

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Monday August 15, 2016 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 8 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips, Patrolman Art Harelstad, Jr. and Consultant Greg LaFond. Supervisor Al Nyhagen was absent.

Pledge of Allegiance

1. Approval of Agenda: Consultant LaFond asked to add an item under New Business – Letter D – Update on Sioux Creek Silica Building Permit. Motion by North second by Plummer to approve the agenda with the addition. Motion carried, unanimous yes vote.
2. Public Input
 - a. Tim Nelson – thank the board for removal and cleanup of old town hall; snowplowing is on the agenda again – his dad says if the board can spend \$150k on a new truck they can plow driveways; he can live with it or live without it but some other residents cant and the town should do what they can to keep that service to the residents
 - b. James Heerey – thought snow plowing had been taken care of at the annual meeting and is wondering why it's on the agenda again; Chairman Trowbridge says there's a lawsuit in WI being fought as to whether towns can actually plow driveways instead of private contractors and it's been on the agenda for the last two meetings but no decision has been made because there has not been an outcome to the case
3. Building Inspector Report
 - a. Clarence Schick – mobile home
 - b. Larry Parker – garage
 - c. Shawn Knutson - dwelling
4. Approve Minutes of July 12, 2016 Regular Meeting: Motion by North second by Trowbridge to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Financial Report: Motion by North second by Hanson to approve the financial report as presented. Motion carried, unanimous yes vote.
6. Treasurer's Report: Motion by North second by Plummer to approve the financial report as presented. Motion carried, unanimous yes vote.
7. Set Date for Next Meeting: September 13, 2016 at 6:00 p.m. for the regular monthly meeting with road inspections at 5:00 p.m.
8. Town Patrolman Report
 - a. Health insurance premium won't change until December of 2017

- b. Contacted county to replace culvert on 27th Street at the junction of SS; looked at the culvert by Kevin Blaha's which is starting to rust out at the bottom. The county will see if they can apply that towards the county aid
- c. 29th street – the blacktopping done and the shouldering will be tomorrow and they still have striping. Patrolman Harelstad and Supervisor Nyhagen have been leveling the ditches and hauling in black dirt; rented a Harley rake to level off 29th Street and the old town hall site. Stout Construction has hydroseeded the 29th Street ditches and old town hall site. Patrolman Harelstad called Fahrners and found it will be about \$12,000 to saw seal 29th Street
- d. Driveway permit – Jeff Larson – says the application was mailed Friday or Saturday but it has not been received by the town yet. Since there is no paperwork Chairman Trowbridge says it will be tabled until the next meeting if the paperwork shows up.
- e. Discussion and possible action on natural gas conversion, heating system and painting the old town shop
 - i. The board is reviewing the quotes to paint the town shop; motion by North second by Trowbridge to contact Harry Joles and request the proposal for \$5,485.00 as presented at the last meeting and approve the painting of the shop. Roll call vote – Trowbridge – Yes; Nyhagen – Absent; North – yes; Plummer – Yes; Hanson – Yes. Motion carried.
 - ii. Heating system; Chairman Trowbridge will contact WE Energy to see when they will be burying the line. Supervisor Hanson will contact the furnace company to get a few questions answered about the two options on the proposal that was presented and will have a report for the September meeting
- f. Update on this year's road projects and possible additional projects/rut filling
 - i. Supervisor North reports that rut filling is about \$10,000 per mile and it's about 1 ½ miles on 29th Street from 2nd Avenue to 3 ½ Avenue. Only the outer ruts need to be filled and thought it would be a good option to make the road nicer; Russ Marske from the county was supposed to look at the road and let the board know if the road was a good candidate but no one has heard back; Motion by Hanson second by Plummer to authorize Barron County to rut fill the road not to exceed \$10,000 and request Supervisor North to follow up with Mr. Marske to make sure the road is a good candidate. Roll call vote – Trowbridge – Yes; Nyhagen – Absent; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

9. Old Business

- a. 6th Avenue Road Project Update; Zech Gotham from Morgan Parmley asked if the board has had a chance to look at 6th Avenue. He reports a majority of the work and concerns the board had before paving have been resolved. He was concerned about the shouldering on 25 ¼ and 5 ½ Avenue so he contacted Kyle Laramy with DJ Fedderly for slope repair work but never heard back so he contacted Stout Construction and heard back the next day they took care of it that day. He recommends delineators on some of the culverts because the in-slopes could be hazards and there's a transformer and a telephone box near one of the intersections. The pavement and shouldering looks consistent. Zech will get the number for the telephone company for Supervisor Plummer

to call and see if the box is active and if they need to move it. Motion by Trowbridge second by North to ask NIS to put in delineators as per Morgan Parmley's recommendations. Motion carried, unanimous yes vote.

- b. Zech met with Patrolman Harelstad, Supervisor Plummer and the contractor for the new town hall and looked at a few things that needed to be repaired including repainting the exterior doors and cracks in the sheet rock and they should be taken care of soon
- c. Wisconsin Act 211: Building Inspector Daryl Dostal says that he has not heard from the state and should have information on that this fall
- d. Discussion of amendments to Northern Industrial Sands and Great Northern Sands agreements; nothing back from Attorney Dunst; will put on agenda next month
- e. Snowplow contract update and outcome of court case; there has been no decision from the court of appeals; when the published decision is made it will apply to all towns
 - i. Supervisor North states that if the town is going to be snow plowing this winter it needs to be on the agenda next month and the contract needs to be updated
- f. Discussion on continuation of snowplowing; covered in public input and the previous item
- g. Discussion of the visual impact of properties from public right-of-ways in the town
 - i. Supervisor Hanson talked to the resident gave them a copy of the ordinance; the resident says they are aware of the appearance and will work on it and also shared that things have been stolen. The board will give them some time to clean up and Supervisor Hanson will follow up in a few weeks
- h. Assessment of sand mines
 - i. Consultant LaFond gave an update to the board on the state's assessment of the sand mines; state assessed Chieftain wrong so the equalized value is that amount less so they revised 2016 but will not correct 2014 or 2015; Consultant LaFond says if someone makes an error they should correct it and give the credit and suggests the town keep a reserve to pay back Chieftain because the town has to refund the tax payer and then collect from the county and school districts if Chieftain appeals the past assessments; there will also be another \$10,000 from GNS for omitted property due to the state's error; with the market downturn there have not been a lot of homes for sale that would qualify for the PVG and the original contract expires at the end of next year (2017) and all or a portion of those monies become available to the town but cautions the board about spending it

10. New Business

- a. The Board will consider enacting an ordinance calling for a referendum to change the clerk-treasurer position from an elected position to an appointed position; Supervisor North questions how this would affect the clerk/treasurer and the Board of Review? If the appointed clerk/treasurer lived in the town they could be a voting member of the Board of Review but if they didn't live in the town they could not. He also asked how would it affect the Affordable Care Act? Consultant LaFond states that if the referendum passes the board will have some work to do. For example – employment contract, health insurance, employment status, fringe benefits and possible severance. Supervisor North commented if a future board does not want the position to be appointed they can

change it back to elected without a referendum. Motion by North second by Trowbridge that the Town of Dovre call a referendum for the electors to consider approval for the clerk/treasurer position to be appointed at the next general election. Roll call vote – Trowbridge – Yes; Nyhagen – Absent; North – Yes; Plummer – Yes; Hanson – Abstain. Motion carried.

- b. Discussion and possible action on removal of unused metal and equipment at the town hall
 - i. Supervisor North asked if anything was available to sell that is sitting around the property; Discussion but no action taken, added to next month's agenda
- c. Discussion and possible action on advertising election inspector positions
 - i. The clerk requested to advertise for election inspectors to have a larger pool and also stated that town officials, as residents, could volunteer as long as they were not on the ballot and went through the proper training. Motion by Trowbridge second by Plummer to advertise for election inspectors. Motion carried, unanimous yes vote.
- d. Update on SCS building permit; Consultant LaFond says the building permit for SCS conveyor has lapsed. If SCS comes back to the board Consultant LaFond suggests some terms and suggests changing the operations agreement if they need a new building permit

11. Reports

- a. Fire & Ambulance Report
 - a. Supervisor Plummer – fire – guys having training on the airboat and looking for places to try out different scenarios; there is some money trickling in; applied for an extension on the grant and it was approved
 - b. Supervisor Hanson – ambulance – met with a few people on the commission and went over Dovre's request and they didn't see any problems with it; will stay with local billing instead of outsourcing – the return wasn't as good but were going to look at changing a few things
- b. Board Member Reports
 - a. Chairman Trowbridge – nothing
 - b. Supervisor Nyhagen – absent
 - c. Supervisor North – will follow up with Barron County about the rut filling
 - d. Supervisor Plummer – spent more time on 6th Avenue and met with Zech
 - e. Supervisor Hanson – nothing

12. Other Administrative Matters

- a. Authorize Payment of Bills
 - a. Motion by Trowbridge second by North to pay bills. Motion carried, unanimous yes vote.
- b. Next Meeting Agenda Items
 - a. Review snowplow contract draft
 - b. Right of way encroachment follow up
 - c. Update on road projects
 - d. Update on natural gas, heating & painting
 - e. Discussion about memorial for old town hall site

13. Adjournment: Motion by Trowbridge second by Hanson to adjourn at 8:10 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting

Kelly Phillips
Clerk/Treasurer
Town of Dovre Barron County