

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday June 13, 2017 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 9 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolman Art Harelstad, Jr.

Pledge of Allegiance

1. Approval of Agenda: Motion by Trowbridge second by Plummer to move item 13(a) after the Patrolman's report and approve with this change. Motion carried, unanimous yes vote.
2. Public Input
 - a. Jack Perry – concerned about road bans – there is still a sign on the short stretch of 29th Street. It is a through street and many people use that road coming from Bruce or Weyerhaeuser; he approves of the road bans in the spring, but this ban right now is costing him time and money and will affect how much he has to charge his customers and hopes the road bans can come off
3. Building Inspector Report
 - a. Henry Mast - barn
 - b. Jeremy Fischer – commercial remodel
 - c. 448 property has a zoning issue
 - d. The electronic permit system is permanent so the board will need to decide what they will do
4. Approve Minutes of May 9, 2017 Regular Meeting: Motion by North second by Trowbridge to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Financial Report: Motion by North second by Plummer to approve the financial report as presented. Motion carried, unanimous yes vote.
6. Treasurer's Report: Motion by North second by Nyhagen to approve the treasurer's report as presented. Motion carried, unanimous yes vote.
7. Set Date for Next Meeting: July 11, 2017 at 6:00 p.m. for the regular monthly meeting with road inspections at 5:00 p.m.
8. Town Patrolman Report
 - a. Northern White Sand moved the town's fuel tank
 - b. The Town Hall parking lot and the 26 ½ - 27th Street project have been pulverized
 - c. Towns has been mowed – rented 3 point mower from the county to make two passes
 - d. Went to help Town of Chetek the night of and the day after the tornado
 - e. This Friday the parking lot and Lane Back Lane should be blacktopped
 - f. During the road review today they looked at the bridge approaches and is wondering what the board wants to do about them; the board directs Patrolman Harelstad to get numbers for repair costs on the bridge approaches and County Parkway
 - g. Got a letter from Mark Servi at Barron County about striping town roads in combination with some of their projects this year and is wondering what the board wants to do
 - h. Supervisor North asked if when the Patrolman is mowing is the only obstruction the mailboxes – Patrolman Harelstad says no, there are other things – garbage bins, signs etc. and Supervisor North asked "didn't the board send out ROW letters to everyone?"

9. Old Business

- a. Update on 5th Avenue road project: At the last meeting, the board asked Town Engineer Gotham to develop three estimates for the road work on the 5th Avenue to present today. The board has been discussing pulverizing the road and adding culverts and then letting it sit over the winter and blacktop next year and if these scenarios will fit within the budget. The board will add this to next month's agenda with possible action to bid out the project.
- b. Update on mobile home ordinance: Attorney Dunst sent a draft of an ordinance for the board to review and discuss; the board is looking to update the current ordinance for safety and clarification; the board will take time to review the draft and the board directed the clerk to send the draft to the building inspector for review and comment
- c. Update on generator discussion: Chairman Trowbridge said he hasn't got any quotes yet, but there are possible grants available for this generator. The board directed the clerk to contact the county to see if there are any grants available.
- d. Update on town hall fuel tank: Chairman Trowbridge reports he has questions out to three people but have not received anything back yet
- e. Public Nuisance mailing – update and landowner responses
 - i. The renter from 1st avenue was present and asked if he could get a copy of the letter and the ordinance since the landowner hasn't produced one so he could see what he needed to do to be compliant; the board directed the clerk to send a copy of the letter and the ordinance to the renter
 - ii. 30th – one trailer is gone and the yard is cleaned up; they have made progress cleaning; the board will continue to monitor
 - iii. 448 – the debris in the yard has been cleaned up quite a bit but more needs to be done; there are a lot of non-working vehicles; the board agrees to send one more letter before proceeding to the next step and directs the clerk to draft one
 - iv. Cty Hwy SS – no response from the landowner; no one was present when Chairman Trowbridge and Supervisor North visited and no progress has been made. The board directs the clerk to contact the attorney to send a letter to the landowner
 - v. 25 ½ street – the board will continue to monitor – there has been great progress
- f. Discussion and possible action on Klanderma complaint 05/12/17
 - i. The board drove by during road checks today and feel a letter should be sent; the board directs the clerk/treasurer to send a letter and a copy of the ordinance to the land owner and the residents
- g. Road weight limit discussion: Auburn has Class B ratings on their roads; the road ban on 29th Street is not very enforceable. Chairman Trowbridge polled the board as to their feelings on pulling the ban. Supervisors Plummer, Nyhagen and Hanson and Chairman Trowbridge want to pull the ban. Supervisor North does not want to pull the ban. Chairman Trowbridge directed Patrolman Harelstad to remove the road ban signs on 29th Street.
- h. Follow up on Chieftain purchase by Mammoth/Piranha: the board directs the clerk to contact Attorney Dunst to see if Mammoth should sign the operations agreement

10. New Business

- a. Discussion and possible action on increasing secured town funds at Security Bank: Karen Smith from Security Bank was present. Due to the increased deposits on file, Ms. Smith suggests that the town board should revisit the limits – right now the town is covered up to \$650,000 and is proposing an increase of \$350,000 to \$1 million until tax time when the amount will increase due to tax deposits. Motion by North second by Trowbridge to approve a public unit deposit letter of

credit increase of \$350,000 from 06/14/17 to 12/15/17. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

- b. Discussion regarding an open records request and the town’s legal representation
 - i. The clerk reports that a public records request was received from Bakke Norman Menomonie. The clerk contacted the town attorney at Bakke Norman New Richmond for some clarification on wording in the request and was told he was unable to provide legal advice on this issue. The board discussed this matter and the main concern was who is protecting the town?
- c. Right-of-Way update with possible action
 - i. Patrolman has not finished the right-of-way mowing and the chairman would like that to be completed by the end of July. The board discussed resending right-of-way letters to those in violation but will not be sending a reminder as the letter has gone out for three years now.
- d. Wisconsin Energy Right-of-Way work update
 - i. Burying natural gas lines in town and some residents have been contacted if they want the lines run to their homes. If the homes are far enough away from the main line they can pay a fee to have the lines run to their homes.
- e. Discussion and possible action – Ordinance 2017-4 Junked or Abandoned Vehicles
 - i. The ordinance was passed in February but never signed as we never received a copy that didn’t say draft. Motion by Nyhagen second by North to pass the Junked or Abandoned Vehicle Ordinance 2017-4. Roll call vote – Trowbridge – Abstain; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

11. Reports

- a. Fire & Ambulance Report
 - a. New Auburn Fire – Al Albrecht reports that June 24th from 4-7 pm is the annual Fireman’s Summer Raffle and Chicken Feed and the menu is charcoal chicken. Chairman Plummer reports the fire board signed the budget
 - b. Chetek Fire – Supervisor Hanson has nothing new to report
 - c. Chetek Ambulance – Supervisor Hanson has nothing new to report
- b. Board Member Reports
 - a. Supervisor Nyhagen – there is a new building inspector in the area should the board look into it
 - b. Supervisor North – at the Barron County meeting there was concern that there aren’t enough building inspectors in the area. Supervisor North also thinks the board should update the citation ordinance. The board directs the clerk to send the ordinance to Attorney Dunst to review and update
 - c. Supervisor Plummer – a resident is concerned about train whistles in the middle of the night and asked if anything has been done – Chairman Trowbridge says he has been checking around and per state statutes they have to run the whistle. Jerome’s has their pile in their field and what can the board do about it? Chairman Trowbridge and Supervisor Hanson say If they have a permit there’s nothing the board can really do.
 - d. Supervisor Hanson – nothing
 - e. Chairman Trowbridge - nothing

12. Other Administrative Matters

- a. Next Meeting Agenda Items
 - a. Discussion and possible action on electronic permit system (Act 211)

- b. Discussion and possible action on road striping 6th Avenue & 25 ¼ street (NIS haul route)
 - c. Discussion and possible action on 5th Avenue road project
 - d. Discussion and possible action on the mobile home ordinance
 - e. Public Nuisance mailing – update and landowner responses
 - f. Right of way update
- b. Authorize Payment of Bills: Motion by Trowbridge second by Hanson to pay bills. Motion carried, unanimous yes vote.
13. Adjournment: Motion by Trowbridge second by Hanson to adjourn at 8:30 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting
Kelly Phillips
Clerk/Treasurer
Town of Dovre Barron County