

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Wednesday May 13, 2020 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. Seven (7) Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Cody Nyhagen – Dan North – James Plummer – Mitch Hanson and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolperson Taylor Whitman.

Pledge of Allegiance

1. Approval of Agenda: Motion by North second by Hanson to approve the agenda as presented. Motion carried, unanimous yes vote.
2. Public Input
 - a. none
3. Building Inspector Report
 - a. The board had asked Building Inspector Dostal to be here but asked if he could be excused due to COVID
 - b. Joe Linn – 262 5 7/8 Ave; addition - footings foundation in, framing completed, all rough ins and insulation complete
 - c. Josh Christianson – 2581 6-5 7/8 Ave; dwelling - underground plumbing and slab poured, framed, all rough ins complete insulated
 - d. Harvey Bornreger – 2637 1st Ave; lean to
 - e. Jacob Agler – 465 25-25 ½ Street; bedroom addition - footings and foundation in
4. Approve Minutes of April 14, 2020 Regular Meeting: Motion by North second by Plummer to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Financial Report: Motion by North second by Nyhagen to accept the financial report as presented. Motion carried, unanimous yes vote.
6. Treasurer's Report: Motion by North second by Trowbridge to accept the treasurer's report as presented. Motion carried, unanimous yes vote.
7. Set Date for Next Meeting: Regular meeting Tuesday June 9, 2020 at 6:00 p.m. with road inspections at 5:00 p.m.
8. Town Patrolperson Report
 - a. Patrolperson Whitman ordered all missing road signs and contacted 2 companies for roll offs to compare pricing. She also got new tires for the trailer and is working on side boards. She has also been sending out bid packets for this year's road projects and reports the town has sold 2 mailbox swingers.
9. Discussion and possible action on driveway permits: none
10. Reports
 - a. Fire and Ambulance Report
 - i. New Auburn Fire – Al Albrecht reports the meeting is in July

- ii. Chetek Fire & Ambulance – Supervisor Hanson reports they are meeting May 26th
- b. Board member reports
 - i. Supervisor Nyhagen – 2 ½ Avenue will have another permanent resident as someone with property is moving here
 - ii. Supervisor North – during the road inspections the board looked at culverts and will bid out crack fill for haul route. For clean-up days, Supervisor North has been working on signs to post for the types of refuse so it's less confusing
 - iii. Supervisor Plummer - nothing
 - iv. Supervisor Hanson - nothing
 - v. Chairman Trowbridge - nothing

11. Old Business

- a. Update, discussion and possible action on haul route repairs:
 - i. Chairman Trowbridge reports that during the road discussions prior to the meeting the board looked at the haul routes and are proceeding with crack fill and some gravel/shouldering (on our own) for NIS and crack fill and some gravel/shouldering (on our own) for NWS.

12. New Business

- a. Open 2020 Road Project Bids
 - i. Crack Filling
 - 1. Fahrner total \$10,867.00
 - 2. Sealtech Inc total \$20,250.00
 - 3. Barron County total \$6,500.00
 - 4. Barron County is out, they provided a quotation not a bid as requested. All bids have sent complete packets. The board accepts the bid from Fahrner in the amount of \$10,867.00
 - ii. Chipseal
 - 1. Fahrner total \$16,152.00
 - 2. Scott Construction total \$19,597.00
 - 3. Barron County total \$17,836.00
 - 4. Barron County is out, they provided a quotation not a bid as requested. The board accepts the bid from Fahrner in the amount of \$16,152.00
 - iii. 30th Avenue Gravel
 - 1. A-1 Excavating total \$15,744.00
 - 2. Dave Michels total \$11,591.36
 - 3. Olynick total \$8,774.92
 - 4. Antzcak total \$8,587.70
 - 5. Stout total \$9,768.00
 - 6. Barron County total \$7,326.00
 - 7. Barron County is out, they provided a quotation not a bid as requested. Supervisor Hanson says we have had good luck with Olynick and would prefer to use their gravel. The board accepts the bid from Olynick for \$8,774.92.

- iv. Milling (Pulverizing)
 - 1. A-1 Excavating total \$10,410.66
 - 2. Barron County total \$10,002.20
 - 3. Barron County is out, they provided a quotation not a bid as requested.
The board accepts the bid from A-1 Excavating for \$10,410.66
- v. Paving
 - 1. Monarch total \$195,233.75
 - 2. Senn total \$220,222.18
 - 3. Barron County total \$213,606.42
 - 4. Barron County is out, they provided a quotation not a bid as requested.
The board accepts the bid from Monarch for \$195,233.75 based on quantity price per ton.
- vi. Shouldering
 - 1. A-1 Excavating total \$14,800.00
 - 2. Dave Michels total \$11,110.40
 - 3. Barron County total \$8,834.28
 - 4. Barron County is out, they provided a quotation not a bid as requested.
The board accepts the bid from Dave Michels for \$11,110.40.
- b. Open 2020 Lawn Service Bids
 - i. Payton Trowbridge \$100.00 per occurrence
 - ii. Taylor Whitman \$95.00 per occurrence
 - iii. The board accepts the bid from Taylor Whitman \$95.00 per occurrence
- c. Discussion and possible action on adopting a town resolution regarding Act 185
 - i. Supervisor North reports that Act 185 authorizes counties to forgive penalties and interest on current property taxes through October 1 of 2020. Barron County passed the resolution authorizing municipalities to adopt this as well and the town's association suggested adopting a blanket resolution. The clerk/treasurer presented a resolution modeled after the City of Rice Lake and approved by the Barron County Treasurer. Motion by North second by Trowbridge to pass resolution 20-03. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried.
- d. Discussion and possible action on appointment of town representatives to the New Auburn Fire Board
 - i. Motion by Plummer second by North to appoint Al Albrecht and Jim Plummer to continue as the town representatives to the New Auburn Fire Department. Motion carried, unanimous yes vote.
- e. Discussion and possible action on staffing Clean-Up Days
 - i. The clerk reports the Cub Scouts cannot help out this time due to COVID. Supervisor Nyhagen will check with a couple of people and coordinate with Patrolperson Whitman.
- f. Discussion and possible action on purchasing an Insight machine for elections
 - i. The clerk was informed from the county they may have an insight machine for purchase. The election inspectors and chief are on board with using it to

tabulate paper ballots and have used it in the past. The board directs the clerk to contact the county to let them know of the board's interest in the insight machine

- g. Convene into closed session: Motion by North second by Nyhagen to convene into closed session and invite Clerk/Treasurer Kelly Phillips. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried.
 - i. The board will consider convening into closed session pursuant to Wisconsin Statute 19.85 (1)(c) for purposes of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
Clerk/Treasurer discussion
 - h. Reconvene into open session: Motion by Trowbridge second by Plummer to reconvene into open session. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried. Motion by North second by Nyhagen to instruct the clerk to place ads in the local papers and an online job board and present a narrow list of applicants for the town clerk/treasurer to the board no later than May 30th. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried.
13. Other Administrative Matters
- a. Next Meeting Agenda Items
 - i. Open bids for haul routes
 - ii. Open bids for shed
 - b. Authorize Payment of Bills: Motion by Trowbridge second by North to pay bills. Motion carried, unanimous yes vote.
14. Adjournment: Motion by Trowbridge second by North to adjourn at 7:45 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting
Kelly Phillips
Clerk/Treasurer
Town of Dovre Barron County