**ALERTING LIST**

1. Town Emergency Management Director/Coordinator – **Dean Trowbridge**

Cell Telephone: \_\_\_715-764-2062\_\_ **Town Chairman**

Office Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Telephone: **715-237-2425**

Email: **townofdovre1@gmail.com**

1. Town Supervisor # 1 **Cody Nyhagen**

Cell Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Telephone: **612-296-9727**

Email: **townofdovre2@gmail.com**

1. Town Supervisor # 2 **Dan North**

Cell Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Telephone: **715-237-2993**

Email: **townofdovre3@gmail.com**

1. Town Supervisor # 3 **Jim Plummer**

Cell Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Telephone **715-237-2472**

Email**:** [**townofdovre5@gmail.com**](mailto:townofdovre5@gmail.com)

1. Town Supervisor # 4 **Mitch Hanson**

Cell Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Telephone  **715-658-1185**

Email: **townofdovre4@gmail.com**

1. Road Patrolman – **Taylor Whitman**

Cell Telephone: **715-864-5962**

Office Telephone: **715-237-2008 (shop**)

Email: **townofdovre6@gmail.com**

1. Town Clerk/Treasurer **Louise Cody**

Cell Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office Telephone: **715-237-2530**

Home Telephone: **715-933-2331**

Email**:** [**dovrebarronco@citizens-tel.net**](mailto:dovrebarronco@citizens-tel.net)

**LEGAL BASIS**

The Legal Basis for the development of this plan is stated in the following documents:

**PUBLIC LAW 103-337**

**WISCONSIN STATUTES**

* 1. **CALL TO ACTIVE SERVICE**
  2. LAW ENFORCEMENT AND POLICE POWER

59.03(1) ADMINISTRATIVE HOME RULE

59.04 CONSTRUCTION OF POWERS

59.17 COUNTY EXECUTIVE

(2) DUTIES AND POWER

59.18 COUNTY ADMINISTRATOR (2) DUTIES AND POWERS

62.09(7)(b) OFFICERS: POWERS AND DUTIES

* 1. GENERAL POWERS OF COUNTY BOARD

59.54(8) LOCAL EMERGENCY PLANNING COMMITTEES

59.52(29) PUBLIC WORK, HOW DONE; PUBLIC EMERGENCIES

59.03(2) CONSOLIDATION OF MUNICIPAL SERVICES, HOME RULE,

METROPOLITAN DISTRICT

* 1. PEACE MAINTENANCE
  2. POWERS OF VILLAGE BOARD

323.12 POWERS AND DUTIES OF THE GOVERNOR

323.14 POWERS AND DUTIES OF LOCAL GOVERNMENT

323.15 POWERS AND DUTIES OF HEADS OF EMERGENCY

MANAGEMENT

* 1. EMERGENCY REPAIRS OF COUNTY TRUNK HIGHWAYS

213.095 POLICE POWER OF FIRE CHIEF; RESCUE SQUADS

895.483 (2) CIVIL LIABILITY EXEMPTION; COUNTY EMERGENCY

RESPONSE TEAM

COUNTY ORDINANCES

MUTUAL AID AGREEMENTS

ACRONYMS

CP COMMAND POST

DNR DEPARTMENT OF NATURAL RESOURCES

DEM DIVISION OF EMERGENCY MANAGEMENT

EMS EMERGENCY MEDICAL SERVICES

EOC EMERGENCY OPERATIONS CENTER

EOP EMERGENCY OPERATIONS PLAN

ICS INCIDENT COMMAND SYSTEM

NIMS NATIONAL INCIDENT MANAGEMENT SYSTEM

PIO PUBLIC INFORMATION OFFICER

UDSR UNIFORM DISASTER SITUATION REPORT

TOWN EMERGENCY OPERATIONS PLAN

1. PURPOSE:

This Town Plan has been developed to provide procedures for the Town of Dovre to respond to various types of emergencies or disasters that affect the community. It provides a link to procedures that will be used by county government since the Town of Dovre is part of the county emergency management program. This Town Plan is to be used in conjunction with the Barron County Emergency Operations Plan (EOP). The Town Plan will be maintained in accordance with current standards of the Barron County EOP and in accordance with the local/town government. Review of the Town Plan shall be accomplished concurrently with the county plan.

1. SITUATION AND ASSUMPTIONS:

Several types of hazards pose a threat to the lives, property or environment in the Town of Dovre. These hazards are outlined in Barron County Hazard Analysis. A copy of this is located in the County Emergency Management Office, 1420 State Highway 25 North, Barron, Wisconsin.

1. CONCEPT OF OPERATIONS:

Town of Dovre officials have primary responsibility for disasters that take place in the Town. They will activate the appropriate municipal agencies to deal with the disaster. The Town Chair or the municipal emergency coordinator is responsible for coordinating the response of municipal agencies and coordinating the response with the county officials if county assistance is necessary.

Actions that the Town and county should consider if this Town Plan is activated.

1. Town of Dovre officials and municipal agencies assess the nature and scope of the emergency or disaster.
2. If the situation can be handled locally, do so using the procedures in this plan, as appropriate.
3. The Emergency Management Coordinator (Town Chair) coordinates all emergency response actions.
4. If and when all Town resources are depleted, the Town Chair/Officials declare a local state of emergency and notify the County Emergency Management Director of this action.
5. Forward the local state of emergency declaration to the County Emergency Management Office.
6. The Town Chair/Emergency Management Coordinator activates the Municipal EOC. This facility is located at 304 25 ½ Street, Chetek.
7. Municipal emergency response officials/agencies respond according to the checklists outlined in the Attachments A-K.
8. The County Emergency Management Coordinator directs departments/agencies to respond to the situation.
9. The Town Chair/Officials issue directives as to travel restrictions on local roads and recommends protective actions if necessary.
10. The County Emergency Management Coordinator notifies the public of the situation and appropriate actions to take.
11. The Town Chair shall keep county officials informed of the situation and actions taken.
12. If Town resources become exhausted or if special resources are required, request county assistance through the County Emergency Management Office.

4. If assistance is requested, the County Emergency Management Office shall assess the situation and make recommendations.

1. The county shall do the following (to the extent appropriate):
2. Activate the County EOC.
3. Implement the County EOP.
4. Respond with county resources as requested.
5. Activate mutual aid agreements.
6. Coordinate county resources with Town resources.
7. Notify Wisconsin Division of Emergency Management (DEM) Regional Director.
8. Forward Uniform Damage Situation Report (UDSR) Form.
9. Assist Town with prioritizing and allocating resources.
10. If Town and county resources are exhausted, the County Emergency Management Director may request state assistance through the State DEM.

7. If state assistance is requested, the DEM Administrator in conjunction with the

Regional Director, County Emergency Management Director, and Town

Emergency Management Coordinator assess the disaster or emergency situation

and recommend that personnel, services and equipment be made available for

response, mitigation or recovery.

8. After completing the assessment, the DEM Regional Director immediately

notifies the State DEM Administrator.

9. The State Administrator of Emergency Management notifies the Governor and

makes recommendations.

10. If state assistance is granted, procedures will be followed as stated in the

Wisconsin EOP and the County EOP.

1. ORGANIZATION:

See the Emergency Operations Center Alerting List (Page 2)

E. RESPONSIBILITIES AND TASKS:

See Attachments A-K for emergency responsibilities of key officials in your jurisdiction.

1. RESOURCE MANAGEMENT:

Additional support from Barron County Departments may include:

Mutual Aid Reciprocal Agreements:

Fire Protection – All Barron County fire departments have a mutual aid agreement with all other fire departments in Barron County.

Emergency response coordinated with the Barron County Sheriff’s Department.

Support from State and Federal Agencies:

Information and assistance in securing state or federal support may be obtained by contacting the County Emergency Management Director. Requests for National Guard assistance should be channeled through the County Emergency Management Director to the DEM Regional Director to the DEM Administrator.

1. PLAN DEVELOPMENT AND MAINTENANCE

The Town of Dovre EOP Development Team is composed of representatives from the Town Board. The Board is responsible for developing and maintaining this plan.

The Team meets on an as needed basis or as determined by the Town Chair. The Team reviews incidents, changes, and new information and makes revisions in this plan.

This Team also conducts after-action reviews of all exercises and major incidents.

ATTACHMENT A

TOWN CHAIR/OFFICIAL

KEY ACTION CHECKLIST

The Town Chair/Official is responsible for the overall management of the Town of Dovre. The following tasks represent a checklist of actions that should be considered in an emergency or disaster situation.

TOWN CHAIR/OFFICIAL SHOULD:

1. Ensure that the Town Chairman/Emergency Management Coordinator or designated person has activated/is activating the Emergency Operations Center (EOC).
2. Report to the EOC/CP.
3. Ensure that the Town Emergency Management Coordinator or designated person provide an initial damage assessment and casualty report.
4. Ensure that the Town Emergency Management Coordinator and Town of Dovre officials brief the EOC staff as to the status of the disaster.
5. Be ready to issue a declaration of emergency.
6. In consultation with the County Emergency Management Director, determine whether or not county, state or federal assistance should be requested. (town and county resources must be fully committed before state or federal assistance will be available. If assistance is requested, specify the type and amount of assistance needed.)

ATTACHMENT B

TOWN EMERGENCY MANAGEMENT COORDINATOR

KEY ACTION CHECKLIST

The Town Emergency Management Coordinator coordinates all components of the emergency management program in the Town of Dovre. This includes hazard analysis, preparedness, mitigation, response, and recovery activities for all natural and technological disaster/emergencies. The following tasks represent a checklist of actions this department should consider.

TOWN EMERGENCY MANAGEMENT COORDINATOR SHOULD:

1. Report to the Town EOC or CP.
2. Ensure that Town of Dovre officials and County Emergency Management Director have been notified, key facilities warned, sirens activated, etc.
3. Activate the Town EOC (see EOC Alerting List – Page 2). Make sure that it is fully operational and that EOC staff have reported/are reporting to it.
4. Obtain initial Uniform Disaster Situation Report (UDSR) and other relevant information. Relay this information to the Town Chair/Official and to the County Emergency Management Director.
5. Conduct regular briefings of the EOC staff as to the status of the situation.
6. Evaluate available resources, including personnel, by checking with EOC Staff. If deficiencies exist, take action to obtain the needed resources.
7. Ensure that all department/agency heads have begun to keep separate and accurate records of disaster-related expenditures.

ATTACHMENT C

TOWN CLERK/TREASURER

KEY ACTION CHECKLIST

The Town Clerk/Treasurer is responsible for their assigned activities in the Town of Dovre. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

TOWN CLERK/TREASURER SHOULD:

1. Report to the Town EOC or CP.
2. Maintain records indicating Town expenses incurred due to the disaster.
3. Assist in the damage assessment process by:

* Provide information regarding the dollar value of property

damaged as a result of the disaster

* Provide information (name, telephone number, etc.) regarding

the owners of property which has been damaged/destroyed as

a result of the disaster.

ATTACHMENT D

WARNING/COMMUNICATIONS

KEY ACTION CHECKLIST

The Warning and Communications function is responsible for warning and communications in the Town of Dovre. The following tasks represent a checklist of actions this function should consider in an emergency or disaster situation.

The Barron County Sheriff’s Department located at 1420 State Highway 25 North, Barron, Wisconsin, is responsible for warning and communications activities in the Town of Dovre.

The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Warn the following:
2. Town Chair/Official
3. County Emergency Management Director
4. Special Facilities (nursing homes, schools, hospitals, etc.)
5. Ensure all agencies represented in the Town EOC have communications both to their staff at their department offices and their staff at the incident site. This equipment may consist of phone, cell phone, and/or two-way radio with the Barron County Highway Department.

3. Activate public warning system. This may consist of telephone or door-to-door

contact.

1. Establish communications with the County EOC if activated or the County

Emergency Management Office.

5. Establish communications with Command Post if established.

ATTACHMENT E

LAW ENFORCEMENT

KEY ACTION CHECKLIST

The Barron County Sheriff’s Department is responsible for law enforcement activities in the Town of Dovre. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Ensure that all Sheriff Department staff have been notified and that they report as situation directs.

2. Direct the designated law enforcement representative to contact the Town EOC/CP for current information.

1. Secure the affected area and perform traffic and crowd control.
2. Participate in warning the public as situation warrants.
3. Determine scope of incident as to immediate casualties/destruction and whether the

incident has the potential to expand and escalate.

6. Direct officer(s) to close off the damage site area and to stop all in-bound traffic. An emergency pass system may be needed.

7. Report above information to appropriate law enforcement agencies.

8. Establish a staging area in the Town; designate a CP; and establish initial command until relieved.

1. If appropriate and if available, dispatch a communications vehicle to the scene of the disaster.

Other responsibilities may include:

Enforce curfew restrictions in the affected area.

Coordinate the removal of vehicles blocking evacuation or other response vehicles.

Assist the medical examiner with mortuary services.

If the County EOC is activated, establish and maintain contact with the contact person representing law enforcement.

Try to anticipate your department’s needs for manpower and equipment 24 hours in advance. If additional assistance is needed, utilize mutual aid agreements with other police departments and/or state police.

ATTACHMENT F

HUMAN SERVICES

KEY ACTION CHECKLIST

The Barron County Department of Social Services will serve as the Human Services Coordinator in Barron County and is responsible for human services activities in the Town of Dovre. This person will keep the County Human Services Officer informed of all human services activities performed, underway, or planned within the Town. The following tasks represent a checklist of actions this person must consider in an emergency or disaster situation.

1. Coordinate activities of municipal agencies/departments that provide human services type services. (Identified in County Resource Manual).
2. Report to the Emergency Operations Center if open or CP.
3. Coordinate with Red Cross in opening and managing shelters.
4. Ensure canteen is set up to feed emergency workers in the Town
5. Work with Red Cross/Salvation Army in providing food and clothing to disaster victims. Provide emergency assistance to persons with special needs.
6. Provide necessary outreach services to citizens affected by emergency or disaster.
7. Distribute emergency literature to disaster victims giving instructions and assistance pertaining to their immediate needs.
8. Provide psychological counseling and crisis intervention to disaster victims.
9. If County EOC is activated, establish and maintain contact with the person representing Human Services. If the County EOC is not activated, establish and maintain contact with the County Human Services Officer directly at the County Department of Social Services.

ATTACHMENT G

PUBLIC WORKS

KEY ACTION CHECKLIST

The Lead Patrol is responsible for public works activities in the Town of Dovre. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Ensure that all department personnel have been alerted and that they report as the situation directs.
2. Report to the Town Shop, EOC or Command Post as directed.
3. Review the disaster situation with field personnel and report situation to the Town Emergency Management Coordinator.
4. Maintain transportation routes.
5. If necessary, coordinate flood fighting activities, including sandbagging, emergency diking, and pumping operations.
6. Coordinate with Law Enforcement travel restrictions/road closures within the Town.
7. Assist with traffic control and access to the affected area (if requested).
8. Assist with search and rescue activities as may be requested.
9. Assist private utilities with the shutdown of gas and electric services (if requested).
10. As necessary, establish a staging area for public works.
11. Report public facility damage information to the Damage Assessment Team within the first 24 hours of incident.
12. If the County EOC is activated, establish and maintain contact with the County Highway Commissioner.

ATTACHMENT H

PUBLIC HEALTH SERVICES/EMERGENCY MEDICAL SERVICES

KEY ACTION CHECKLIST

The Director of Public Health will serve as the Public Health and Emergency Medical Services Liaison in Barron County and is responsible for public health and emergency medical service activities in the Town of Dovre. He/she will coordinate health services activities with the Barron County Emergency Medical Services Officer. The following tasks represent a checklist of actions this person should consider in an emergency or disaster situation.

1. Assist in evacuating group homes, nursing homes, hospitals, and other medical facilities as needed.
2. Coordinate emergency medical care to victims (hospitals and ambulances).
3. Assure that public health needs of disaster victims are met.
4. Assume primary operational control for health-related emergencies such as pollution, contamination, diseases and epidemics.
5. Establish a triage area for victims if one hasn’t already been established.
6. Assist in coordinating medical transportation for victims.
7. Establish a staging area in the Town if needed.

ATTACHMENT I

PUBLIC INFORMATION

KEY ACTION CHECKLIST

The Town Chair is responsible for public information activities in the Town of Dovre. The following tasks represent a checklist of actions this department/agency should consider in an emergency or disaster situation.

1. The Town Public Information Officer (PIO) will function as the sole point of contact for the news media and public officials. As the situation changes, the PIO may change also.
2. Maintain liaison with the EOC and CP in order to stay abreast of situation.
3. Establish news media briefing room and brief the media at periodic intervals.
4. If the situation escalates and the County EOC is activated, coordinate with the County PIO to prepare news releases.
5. Conduct press tours of disaster areas within the Town as the situation stabilizes.
6. Assist the county in establishing a Joint Public Information Center.
7. Assist the county with establishing a Rumor Control Center.
8. Issue protective action recommendations or public service advisories as directed by the chief elected official.

ATTACHMENT J

FIRE SERVICES

KEY ACTION CHECKLIST

The Chetek Fire Department and New Auburn Fire Department are responsible for fire services activities in the Town of Dovre. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Establish and/or respond to designated staging area, CP or Town EOC as directed by on-scene personnel.
2. Assist Law Enforcement in warning the affected population.
3. Rescue injured/trapped persons.
4. Protect critical facilities and resources as capable.
5. Designate a person to record the arrival and deployment of emergency personnel and equipment.
6. Assist Law Enforcement with evacuation, if needed.
7. Assist the municipal public works department and utilities with shutting down gas and electric services, if necessary.

Other responsibilities may include:

Assist with traffic control.

Assist with debris clearance.

If the County EOC is activated, establish and maintain contact with the person representing fire services.

If the Barron County Level B Response Team is needed, request their assistance through the Sheriff’s Department.

If the Regional Hazardous Materials Team is needed for a Level A response, obtain assistance through the DEM Duty Officer.

If additional assistance is necessary, utilize mutual aid agreements and/or contracts with other fire departments.

ATTACHMENT K

DAMAGE ASSESSMENT

KEY ACTION CHECKLIST

The Town Board is responsible for damage assessment activities in the Town of Dovre. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Report to the Town EOC or Command Post
2. Record initial information from first responders such as law enforcement, public works or fire services.
3. Activate the Damage Assessment Team, which consists of the Town Board and Patrol.
4. Within first 2-3 hours: Complete preliminary UDSR:
5. Number of fatalities.
6. Number of critical/minor injuries.
7. Number of home/businesses damaged/destroyed.
8. Number of power/telephone lines, poles damages.
9. Number of public facilities such as highways, roads, bridges, etc. damaged.
10. Number of people who are homeless or in shelters.
11. Within 8 hours:
12. Recount items 1-6 above.
13. Complete another UDSR, estimating public and private damage.
14. Video tape and/or take photos of major damage.
15. Within 24 hours:
16. Update items a and b above.
17. Complete updated UDSR.

4. Provide damage assessment information to the appropriate Town of Dovre officials and County Emergency Management Director to assist in the preparation of the UDSR.

5. If the situation warrants, prepare a local state of emergency declaration and forward to the County Emergency Management Director.

6. Plot damage assessment information on status boards in the Town EOC and locate damaged sites on a map.

7. Record all expenditures for Town personnel, equipment, supplies, services, etc., and track resources being used.

8. Prepare reports for the Town Public Information Officer.

ATTACHMENT L

# DISASTER DECLARATION

WHEREAS, a disaster, namely \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has struck the Town of Dovre: and

WHEREAS, because of such emergency conditions, the Town Board is unable to meet with promptness; and

WHEREAS, the disaster has caused the Town of Dovre to expand or commit all of its available resources; and

WHEREAS, the Town of Dovre is asking for county assistance and requests the county to advise the State of Wisconsin of our emergency conditions:

NOW THEREFORE, pursuant to State Statute 323 as Chief Elected Official of the Town of Dovre in testimony whereof I have hereunto set my hand and have caused the great seal of the Town of Dovre to be affixed.

Done at the Town Hall this \_\_\_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_.

NOW THEREFORE, pursuant to State Statute 323, as Chairman of the Town of Dovre, do hereby concur that a state of emergency exist in the Town of Dovre.

In testimony whereof I have hereunto set my hand. Done at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

this \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman, Town of Dovre

ATTACHMENT M

EVACUATION DECLARATION

WHEREAS, a disaster proclamation has been issued; and

WHEREAS, the disaster resulted in a state of emergency existing in our community; and

WHEREAS, it is reasonable to believe that a threat to the lives and health of our citizens exists;

NOW THEREFORE, I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ do hereby proclaim that the area bordered by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on the north, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on the south, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on the east, and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on the west be immediately evacuated.

This proclamation in effect until further notice.

In testimony whereof I have hereunto set my hand.

Done at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman, Town of Dovre

ATTACHMENT N **SPECIAL FACILITIES IN OR NEAR TOWN OF DOVRE**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FACILITY & ADDRESS** | **# PEOPLE** | **CONTACT** | **TITLE** | **WORK** | **HOME** | **CELL** |
| **CHETEK:** |  |  |  |  |  |  |
| ***Schools*** |  |  |  |  |  |  |
| Chetek-Weyerhaeuser Senior High 1001 Knapp Street | **400** | Mark Johnson Larry Zeman | Superintendent Principal | 924-2226x2007 715-924-3137 | --------------- | 906-364-4335 |
| Chetek-Weyerhaeuser Middle School  1001 Knapp Street | **275** | Mark Johnson Larry Zeman | Superintendent Principal | 924-2226x2007 715-924-3136 | --------------- | 906-364-4335 --------------- |
| Roselawn Elementary School 1201 6th Street | **467** | Mark Johnson Cecilia Marc | Superintendent Principal | 924-2226x2007 715-924-2244 | --------------- | 906-364-4335 --------------- |
| ***NEW AUBURN - SCHOOL***  School District of New Auburn  704 N. East St – PO Box 110  New Auburn, WI 54757\_\_\_\_\_\_\_\_\_\_  ***Hospitals/Clinics*** | **309**  **\_\_\_\_\_\_\_\_\_\_** | Lee Bush  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Administrator  \_\_\_\_\_\_\_\_\_\_\_\_\_ | 715-237-2202  \_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Marshfield Clinic - Lake Country 806 2nd Street  Chetek, WI 54728 | **15** | Lori Moe | Registered Nurse | 715-924-2000 | 715-237-2424 | 715-642-0451 |
| Mayo Clinic Northland - Chetek 220 Douglas Street | **20** | Karolyn Bartlett | Asst Administrator Luther Midelfort Northland | 715-537-3166 Ext 71601 | 715-837-1039 | 715-458-9006 715-579-5573 |
| ***Nursing Homes/Elderly/Disabled*** |  |  |  |  |  |  |
| Chetek River's Edge 251 Woodard Street | **8 elderly** | Sue Huset | Manager | 715-924-2964 | 715-790-4727 | 715-790-4727\* Call first |
| Atrium Health 725 Knapp Street - Chetek | **97 beds** | Dave west | Administrator | 715-924-4891 |  | 715-205-1007 |
| Pelican Place 708 Tainter Street - Chetek | **14 residents** | Dave west | Administrator | 715-924-4891 or 715-924-4357 |  | 715-205-1007 |
| Evergreen Apartments 707 Tainter Street - Chetek | **20 units elderly** | Diane Weiss | Manager | 715-925-2015 866-405-3056 |  | 715-828-5765 |
| Lone Oak Manor Apartments 801 West Stout Street - Chetek | **30 Apts/ 32 residents** | Linda LaMere William Waite | Executive Director Board Chair | 715-924-3300 N/A | 715-924-3300 -------- | ---------- 715-764-2884 |
| Just Like Home 1117 West Stout Street - Chetek | **4 elderly** | Ted & Sonia Kotz | Owners | 715-924-3632 | 715-924-3632 | 715-642-1850 |
| BARC Lane Apartments (Barron Area Retarded Citizens) 651 9th St. - Chetek | **6 units** | Kerry Rieper | Caretaker | 715-357-3334 800-685-9353 | 715-537-5054 |  |
| ***Day Care Centers*** |  |  |  |  |  |  |
| Little Creations Child Care 727 Morrison Street - Chetek | **9 or more children** | Carrie Johnson |  | 715-924-3239 |  |  |
| Little Steps Day Care 998 23-3/4 Street - Chetek | **8** | Josephine Zeman |  | 715-859-6654 |  |  |
| Chetek Kids Club; Chetek-Weyerhaeuser School District;  1001 Knapp St - Chetek | **Approx 30** | Al Brown | Superintendent | 924-2226x2007 924-2244x2132 | 715-859-2898 | 715-577-0913 |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  ***Off-Site Facilities/Miscellaneous*** |  |  |  |  |  |  |
| Parker Hannifin Corporation 1715 Parker Drive  Chetek, WI 54728 | **85 shift 1 - 65 shift 2-50 shift 3** | Mary Albrecht | Facility Coordinator | 715-924-9402 (24 hr) | 715-924-2880 | 715-642-0007 |
| Piranha  331 27th Street  New Auburn, WI 54757 |  | Jason Hanson  Tom Olson | Plant Manager  District Manager | 715-642-4188  608-864-0646 |  |  |
| B and L Transload and Warehousing  140 West Pine St  New Auburn, WI 54757 |  | Scott Beers |  | 715-336-1213 |  |  |
| Smart Sands  276 County Highway SS New Auburn, WI 54757 |  | Robin Jones | Local Representative | 715-954-4776 |  |  |

ATTACHMENT O

OFF-SITE PLANNING FACILITIES IN OR NEAR THE TOWN OF DOVRE

NOTE: Complete off-site facility plans are located at the Chetek Fire Department and the Barron County Emergency Management Office.

|  |  |  |  |
| --- | --- | --- | --- |
| **FACILITY/Maximum**  **Vulnerability Zone** | **EHS** | **NON-EHS** | **QTY** |
| **Parker Hannifin Corporation** | **Anhydrous Ammonia** |  | **5,000 lbs.** |
| **Chetek – > 10 miles** | **Sulfuric Acid** |  | **1,500 lbs.** |
|  |  | Mineral Oil | 50,000 lbs. |
|  |  | Oxygen | 14,000 lbs. |

**THE UNDERSIGNED HAVE REVEIWED AND HEREBY APPROVE THIS EMERGENCY OPERATIONS PLAN FOR THE TOWN OF DOVRE.**

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**Town Chairman - Dean Trowbridge Date**

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**Town Supervisor #2 - Dan North Date**

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**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Louise Cody – Clerk/Treasurer**