

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday April 14, 2020 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. Five (5) Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Cody Nyhagen – Dan North – James Plummer – Mitch Hanson and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolperson Taylor Whitman.

Pledge of Allegiance

1. Approval of Agenda: Motion by Trowbridge second by Hanson to approve the agenda with the change of moving discussion regarding the Eli Mast survey before the Fire & Ambulance reports. Motion carried, unanimous yes vote.
2. Public Input: None
3. Building Inspector Report
 - a. Joe Linn – 2672 5 7/8 Ave; addition – footings and foundation in, framing completed, all rough ins and insulation complete
 - b. Josh Christianson – 2581 6-5 ¾ Ave; dwelling – underground plumbing and slab poured, framed, all rough ins complete and insulated
4. Approve Minutes of March 10, 2020 Regular Meeting: Motion by Hanson second by Plummer to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Financial Report: Motion by Trowbridge second by Nyhagen to accept the financial report as presented. Motion carried, unanimous yes vote.
6. Treasurer's Report: Motion by North second by Trowbridge to accept the treasurer's report as presented. Motion carried, unanimous yes vote.
7. Set Date for Next Meeting: Regular meeting **Wednesday** May 13, 2020 at 6:00 p.m. with road inspections at 5:00 p.m.
8. Town Patrolperson Report: Patrolperson Whitman reports she is watching the town roads as everything is coming out of thaw and will start patching potholes. Right now the culverts are good. She has graded Novak Road and it is now open. She also plowed snow, but hasn't had to salt the sand routes because they haven't been running. Patrolperson Whitman is looking for tires for the trailer out back and wants to build sides on it to haul signs and things. The lumber is about \$107.00 She would like to get 100' of chain. After discussion, the board approves the trailer repairs
9. Discussion and possible action on driveway permits: None
10. Discussion and possible action on Eli Mast survey: The board discussed the parcel split and where the house and driveway will go. The board will expect a driveway permit when the time comes.
11. Reports
 - a. Fire and Ambulance Report

- i. New Auburn Fire – Al Albrecht reports the April meeting cancelled, next meeting in July
 - ii. Chetek Fire & Ambulance – Supervisor Hanson reports everything on hold due to the Safer at Home order
- b. Board member reports
 - i. Supervisor Nyhagen – received a call about an easement. The clerk reports she received a call too and passed the message along to Chairman Trowbridge who had called a few times with no response.
 - ii. Supervisor North – got a complaint about a dog and told the resident to call county. He also thanked the voting officers and clerk for handling the April election
 - iii. Supervisor Plummer – did some driving around town and noticed some places are looking pretty bad recently, up by Schaafs and the property over by the schoolhouse. Supervisor Plummer received a complaint about the Schaaf property. The board directed the clerk to send a letter to the Schaaf's
 - iv. Supervisor Hanson - nothing
 - v. Chairman Trowbridge – has been dealing with issues with the road bans. People have been calling asking when they can haul on the roads

12. Old Business

- a. 2020 Road Projects – Discussion and Possible Action
 - i. Patrolperson Whitman and the board discussed possible 2020 road projects - 1 mile of 6-5 ¾ spray patching plus crack fill and chip seal; ½ mile of milling on 30th Street plus gravel; 1 mile of milling on 2nd avenue; 24 ¾ Street 1 ¼ mile spray patching, crack fill and chip seal; ¼ mile 3rd Avenue crack fill chip seal; 2nd Avenue ½ mile mill and pave; 27 ½ street ¼ mile mill and pave; 27 ½ street ¾ mile crack fill and chip seal; 2 ½ Avenue ½ mile blade patch paving. The board directs the clerk to put bids out to open at the May 13th meeting for crack fill, chip seal, milling, paving, gravel and shouldering

13. New Business

- a. Discussion and possible action on Spring Clean Up Days: The board agrees on Saturday May 23 8a.m. – 4p.m. and Sunday May 24 8a.m. – noon.
- b. Discussion and possible action on bidding Town Hall lawn services: The board directs the clerk to put out bids in the paper for lawn services to be opened at the May 13th meeting
- c. Convene into closed session: Motion by Trowbridge second by North to convene into closed session and invite clerk/treasurer Kelly Phillips and Patrolperson Taylor Whitman. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried.
 - i. The board will consider convening into closed session pursuant to Wisconsin Statute 19.85 (1)(c) for purposes of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Patrolperson Whitman review

- d. Reconvene into open session: Motion by North second by Plummer to reconvene into open session. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried. Chairman Trowbridge reports that everything going good with Patrolperson Whitman, there are no concerns or problems. There was also discussion regarding the 6 month review
14. Other Administrative Matters
- a. Next Meeting Agenda Items
 - i. Update on haul route possible repairs
 - ii. Open 2020 road project bids
 - iii. Open lawn services bids
 - b. Authorize Payment of Bills: Motion by Trowbridge second by North to pay bills. Motion carried, unanimous yes vote.
15. Adjournment: Motion by Trowbridge second by Hanson to adjourn at 7:15 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting
Kelly Phillips
Clerk/Treasurer
Town of Dovre Barron County