

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday July 11, 2017 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 7 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolman Art Harelstad, Jr.

Pledge of Allegiance

1. Approval of Agenda: Motion by North second by Trowbridge to move item 12c after 11 and 13a after 12c and approve with this change. Motion carried, unanimous yes vote.
2. Public Input - none
3. Building Inspector Report
 - a. Terry Wiegele – garage
 - b. Dave Peterson – Pumphouse/storage
4. Approve Minutes of June 13, 2017 Regular Meeting: Motion by Nyhagen second by Plummer to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Financial Report: Motion by North second by Trowbridge to approve the financial report as presented. Motion carried, unanimous yes vote.
6. Treasurer’s Report: Motion by North second by Nyhagen to approve the treasurer’s report as presented. Motion carried, unanimous yes vote.
7. Set Date for Next Meeting: Regular meeting Tuesday August 8, 2017 at 6:00 p.m. and a Special Meeting Monday July 24, 2017 at 6:00 p.m. for town road review
8. Town Patrolman Report
 - a. Lameback lane is blacktopped but not shouldered yet
 - b. 26 ½ - 27th street and parking lot will be blacktopped this Friday
 - c. Al and Art moved the big rock for the memorial and Stout assisted
 - d. Proposal from Bitney Electric for an electrical hookup for the fuel tank in the amount of \$1,753.75. Motion by Trowbridge second by Nyhagen to approve the proposal from Bitney Electric in the amount of \$1,753.75. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
 - e. Patrolman Harelstad would like a board member to talk to the person who mows the lawn and would ask they do a better job – it’s been blown up against the building and fencing, cut down very short and could weed whip better
9. Old Business
 - a. Discussion and possible action on electronic permit system (Act 211): Building Inspector Dostal was not able to attend this month’s meeting so the board will invite him for next month to review
 - b. Discussion and possible action on road striping 6th Avenue & 25 ¼ street (NIS haul route); the board discussed the type of paint they would like to use and if it would be just the center line or edge and the town could coordinate with the county to stripe for them. Motion by North second by Nyhagen to have Chairman Trowbridge contact the county and to include edge striping using water based paint. Motion carried, unanimous yes vote.

- c. Discussion and possible action on 5th Avenue road project/town road maintenance projects: Town Engineer Gotham has nothing new from last month; Supervisor Nynagen asked what the cost would for the town engineer for his services of the town were to decide to go with one of his plans. Mr. Gotham said it is difficult to give a number until the board decides on an option and how involved they want him. The board is questioning if they should leave the road sit over the winter with gravel and blacktop next year; the board discussed redoing the bridge approaches and other maintenance that needs to be done on the roads. Motion by North second by Nyhagen to bid out crack fill and chip seal projects, striping over chip seal and the bridge approaches on 28th Street, 5th Avenue, 29th Street, and 5 ¾ Avenue. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried. The 5th avenue project has been tabled until next year
- d. Discussion and possible action on the mobile home ordinance; the board requests the assessor and the building inspector to review the ordinance and attend the next meeting
- e. Public Nuisance mailing – update and landowner responses: The board will keep an eye on 448 as there hasn't been much cleanup; 25 ½ Street looks really good and the board requested the clerk to send the landowner a thank you letter; Highway SS was sent a letter by Attorney Dunst approving a request for 60 days to clean up their property; Chairman Trowbridge will follow up with the 30th Street property; the certified letter sent to 25 ¼ Street was returned to the clerk since it had never been picked up and signed for; the board directed the clerk to send the letter again as a second attempt; there has been a new complaint for a property on 5 ½ Avenue and the board directed the clerk to send a letter to the landowner and resident
- f. Right of way update; the board asked the patrolman how the right of ways look. Patrolman Harelstad reports there are some crops and a few snow fences. Supervisor Nyhagen will talk to one of the residents and the board directs Patrolman Harelstad to continue mowing
- g. Citation ordinance discussion: The board directs the clerk to send the ordinance to the town attorney for review. The dollar amount should be added to the ordinance. The board will review at the next meeting
- h. Junk vehicle permit application discussion: the board directs the clerk to draft a junk vehicle permit application
- i. Town attorney discussion: table to next month

10. New Business

- a. Presentation by the town consultant – financial projections and budgetary impacts; WI supreme court ruled that assessors cannot enter a person's house to assess it; if the landowner doesn't want them to come in the assessor has to get a search warrant; assessors have started resigning and this is looking like county wide assessment; the town clerk and assessor have received an assessment reduction from the state for Northern Industrial Sand reducing the assessment over a million and we should expect Northern White Sand and Chieftain in the next couple of days for a total of about \$4.5 million. Consultant LaFond has prepared a high-level overview of the future budgets for the town and suggests budgeting for new vehicle and emergency road maintenance over the next few years and continue with the contingency fund; there is also a possibility of personal property taxes being eliminated and the Superior Silica Sand payment of \$65,000 will be ending in 2019; based on his research the town will have declining value due to how the state is treating the sand mines
- b. Bridge repair maintenance estimates – discussion with possible action. The board is bidding this project

- c. Snowplow contract discussion; Supervisor North reports that in the past the town has charged a flat fee and that is not how we should be doing it – a ¼ mile driveway is the same price as a 50' driveway – it should be by the foot or how much time, etc. Supervisor Plummer says it should continue to be a flat rate and the town should keep providing the service; Supervisor Hanson says if the town continues to plow, it should be more fair

11. Reports

a. Fire & Ambulance Report

- a. New Auburn Fire – Al Albrecht reports that checks from the last two months from Superior Silica Sands were over \$17,000
- b. Chetek Fire – meeting next month
- c. Chetek Ambulance – meeting next month

b. Board Member Reports

- a. Supervisor Nyhagen – Nothing
- b. Supervisor North – asked the county when they were going to mow ditches and they said “soon;” all the sand haul routes are being utilized as agreed to and the county highway department has started their annual budgeting
- c. Supervisor Plummer – received a complaint about sweeping by Northern Industrial Sand and the gravel on the roads and talked to Larry McGlumphly at Northern Industrial Sand
- d. Supervisor Hanson – the Western Star needed some small repairs so the parts have been ordered; 448 got sanitary permits filed so the county will drop the fines; someone needed to sign a holding tank maintenance agreement with the county for 448 so he signed it and a copy will get sent to the town clerk. Should Northern Industrial Sand have an alternate haul route? Lundquist Road in the Town of Sioux Creek is already breaking up and that is something for the town to keep in mind for the sand plants in Dove
- e. Chairman Trowbridge - Nothing

12. Other Administrative Matters

a. Next Meeting Agenda Items

- a. Public Nuisance mailing – update and landowner responses
- b. Discussion and possible action on the mobile home ordinance
- c. Citation ordinance discussion
- d. Junk vehicle permit application discussion
- e. Town attorney discussion
- f. Discussion and possible action on electronic permit system (Act 211)
- g. Right of way update
- h. 6th avenue discussion
- i. Snowplow contract discussion

- b. Authorize Payment of Bills: Motion by Trowbridge second by North to pay bills. Motion carried, unanimous yes vote.

- 13. Adjournment: Motion by Trowbridge second by Nyhagen to adjourn at 8:30 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting

Kelly Phillips

Clerk/Treasurer

Town of Dove Barron County