

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday July 10, 2018 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 5 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Dean Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips, Consultant Greg LaFond and Patrolman Art Harelstad, Jr.

Pledge of Allegiance

1. Approval of Agenda: Motion by Trowbridge second by Nyhagen to approve the agenda as presented. Motion carried, unanimous yes vote.
2. Public Input
 - a. Resident Cathy Albrecht asked if the generator ready for use. Supervisor Nyhagen will contact the vendor to check on the progress
3. Building Inspector Report
 - a. Roger Kruse –
 - b. Chad Frami – addition & 3 stall garage
 - c. Steve Karshbaum – manufactured home
 - d. Carl Henneman – dwelling just permitted out
 - e. Harvey Borntreger
 - f. Buckshot Trowbridge – pole shed going up
 - g. Chairman Trowbridge reports that he received a complaint that our building inspections are expensive and unjust and requested a fee schedule from Daryl and now everyone on the board has it in case anyone has questions. He also contacted a few other inspectors and they agreed our inspectors fees were in the same range
4. Approve Minutes of June 12, 2018 Regular Meeting: Motion by North second by Plummer to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Approve Minutes of June 29, 2018 Special Meeting: Motion by North second by Plummer to approve the minutes as presented. Motion carried, unanimous yes vote.
6. Financial Report: Motion by Nyhagen second by North to approve the financial report as presented. Motion carried, unanimous vote.
7. Treasurer’s Report: Motion by Trowbridge second by Nyhagen to approve the treasurer’s report as presented. Motion carried, unanimous yes vote.
8. Set Date for Next Meeting: Tuesday August 7th at 6:00 p.m. for the regular meeting with road inspections at 5:00 p.m.
9. Town Patrolman Report
 - a. Gravel was hauled to Barron/Dunn Avenue
 - b. 3 point mower – one pass through the whole town two passes wide

- c. Replaced two batteries in the grader

10. Old Business

- a. Public Nuisance Mailing – update and landowner response
 - i. 448 – looking better. The board directs the clerk to send a letter to resident & landowner regarding ordinance and Chairman Trowbridge will contact the building inspector to check how things are progressing with the trailer
 - ii. 4 Highway SS – continue to monitor
 - iii. 2851 1st Ave - resident appeared; the board will continue to monitor
 - iv. 2643 1st Ave – resident appeared; the board will continue to monitor
 - v. 573 25 ¼ street – the last letter the clerk sent was returned unclaimed. The board directs the clerk to send a letter to the resident via Barron County Sheriff
 - vi. 220 30th Street – continue to monitor
 - vii. 2951/2953 5 ½ Street – continue to monitor
- b. Loader/backhoe lighting – discussion and possible action
 - i. The board is looking at the safety of the town equipment and if they should add additional safety lighting. Supervisor Hanson says the cost is about \$250 for a beacon and \$50-60 for a strobe. The board discussed which pieces of equipment they want to add lights to. Motion by North second by Trowbridge to purchase 5 beacons not to exceed \$1,500. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
- c. 29th Street Road Rating discussion and possible action
 - i. The town doesn't think all roads in the town need to be "B" roads and the DNR doesn't see a need to change the rating on 29th. The town attorneys are going to research to see if all roads need to be changed or if the town can choose which roads they want to rate.
- d. Sale of old fuel tank and concrete enclosure – discussion and possible action
 - i. Two contacts of Patrolman Harelstad are no longer interested. The board directs the clerk to put a request for bids in the paper with a minimum bid of \$500.
- e. PVG Program activity – update
 - i. The resident received an appraisal, and has already had his home "for sale by owner" and has a buyer interested. He did not follow the PVG program so will not be eligible for payment.
 - ii. The resident did not complete and return the "intent to participate in the PVG program" by the expiration date so is not eligible for payment.
 - iii. The resident returned an "intent to sell" and is eligible to participate in the PVG program. The clerk will schedule an appraisal.

11. New Business

- a. Open bids for shouldering on 29th Street
 - i. Olynick – 450 yards of gravel at \$18.75 per yard for a total of \$8,437.50. Motion by North second by Trowbridge to approve the bid from Olynick in the amount of \$8,437.50. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
- b. ATV Signage discussion – 2017 Act 193

- i. Chairman Trowbridge talked to Dwayne with the ATV club and he is aware of the new changes and is still getting trained on it so he doesn't have a lot of information right now.
- c. Discussion and possible action on speed signs
 - i. Chairman Trowbridge hasn't talked to any of the sand companies to see if they would donate funds for speed signs. This will be an agenda item for the next monthly meeting.
- d. Discussion and possible action on additional 2018 road projects
 - i. Barron/Dunn paving 2 ½" thick 22' wide
 - ii. Barron/Dunn & 5th Ave shouldering
 - iii. Striping the roads that were chip sealed last year, 29th Street, Barron/Dunn and 5th Avenue: The board will loop that in with the county and Supervisor Hanson will see when the county will be in the area and coordinate the striping
 - iv. Motion by Nyhagen second by Trowbridge to separately bid out paving on Barron/Dunn and the shouldering on Barron/Dunn and 5th Avenue. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
- e. Emergency Plan Review update and possible action
 - i. Supervisor North reviewed the plan for any updates, added handout from Mr. Judy and changed the date to 2018; the board directs the clerk to send a copy to Barron County for their file
- f. Discussion and possible action on restating resolutions 2018-02 and 2018-03: in April the board passed resolutions 2018-02 and 2018-03 related to the existing town hall and truck debt. The dollar amounts were not correct on these resolutions so they were corrected and the resolutions restated as 2018-06 and 2018-07
 - i. Motion by North second by Trowbridge to approve resolution 2018-06. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
 - ii. Motion by North second by Nyhagen to approve resolution 2018-07. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; North – Yes. Motion carried.
- g. Discussion and possible action Regarding Town Organization and Personnel. Potential Retention of Town Professional Services
 - i. Consultant LaFond would like to discuss in closed session as it relates to advice from the attorney
- h. Convene into closed session: Motion by Trowbridge second by Nyhagen to convene into closed session and invite Clerk/Treasurer Kelly Phillips and Consultant Greg LaFond. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes; Motion carried.
 - i. The board will consider convening into closed session pursuant to Wisconsin Statute 19.85 (1)(g) for purposes of conferring with legal counsel for the town regarding oral or written advice concerning strategy to be adopted by the town board regarding agreements with Non-Metallic Mining Operations in the town

- i. Reconvene into open session to consider action on agreements with Non-Metallic Mining Operations in the town. Motion by Trowbridge second by Nyhagen to reconvene into open session at 7:30 p.m. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried. No action will be taken at this time.
- 12. Reports
 - a. Fire & Ambulance Report
 - a. New Auburn Fire Department – Supervisor Plummer has nothing to report
 - b. Chetek Fire & Ambulance – Supervisor Hanson reports there is a fire meeting this Thursday and an ambulance meeting next month
 - b. Board Member Reports
 - a. Supervisor Nyhagen – nothing
 - b. Supervisor North – there is Barron County Towns Association meeting at the end of August
 - c. Supervisor Plummer – nothing
 - d. Supervisor Hanson – nothing
 - e. Chairman Trowbridge - nothing
- 13. Other Administrative Matters
 - a. Next Meeting Agenda Items
 - a. ATV Signage discussion – 2017 Act 193
 - b. Open bids on Sale of old fuel tank and concrete enclosure
 - c. Discussion and possible action on speed signs
 - d. Open bids for paving on 5th Ave
 - e. Open bids for Barron/Dunn paving
 - f. Open bids for Barron/Dunn & 5th Avenue shouldering
 - g. Generator follow up and possible action
 - b. Authorize Payment of Bills
 - a. Motion by Trowbridge second by North to pay bills. Motion carried, unanimous yes vote.
- 14. Adjournment: Motion by Trowbridge second by North to adjourn at 7:56 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting
Kelly Phillips
Clerk/Treasurer
Town of Dovre Barron County