

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday April 10, 2018 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 7 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolman Art Harelstad, Jr.

Pledge of Allegiance

1. Approval of Agenda: Motion by Trowbridge second by North to approve the agenda as presented. Motion carried, unanimous yes vote.
2. Public Input
 - a. Dan North – would like to thank the election workers for working at the past election and he had talked with the clerk about getting more people involved and discussed talking to the local schools to see if any eligible students are interested in volunteering
3. Building Inspector Report
 - a. none
4. Approve Minutes of March 13, 2018 Regular Meeting: Motion by Nyhagen second by North to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Approve Minutes of April 5, 2018 Special Meeting: Motion by Nyhagen second by Plummer to approve the minutes as presented. Motion carried, unanimous yes vote.
6. Financial Report: Motion by North second by Trowbridge to approve the financial report as presented. Motion carried, unanimous yes vote.
7. Treasurer's Report: Motion by Trowbridge second by Nyhagen to approve the treasurer's report as presented. Motion carried, unanimous yes vote.
8. Set Date for Next Meeting: Tuesday May 8th at 6:00 p.m. for the regular meeting with road inspections at 5:00 p.m.
9. Town Patrolman Report
 - a. Last two weeks in April Patrolman Harelstad will be on jury duty
 - b. Resigning position as Town Patrolman as of December 31, 2018.
10. Old Business
 - a. Award 2018 road project bids – 29th Street Gravel, 29th Street Blacktop, Barron/Dunn Hill Cutting and Gravel
 - i. 29th Street Gravel: Motion by Hanson second by Nyhagen to accept the bid from Olynick at a price of \$9.88/yard for a total of \$16,746.60. Roll call vote Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
 - ii. 29th Street Blacktop: Motion by Nyhagen second by Plummer to accept the bid from Monarch Paving at a cost of \$168,122.64 for blacktop and include the pulverizing for \$5,386.52. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
 - iii. Barron/Dunn hill cutting and gravel: the board discussed the completeness of the bid packets. Motion by Hanson second by Plummer to rebid the county line project. Motion carried, unanimous yes vote.

- b. Discussion and possible action on building ordinance and mobile home/camper ordinance
 - i. Consultant LaFond shares there are two ordinances – buildings & mobile homes. The board discussed both ordinances and a few inconsistencies in the building ordinance. Motion by North second by Trowbridge to pass ordinance 2018-02 Building and Mobile Home conditioned on the receipt of the document from the consultant as discussed. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
- c. Discussion and possible action on mobile home/camper ordinance
 - i. Consultant LaFond reports this ordinance deals with recreational campers as a temporary dwelling. Motion by North second by Nyhagen to approve ordinance 2018-01 Recreational Campers. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
- d. Discussion and possible action on designated funds resolution
 - i. Consultant LaFond shared some options with the board of what they could do with the sand company royalty payments. The board discussed the options. Consultant LaFond also reported he reached out to the Wisconsin Department of Revenue about reducing the tax levy for one year and supplementing the difference with royalty funds. The DOR said the town cannot do that. If we did, it would reduce future levy amounts.
 - ii. The board discussed Resolution 2018-02 approving paying off the town hall. Motion by North second by Nyhagen to approve resolution 2018-02. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
 - iii. The board discussed Resolution 2018-03 approving paying off the town truck. Motion by North second by Plummer to approve resolution 2018-03. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
 - iv. The board also discussed creating designated funds accounts for future expenditures. Motion by Nyhagen second by Trowbridge to support the creation of the designated funds accounts. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
- e. Public Nuisance Mailing – update and landowner response
 - i. 4 Hwy SS – the building is down but a pile of rubble still there. The board discussed next steps. Supervisor North suggested sending a letter to landowner thanking them for the progress and to inform the board when they feel they have complied with the ordinance. The board directed the clerk to do so.
- f. Discussion and possible action on extending Patrolman Harelstad’s employment through December 2018: Patrolman Harelstad gave his notice of resignation today saying his last day of full time employment would be December 31, 2018. Motion by Trowbridge second by Nyhagen to keep Patrolman Harelstad on until December 31, 2018. Motion carried, unanimous yes vote.
- g. Discussion and possible action on town meeting agenda/posting: the board discussed items for next week’s annual meeting
- h. Royalty Audit discussion and action: The board discussed requesting to audit the sand companies shipping records to make sure they match with what we received for royalty payments. The board also reviewed payments received recently to ensure the sand companies had paid for their sand shipped. Consultant LaFond requested the board members to submit to him any questions to the sand companies regarding royalty payments and they would consider setting meetings with the sand companies.

11. New Business

- a. Set date for spring cleanup May 19 & 20 2018 from 9:00 a.m. – 5:00 p.m. and will accepting tires again
 - b. Discussion and possible action on designated road fund balances: discussed in old business 10d
 - c. Discussion and possible action on property tax levy limits: discussed in old business 10d
 - d. Discussion and possible action on Town executing it's agreements between Piranha and Northern White Sand (per operations agreements with Chieftain and Great Northern); discussed in old business 10h
12. Reports
- a. Fire & Ambulance Report
 - a. New Auburn Fire - meeting next week
 - b. Chetek Fire & Ambulance: the new ambulance in and getting signage on; more people coming back to the service now that Ryan is in charge of both; new bookkeeper has started now
 - b. Board Member Reports
 - a. Supervisor Nyhagen – he and Patrolman Harelstad went to a seminar about asphalt. He has been talking about attorneys with Town of Rice Lake who has an attorney in Madison and have had no problem with communication. He has also talked to the attorney from the Town of Auburn who is also based in Madison.
 - b. Supervisor North – Town Days in Barron on Thursday April 12. At the Highway Committee meeting Tuesday there was talk about Titan Trucking and a rumor that a local company, Durand, is purchasing Sioux Creek Silica's mine
 - c. Supervisor Plummer – got a call about culvert placement for a new resident; 6th avenue has some holes that need to be fixed
 - d. Supervisor Hanson – all board members attended WTA meeting and board of review training
 - e. Chairman Trowbridge - none
13. Other Administrative Matters
- a. Next Meeting Agenda Items
 - a. Discussion and possible action on town attorney
 - b. Public nuisance ordinance
 - c. Open Barron/Dunn bids
 - d. Engineer Gotham – engineering study on 29th street
 - b. Authorize Payment of Bills: Motion by North second by Trowbridge to pay bills. Motion carried, unanimous yes vote.
14. Adjournment: Motion by Trowbridge second by Nyhagen to adjourn at 7:46 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting
Kelly Phillips
Clerk/Treasurer
Town of Dovre Barron County