

TOWN OF DOVRE  
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday September 11, 2018 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 7 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Dean Trowbridge called the meeting to order at 6:05 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolmen Art Harelstad, Jr. and David Craton.

Pledge of Allegiance

1. Approval of Agenda: Motion by North second by Nyhagen to approve the agenda as presented. Motion carried, unanimous yes vote.
2. Public Input
  - a. Resident Al Albrecht noticed a crane & genie lift at Piranha's dry plant and is wondering if they have a permit? Chairman Trowbridge will call Inspector Dostal. There is a driveway on A just north of AA with a mailbox but no fire number
  - b. Resident Judy Earney asked what are the circles with lines through it on the roads? The board thinks it has something to do with surveying. When will 5<sup>th</sup> Avenue be completed – it's very dusty. The board has not heard anything yet from Monarch about when they will get it paved.
  - c. Patrolman Art Harelstad noticed the trailer by the sand plant is still there. Chairman Trowbridge says no one is living in it but will check again
3. Building Inspector Report
  - a. Frami – addition & 3 car garage
  - b. Hennemen update – drain tile, in floor heat, insulation, electrical
  - c. Borntreger update – plumbing, insulation, building chimney
  - d. Kathy Mittlesteadt – garage
  - e. Don Mathieu – garage
  - f. Rodney Gunn – addition
4. Approve Minutes of August 7, 2018 Regular Meeting: Motion by Nyhagen second by Plummer to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Financial Report: Motion by Nyhagen second by Trowbridge to approve the financial report as presented. Motion carried, unanimous yes vote.
6. Treasurer's Report: Motion by North second by Nyhagen to approve the treasurer's report as presented. Motion carried, unanimous yes vote.
7. Set Date for Next Meeting: Tuesday October 9<sup>th</sup> at 6:00 p.m. for the regular meeting with road inspections at 5:00 p.m.
8. Town Patrolman Report

- a. Olynick shouldered 29<sup>th</sup> Street, Patrolmen Harelstad and Craton replaced the culvert on 30<sup>th</sup>; rented mower from Barron County and mowed all the shoulders. There are 3 trees that need to be taken down which is beyond the town's capabilities; the board directs the patrolmen to contact a couple of companies for quotes to present at the next meeting; the patrolmen would also like the board to consider getting the town a 3-point disk bine mower at a cost of \$9,500-\$13,000 and would prefer the one they looked at that's in the \$10,000 range; they talked to Tom from Monarch Paving and because of the recent weather they won't get to the paving until the end of October or maybe the end of November; there are dusty roads and the patrolmen could put chloride but there would need to be some rain. They have a driveway application for Arlene Hoveland; Motion by Trowbridge second by Nyhagen to approve the driveway application. Motion carried, unanimous yes vote.

#### 9. Old Business

- a. Public Nuisance Mailing – update and landowner response
  - i. 448 – straw bales are gone and have skirting; Dean will follow up with Inspector Dostal to see if the home is in compliance
- b. ATV Signage discussion – 2017 Act 193
  - i. Duane Horton with the Chetek Cruzers still isn't getting guidance and at this point the club will come to the Town Board if they want to open up more roads for the board's approval and the club will pay for the signs as they are currently doing
- c. Discussion and possible action on speed signs
  - i. Chairman Trowbridge is waiting on responses from the mines to pay for part of the speed signs. Supervisor North thinks there should be a policy of where they will be, who will take care of them, etc. The board has tabled this item until there is more information from the sand companies
- d. Generator update and possible action
  - i. Chairman Trowbridge reports the generator is here and hooked up and they will get training
- e. Timeclock discussion and possible action: the board is looking at a new way to hourly employee's time and are looking at a punch time clock or an online system; the board has looked at the demo and the clerk will send it to the two patrolmen to see what their opinions are
- f. Building inspector reporting – discussion and possible action
  - i. The board discussed the detail of the monthly reports the building inspector was submitting including project progression. The board also discussed permit visibility at the build site and if the town or homeowner receives any final paperwork once the project is complete Supervisor North questions what the homeowner get as confirmation that the work is being approved by the inspector? Chairman Trowbridge will talk with Inspector Dostal to get clarification

#### 10. New Business

- a. Discussion and possible action on Kolwitz road – Barron/Dunn Avenue to 1<sup>st</sup> Avenue

- i. The resident requested the board consider taking over Kolwitz road as it had been previously maintained by the town. The board discussed the road and to get it up to specifications would be creating a brand new road alongside the previously abandoned portion of the 28<sup>th</sup> Street town road and that will cost over \$200,000 – it will need to be straightened and widened, add an easement and right of way, etc. Chairman Trowbridge will talk with Mr. Kolwitz about the board’s discussion. Right now it is not feasible and if Mr. Kolwitz brings it up to spec the board may consider it
- b. Discussion and possible action on a resolution to transfer funds from PVG/Royalty Fund accounts for 2018 road projects: the board approved road projects for 2018 in excess of the budget and discuss approving the transfer of funds to cover the excess from the PVG/Royalty Fund accounts as stated in Resolution 2018-08. Motion by Trowbridge second by North to approve Resolution 2018-08 to transfer funds from the PVG/Royalty Fund accounts to cover the excess expense for 2018 road projects. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
- c. Culvert cleaning discussion and possible action
  - i. Resident Barry Larson found a state statute that the town needs to take care of culverts in the right of way and his is silted closed. The Chairman will contact the Town’s Association for clarification.
- d. Discussion and possible action on shouldering Northern White Sand haul route
  - i. Patrolman Harelstad brought it up at last month’s board meeting and the board has looked at it and there are some places that need to be filled; the board directs the clerk to put a bid out for the shouldering; this will come out of the road maintenance fund, not the road project budget.
- e. Budget workshop – discussion and possible action
  - i. Supervisor North suggests planning the budget workshop after the next meeting when the board will have more information
- f. Assessment contract for 2019-2021 – discussion and possible action; the board discussed the contract from Bomar Appraisal. Motion by North second by Trowbridge to continue with Bomar Appraisal for 2019-2020 with an optional year of 2021. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried
- g. Fall 2018 clean-up days – discussion and possible action: The board schedules the fall clean-up for the 3<sup>rd</sup> weekend in October 10/20-10/21
- h. Discussion and possible action on maintaining stock parts at the town shop
  - i. The town Patrolmen looked into a bolt bin to have some parts in stock at the shop; the board would like a couple quotes; Supervisor Hanson will check with Arrow Terminal to see what their cost is
- i. Discussion and possible action on joining the Wisconsin Retirement System
  - i. The board discussed participating in the WRS, the cost and other issues; the board will have a special meeting on Wednesday September 19 at 6:00 p.m.

## 11. Reports

- a. Fire & Ambulance Report

- a. Al Albrecht – the New Auburn fire meeting next month
  - b. Supervisor Hanson – the Chetek fire and ambulance meetings are coming up in the next few weeks
  - b. Board Member Reports
    - a. Supervisor Nyhagen – has received a couple calls from people on weight limits on 29<sup>th</sup> street; the board has not made any changes yet
    - b. Supervisor North - nothing
    - c. Supervisor Plummer – the Jennie-O manure pile is back; made a phone call and has a meeting with them next week
    - d. Supervisor Hanson - nothing
    - e. Chariman Trowbridge request the board start thinking about equipment storage; right now we are borrowing storage for equipment in the winter – maybe look at an equipment storage shed
12. Other Administrative Matters
- a. Next Meeting Agenda Items
    - a. Culvert cleaning discussion and possible action
    - b. Budget workshop – discussion and possible action
    - c. Discussion and possible action on maintaining stock parts at the town shop
    - d. Discussion and possible action on joining the Wisconsin Retirement System
    - e. Speed signs
  - b. Authorize Payment of Bills: Motion by Trowbridge second by North to pay bills. Motion carried, unanimous yes vote.
13. Adjournment: Motion by Trowbridge second by North to adjourn at 7:48 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting  
Kelly Phillips  
Clerk/Treasurer  
Town of Dovre Barron County