

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday May 9, 2017 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 4 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Supervisor Al Nyhagen was absent. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolman Art Harelstad, Jr.

Pledge of Allegiance

1. Approval of Agenda: Motion by Trowbridge second by North to approve the agenda as presented. Motion carried, unanimous yes vote.
2. Public Input
 - a. none
3. Building Inspector Report
 - a. Jason Rego – siding & windows
4. Approve Minutes of April 10, 2017 Regular Meeting: Motion by Trowbridge second by North to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Approve Minutes of April 13, 2017 Special Meeting: Motion by North second by Trowbridge to approve the minutes as presented. Motion carried, unanimous yes vote.
6. Financial Report: Motion by North second by Trowbridge to approve the financial report as presented. Motion carried, unanimous yes vote.
7. Treasurer's Report: Motion by North second by Trowbridge to approve the treasurer's report as presented. Motion carried, unanimous yes vote.
8. Set Date for Next Meeting; June 13, 2017 at 6:00 p.m. for the regular monthly meeting with road inspections at 5:00 p.m.
9. Town Patrolman Report
 - a. Meeting at Barron County a couple weeks ago – talked to the commissioner about the spray & patch for road repair and it would roughly cost \$3,000.00 per day if we could provide 2 people and that could be used to repair some of the bridge approaches; some of the other bridges have blacktop
 - b. Lame Back Lane has developed some frost boils on that road and Patrolman Harelstad and Supervisor Nyhagen dug down about 18 inches to the sand and asked Senn Blacktop if they can hold off for a bit on the blacktop. Town Engineer Zech Gotham suggested the board make a motion for an extension so it's in writing. Motion by North second by Plummer to extend the completion date to be the same as the 26 ½ - 27th Street project. Roll call vote – Trowbridge – Yes; Nyhagen – Absent; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
 - c. Pulverizing by Senn Blacktop has been scheduled for the week of May 22nd 2017 for the town hall parking lot and 26 ½ - 27th Street.
 - d. Northern White Sand came to look at the fuel tank and Patrolman Harelstad will just need to call when the board wants them to move it.
 - e. Waiting for the tool box to be installed on the new Western Star truck
10. Old Business

- a. Update on 5th Avenue road project: Engineer Gotham provided print outs of the road design showing a typical section of the road; a 3" asphalt surface will be sufficient for a 20 year life; pulverizing the existing surface 8" deep would create a continuous standard depth; 2' shoulder on one side and 3' shoulder on the other; Chairman Trowbridge asked Mr. Gotham if the town will need permits from the DNR and Mr. Gotham said yes, since we are working in the wetlands. The town will also need a culvert pipe permit. The most economical approach would be 10' lanes and 2' shoulders. Engineer Gotham and Patrolman Harelstad discussed the depth of digging down 20" at the wetland and the board also discussed leaving the road gravel for the winter and if they should have a 20' or 22' top. The board asked Engineer Gotham to get some estimates in cost. Mr. Gotham asked about a culvert at SS and Patrolman Harelstad would like the County to replace it since it's close to a gas line
- b. Update on mobile home ordinance
 - i. Nothing from the attorney yet
- c. Update on generator discussion
 - i. Chairman Trowbridge is working on getting some prices and depending on the cost would see if it would be a budget item for next year or this year
- d. Update on electronics recycling
 - i. Supervisor North reports the electronics recycling will be in Chetek at the Public Works Building on June 10, 2017 from 8:00 a.m.-2:00 p.m. and the board suggests clerk/treasurer put the information on town website
- e. Public Nuisance mailing – update and landowner responses
 - i. Sent out 5 mailings certified mail and received receipts for three of them
 - 1. Durand responded they are working to clean up by end of May. The board will check in periodically
 - 2. Chada responded that a building permit was received and a mobile home was put on the property and the other mobile home was removed. The letter refers to cleaning up the trailers but not the rest of the stuff and there was no timeline for cleanup. The board requests the clerk/treasurer send a follow up letter with more specific items
 - 3. Kohler responded the resident is making every effort to clean up the property; items have been removed and cleaned up, but items have been pushed onto this property by the neighbors; thinks they could use help to clean up or get ideas and suggestions of where to get help. Chairman Trowbridge will stop and talk to them
 - 4. No response from the other two – the board requested the clerk contact the attorney to send a letter if the board has not received a response within 30 days

11. New Business

- a. Chetek Fire District budget review and fire protection services payment discussion: There has been no direction from the Chetek Fire District as to how much the town should pay and they are not sending invoices or backup with calculations. The clerk requested a copy of their 2016 and 2017 budgets to see how much they are budgeting from Dovre and it shows \$9,848.00 for the past three years. Motion by North second by Trowbridge that the Town of Dovre pay the Chetek Fire District \$9,848.00 annually until there is direction by the Fire District. Roll call vote – Trowbridge – Yes; Nyhagen – Absent; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
- b. Discussion and possible action on a new printer/fax/scanner for the town hall clerk/treasurer office and an external hard drive for backups: The clerk/treasurer asked Citizen's for a quote on a printer and external hard drive; Motion by Trowbridge second by Plummer to purchase the

printer and external hard drive not to exceed \$600.00. Roll call vote – Trowbridge – Yes; Nyhagen – Absent; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

- c. Discussion and possible action on moving the town hall fuel tank. Eagle Material has agreed to move the fuel tank when the board figures out where to put it. Chairman Trowbridge looked into what it would cost to put a new tank in and bring it up to code and it's about \$9,975.00. He will check a few more places and report next month
- d. Discussion and possible action on Barron/Dunn road sampling: Supervisor North asked if the town should do that now instead of waiting until next spring in case they have to look at some engineering. The board will discuss this with Engineer Gotham at the same time they discuss 5th Avenue

12. Reports

a. Fire & Ambulance Report

- a. New Auburn Fire – Al Albrecht reports the department received a new rescue rig from a donation of \$30,000.00 and the Fireman's Raffle is June 24 from 4:00 p.m.-7:00 p.m.
- b. Chetek Ambulance – Supervisor Hanson reports the ambulance service didn't sell the ambulance at the auction because they wouldn't be able to get what it was worth and the last he heard Clear Lake Ambulance was interested in purchasing it
- c. Chetek Fire – Supervisor Hanson reports he went to the last meeting and found that the City of Chetek and Town of Chetek are the owners of the equipment. The Prairie Lake representative asked the commission who is retaining all of the records for Chetek Fire? The Town of Dovre is not on the fire commission and the Prairie Lake representative will look into it. Supervisor Hanson also reports the fire commission is not interested in revisiting the amounts paid by the towns and said the towns will have to determine how much they will pay to the fire district every year.

b. Board Member Reports

- a. Supervisor Nyhagen is absent
- b. Supervisor North reports that the Board of Review is this Saturday from 12:00 p.m. until 2:00 p.m.
- c. Supervisor Plummer reports he will not be at the Board of Review and asks the clerk/treasurer to locate the engineering report from Cooper Engineering for Anderson Lane
- d. Supervisor Hanson reports that he attended the fire commission and ambulance commission meetings Thursday
- e. Chairman Trowbridge has been dealing with some miscellaneous calls about dogs in the town

13. Other Administrative Matters

a. Next Meeting Agenda Items

- a. Follow up on public nuisance mailings
- b. Town hall fuel tank
- c. Generator discussion
- d. Mobile home ordinance

- b. Authorize Payment of Bills: Motion by Trowbridge second by North to authorize payment of bills. Motion carried, unanimous yes vote.

- 14. Adjournment: Motion by Trowbridge second by Hanson to adjourn at 8:02 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting

Kelly Phillips

Clerk/Treasurer

Town of Dovre Barron County