

TOWN OF DOVRE  
TOWN BOARD MEETING

The Dovre Town Board met Immediately Following the Special Town Meeting of Electors on Tuesday November 14, 2017 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 6 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 5:38 p.m.

Roll call: Supervisors – Al Nyhagen — Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. James Plummer arrived at 5:43 p.m. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolman Art Harelstad, Jr.

Pledge of Allegiance

1. Approval of Agenda: Motion by Trowbridge second by Hanson to approve the agenda with the change that the presenters will be moved up when they arrive. Motion carried, unanimous yes vote.
2. Public Input
  - a. Resident Cathy Albrecht said the board had previously mentioned getting a generator and was wondering if they were still going to do that. Chairman Trowbridge had checked with a few places but hasn't heard anything back. He will follow up. Supervisor North says that our Emergency Operations Plan says the town hall would be used as a base in event of a disaster. The board could also look at offering the town hall for emergencies if they get the generator.
  - b. Resident Tim Nelson says there is a property up for sale and is wondering if the town will get involved in any legal action if there is an issue with an easement. Chairman Trowbridge said he had heard of the property for sale but hasn't heard anything else about it.
3. Building Inspector Report
  - a. none
4. Approve Minutes of October 10, 2017 Regular Meeting: Motion by Nyhagen second by Trowbridge to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Financial Report: Motion by Trowbridge second by North to approve the financial report as presented. Motion carried, unanimous yes vote.
6. Treasurer's Report: Motion by North second by Nyhagen to approve the treasurer's report as presented. Motion carried, unanimous yes vote.
7. Set Date for Next Meeting: Tuesday December 12, 2017 at 6:00 p.m. for the regular monthly meeting. Chairman Trowbridge will be out for surgery. Supervisor North has volunteered to run the meeting.
8. Town Patrolman Report
  - a. Driveway permit application for Ted Southworth. The board reviewed the application and plan. Motion by Trowbridge second by Nyhagen to approve the driveway permit. Motion carried, unanimous yes vote.
  - b. 5<sup>th</sup> Avenue/Jerdet Road: Patrolman Harelstad and Supervisor Nyhagen replaced 3 culverts and the section of road that was approved for a road project has been pulverized and gravel has been put down
  - c. Patrolman Harelstad has been mowing ditches to the right-of-way
  - d. Patrolman is looking at a cordless impact socket and priced one at \$505 at Fastenal for the board to consider for purchase

- e. Resident Rick Jacobs moved his driveway as per the condition requested by the board to approve his driveway permit. Patrolman Harelstad also delivered a load of gravel.
9. Old Business
- a. Discuss purchase of an air compressor
    - i. Patrolman Harelstad researched some compressors and got pricing. NAPA C-Aire brand was \$1,400.00 and a three year extended warranty was an additional \$175 which includes filters and oil. Moberg had a Castair brand for \$1,954.00 and Farm and Fleet had a DeWalt brand for \$1,199.00. The compressor would have to be hard wired in. The board discussed the options and the warranty on the C-Aire. Motion by Nyhagen second by North to purchase the C-Aire from NAPA without the warranty in the amount of \$1,400.00. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
  - a. 2017 Road project update
    - i. Supervisor North and Chairman Trowbridge applied for the LRIP (Local Roads Improvement Program) for 5<sup>th</sup> Avenue and filled out the forms with Mr. Mark Servi at Barron County. The funds would be applied to blacktopping 5<sup>th</sup> Avenue which works out as the best project for the town. Mr. Servi would be available to help on any part of the bid process
  - b. Discussion and possible action on mobile home ordinance(s)
    - i. The ordinances were sent to Attorney Dunst for review on October 11 and the clerk/treasurer followed up on November 1 and there has been no response as of today
  - c. Discussion and possible action on junk ordinance application
    - i. Hometown Machine & Repair has applied for a junk permit. Chairman Trowbridge will abstain from discussion. Supervisor North will abstain from discussion. Supervisor Plummer says something needs to be done with this place as he has received multiple complaints. Supervisor Plummer will abstain. Chairman Trowbridge says the complaints need to be in writing or by email to the clerk/treasurer. Supervisor Nyhagen would like to make sure all fluids are removed from all vehicles and asked about screening around the property. Chairman Trowbridge said he had estimates done and it would cost between \$17,000 and \$24,000. Supervisor Nyhagen asked about planting trees instead? The two remaining board members will discuss conditions for permit approval
  - d. Public Nuisance mailing – update and landowner responses
    - i. 448 – there hasn't been much progress so the board has asked Attorney Dunst to send the resident and landowner a letter
    - ii. 232 25 ½ street – this property has been cleaned up and maintained to the board's satisfaction
    - iii. 4 County Highway SS – there has been no progress to clean up the property, even after the board granted an extension. The board directs the clerk to move forward with the citation
    - iv. 1<sup>st</sup> Ave - is making progress and hauled things out. The board will revisit this property
    - v. 220 30<sup>th</sup> Street – Chairman Trowbridge has talked to renter but nothing has changed. The board directs the clerk/treasurer to send another letter to landowner and resident
    - vi. 25 ¼ Street - all vehicles cleaned up and the trailer is gone. There are items piled in a heap, possibly for burning. The board will revisit in January.

- vii. 5 ½ Ave - more things have accumulated. The board directs the clerk/treasurer to send another letter to the resident and landowner
- viii. 2549 6-5 ¾ Avenue – there has been a lot of improvement. The lawn has been cut and there is a new roof on the trailer. The board will revisit this property.
- e. Possible action and confirmation on members of the Planning Commission
  - i. Motion by Chairman Trowbridge second by Supervisor North to appoint Art Harelstad, Dick Wright, Sue Perry, Bruce Tegels, Cathy Albrecht and alternates Mary Garfinkel and Tim Nelson. Supervisor Nyhagen will be the representative from the board. Motion carried, unanimous yes vote.
- f. Discussion and possible action on a donation of \$1,000.00 to Emergency Services of Barron County
  - i. Motion by Trowbridge second by Hanson to donate \$1,000.00 to the newly formed Emergency Services of Barron County. Roll call vote – Trowbridge – Yes; Nyhagen – No; North – Yes; Plummer – No; Hanson – Yes. Motion carried.

#### 10. New Business

- a. Presentation by Sharon Millermon from Barron County Circuit Court regarding citations
  - i. Ms. Millermon explained what she needs from the town, what she need for citations, how to calculate the amount of the citation and the court process. The town will need to decide who will be issuing the citations and talk with the town attorney. The board has directed the clerk/treasurer to move forward with the process
- b. Presentation by Michael Judy from Barron County Sheriff's Department regarding the newly formed Emergency Services of Barron County
  - i. The purpose of the program is to supplement and expand existing first responders. The county currently has six first responder groups and 25 first responders covering 45,000 people – those responders can only cover their districts. This program combined the agencies and put it under one umbrella so first responders can assist anywhere in the county and the program is giving the first responders as many supplies as the state will allow. The group is looking for \$60,000 in funding and are waiting for the state to approve their plan. The program plans on being active within 4-6 weeks and are looking to increase first responders from 25 to 75. There are two medical directors and the county will have mutual aid with the bordering counties

#### 11. Reports

- a. Fire & Ambulance Report
  - a. New Auburn – Al Albrecht reports the fire commission passed their budget and appointed Mr. Tom Bischel as Fire Chief for another year
  - b. Chetek – Supervisor Hanson - Fire – Mr. Ryan Olson wants to combine both fire and ambulance services and will provide a presentation at the next commission meeting. Ambulance – the current director is resigning as of January
- b. Board Member Reports
  - a. Supervisor Nyhagen – would be interested into looking into a new attorney based on the lack of responsiveness and urgency related to town business. The board asks Supervisor Nyhagen to look into it
  - b. Supervisor North – went to Barron with Chairman Trowbridge to discuss the LRIP program. and Thursday is Town Days at Barron County
  - c. Supervisor Plummer – received a call from resident Tom Witbrott regarding a large charge blast at 2:20 or 2:21 recently that shook the blinds and windows. Supervisor Plummer called

Mr. Jason Hanson with Piranha Proppant who gave him the number for the blasting company and they said they would contact the resident. Supervisor Plummer has heard from the environmental specialist from the DNR regarding the manure pile and are up for new permits next year so he will follow up

- d. Supervisor Hanson – nothing
- e. Chairman Trowbridge – nothing

12. Other Administrative Matters

b. Next Meeting Agenda Items

- a. Discussion and possible action on the purchase of a cordless impact socket
  - b. Discussion and possible action on mobile home ordinance(s)
  - c. Discussion and possible action on junk ordinance application
  - d. Public Nuisance mailing – update and landowner responses
  - e. Set date for caucus
  - f. Appoint election officials
  - g. FHLBC from Security Bank for an increase
- c. Authorize Payment of Bills: Motion by Trowbridge second by Nyhagen to pay bills. Motion carried, unanimous yes vote.

13. Adjournment: Motion by Trowbridge second by Hanson to adjourn at 7:39 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting  
Kelly Phillips  
Clerk/Treasurer  
Town of Dovre Barron County