

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday August 13, 2019 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. Four (4) Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Cody Nyhagen – Dan North – James Plummer and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolman Dan Hetke. Supervisor Hanson arrived at 6:16 p.m.

1. Pledge of Allegiance
2. Approval of Agenda: Motion by North second by Trowbridge to approve the agenda as presented. Motion carried, unanimous yes vote.
3. Public Input
 - a. Resident Cathy Albrecht – what are the deposits and credits for on the treasurer’s report; the clerk gave her details of the deposits – interest, fire dues, state aid, etc. She asked where the deposit was for Piranha. The clerk looked back at the deposits and stated that was made in May.
4. Building Inspector Report
 - a. Carol Carlson 2643 3 ½ Ave – addition walls poured, building has been gutted, all rough-ins complete and insulated
 - b. Christy Burkholder – 2852 1st Ave – addition, deck, residing house
 - c. Christy Burkholder – 2643 1st Ave – garage addition
 - d. Joe Linn – 2672 5 7/8 Ave - addition
5. Approve Minutes of July 9, 2019 Regular Meeting: Motion by Trowbridge second by North to approve the minutes as presented. Motion carried, unanimous yes vote.
6. Financial Report: Motion by North second by Plummer to approve the financial report as presented. Motion carried, unanimous yes vote.
7. Treasurer’s Report: Motion by North second by Trowbridge to approve the treasurer’s report as presented. Motion carried, unanimous yes vote.
8. Set Date for Next Meeting: Tuesday September 10, 2019 at 6:00 p.m.
9. Town Patrolman Report
 - a. Patrolman Hetke reports he dug out soft spot on Lameback Road and put some gravel in. Barron County pulverized 24 ¾ and 2 ¾ and they both turned out good. Monarch blacktopped 2 ¾ yesterday. Cleaned up 99% of debris from the storm. Talked with Fahrner the other day and they will crack fill & chipseal starting the end of this week. Patrolman Hetke also mowed the ditches where they were doing the chipsealing and will get some roundup to spray weeds in the cracks. He and Supervisor Nyhagen went to WISLR seminar and thought it was good. He also got more cold patch and did the lift on 5 ¼ and cleaned out the plugged culvert. He also reports Monarch was going to blacktop the culvert on Harelstad Road but after speaking with Supervisor Hanson and finding out it’s going to get redone in the next two years he will cold patch it instead. Patrolman Hetke has also started mowing ditches again.

10. Discussion and possible action on driveway permits

- a. Deb Anderson – recommended 30’ culvert instead of 24’; motion by Trowbridge second by North to approve the driveway permit. Motion carried, unanimous yes vote.

11. Reports

a. Fire and Ambulance Report

- i. New Auburn Fire: Al Albrecht reports that Tom didn’t have all final paperwork from the fundraiser but it should be enough for all of the fire fighters to get all new wildfire gear. They are all going back for more training to become certified operators per state regulations. They have not started budget discussions yet
- ii. Chetek Fire & Ambulance: Supervisor Hanson reports there is a meeting tomorrow to talk about combining fire and ambulance. They are also replacing equipment as needed. The commission is looking at doing a different subsidy percentage from usage vs population to make it a little more equitable

b. Board member reports

- i. Supervisor Nyhagen – went to the WISLR class – good class and was able to meet patrolmen and supervisors from other towns
- ii. Supervisor North – thanks everyone for their condolences; next Monday is the Barron County Town’s Association meeting. Suggests starting to talk about the 2020 budget for the town and should probably schedule a budget workshop sometime in September.
- iii. Supervisor Plummer – fire department meeting – the chief is making sure all the young firemen in the department will be certified per regulations
- iv. Supervisor Hanson – took beaver creek water samples as discussed last month – sent in for analysis
- v. Chairman Trowbridge - nothing

12. Old Business

- a. Discussion regarding the pole shed project: The clerk talked with Attorney Konopacki and the motion that Resident Albrecht made at the annual meeting was solid but if it turns out acting upon it is impossible the board does not have to move forward and the motion dies. The board will revisit the budget and the shed project
- b. Discussion and possible action on adopting a security camera policy: The board has been discussing the proposed policy and getting input from Attorney Konopacki. He sent a clean version with all the changes and suggestions made by himself and the board to the clerk to present to the board for consideration. Motion by Trowbridge second by North to approve the security camera policy as presented. Motion carried, unanimous yes vote. Supervisor North will contact Citizen’s and see if they can come out for a tutorial prior to the September meeting.
- c. Discussion and possible action on junk permits: The board received one junk permit application for Hometown Machine and Repair in New Auburn. Supervisor North went through the checklist and asked about the “100 vehicles” on the property and Mr. Trowbridge says there are some in the lot that are waiting to be paid for and also some that are for sale. Mr. Trowbridge clarifies the 100 vehicles are junked vehicles only. Motion by North second by Plummer to approve the permit for Hometown Repair and

Machine. Roll call vote - Trowbridge - Abstain; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried.

- d. Update on 24 ¾ Street culvert project: Engineer Gotham went through the specifications for the box culvert and approved it per the blueprints he received. Chairman Trowbridge asked the board if the box culvert itself is approved and the board agreed that the signed agreements with Piranha say that it is approved. Stout Construction is doing all of the construction except for the blacktop, shouldering and striping which is the town's responsibility. The board agreed the signed agreement with Piranha stated Piranha could hire their own contractor to do the work but the town will bid out the blacktop, shouldering and striping next year. The board also acknowledges the north end was shortened around 500 feet so there will be less gravel, blacktop and less roadwork. Chairman Trowbridge will check the plans to verify they reflect that change. Supervisor Hanson would like to have a discussion in the future with Piranha of the direct costs associated with the box culvert project

13. New Business

- a. Discussion and possible action on the release of the letter of credit through Security Bank and the Federal Home Loan Bank: Ms. North from Security Bank contacted the clerk and informed her that the bank balances at Security are under the covered amount by the FDIC and State of Wisconsin so the town no longer needs the letter of credit provided through the Federal Home Loan Bank and requested the board to approve releasing it. Motion by North second by Trowbridge to release the line of credit through Security Bank and the Federal Home Loan Bank. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried.
- b. Preliminary discussion on the 2020 budget: Supervisor North has started working on the preliminary budget for 2020 and suggests the board schedule a special budget workshop in September.
- c. Discussion on Beaver Creek water samples: Supervisor Hanson took samples in three places and sent it to Commercial Testing Laboratory for analysis. Two were upstream and one was downstream. The only increase was the nitrate and nitrite but everything is within the allowable limits.

14. Other Administrative Matters

- a. Next Meeting Agenda Items
 - i. Update on 24 ¾ Street culvert project
- b. Authorize Payment of Bills: Motion by North second by Trowbridge to pay bills. Motion carried, unanimous yes vote.

15. Adjournment: Motion by Trowbridge second by North to adjourn at 7:11 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting
Kelly Phillips
Clerk/Treasurer
Town of Dovre Barron County