

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday July 12, 2016 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 9 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips Patrolman Art Harelstad, Jr.

Pledge of Allegiance

1. Approval of Agenda: Motion by Nyhagen second by Plummer to approve the agenda as presented. Motion carried, unanimous yes vote.
2. Public Input
 - a. Jim North – what is the status of the PVG payment for his property? Chairman Trowbridge says the check is in with the bills to authorize tonight
 - b. Cathy Albrecht – will the town hall be moved by the beginning of August? Chairman Trowbridge says the plan is to have the town hall moved by August 1 and Supervisor Plummer says there was discussion today that the town hall will be moved the last week in July
3. Building Inspector Report
 - a. Kathy Franklin – pole shed
 - b. Steven Vork – deck with enclosed screen
 - c. Ben Mulmanger - garage
4. Approve Minutes of June 14, 2016 Meeting: Motion by North second by Nyhagen to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Approve Minutes of June 28, 2016 Special Meeting: Motion by Nyhagen second by Trowbridge to approve the minutes as presented. Motion carried, unanimous yes vote.
6. Approve Minutes of July 7, 2016 Special Meeting: Motion by Trowbridge second by Nyhagen to approve the minutes as presented. Motion carried, unanimous yes vote.
7. Financial Report: Motion by North second by Nyhagen to approve the financial report as presented. Motion carried, unanimous yes vote.
8. Treasurer’s Report: Motion by Nyhagen second by Plummer to approve the treasurer’s report as presented. Motion carried, unanimous yes vote.
9. Set Date for Next Meeting: The second Tuesday of August is the 9th and that is an election day. The meeting will be held Monday August 15, 2016 at 6:00 p.m. for the regular meeting with road inspections at 5:00 p.m.
10. Town Patrolman Report
 - a. Pulverizing done on 29th street; putting 4 more inches of gravel and start shaping late July and start paving the first part of August
 - b. Discuss budgeted maintenance for the town shop and pricing on budgeted items

- i. Patrolman Harelstad got quotes to convert the shop to natural gas and run a line to the town hall of \$2,060.00 and a quote to redo and convert to natural gas of \$8,020.00; the board requests Patrolman Harelstad get a few more quotes and this item will be added to the agenda next month
- ii. Patrolman Harelstad got quotes to paint the shop to match the new town hall; the board has questions about the priming and if the companies offer warranties; this item will be added to the agenda next month

11. Old Business

- a. Wisconsin Act 211
 - i. Supervisor North says this is new and there is not enough information right now; will be added to the agenda for next month
- b. Update on Parker mobile home
 - i. Chairman Trowbridge reports they are in the process of moving and the town building inspector was there today to check on the progress
- c. Discussion of amendments to Northern Industrial Sands and Great Northern Sands agreements
 - i. No update from the attorney
- d. Snowplow contract update and outcome of court case
 - i. No update from the consultant
- e. Update on manufacturing values as established by the WIDOR
 - i. Supervisor North reports that the town assessor has had a couple of meetings with the Wisconsin DOR and everywhere else in the state of Wisconsin the DOR assesses the properties except for Dovre where they expect the assessor to assess NIS; the DOR also has not been out to Dovre to see any of the changes with the Great Northern plant
- f. "Just Fix It" Program
 - i. Supervisor North reports that municipalities around the state say there's not enough money to maintain the roads and are working to encourage the state to increase funding
- g. Update on 6th Avenue construction
 - i. Chairman Trowbridge reports the finish grading has started on 6th & 25 ¼ and the first layer of blacktop will be laid on Monday weather permitting; the engineer has looked at the road and is in approval of the progress

12. New Business

- a. Discussion and possible action on division of North property
 - i. Supervisor North has recused himself from any discussion or action
 - ii. Mr. Shilts, the land surveyor hired by Chris North reports that he wants to purchase property from his parents and part of the approval process is the approval of the land division by the town board
 - iii. There was a change on the parcels and now they want to include a third lot
 - iv. Supervisor Hanson asked if the property is being divided for a single family dwelling. Mr. Shilts reports that at this time, the land will be for a single family dwelling.

- v. Motion by Plummer second by Trowbridge to approve the division of the North property. Motion carried. Supervisor North has abstained from voting and has recused himself from all discussion
- b. Assessment of sand mines
 - i. Chairman Trowbridge reports that the town assessor is trying to get the DOR to become more involved in the assessments
- c. Resident concern of 6th – 5 ¾ Avenue
 - i. Resident Barb Plummer proposed pedestrian signs at each end of the road because there are people walking and biking and getting in and out of their vehicles
 - 1. Supervisor Plummer says there a suggested speed limit of 35 mph but it's usually at least 60 and thinks the pedestrian signs would help but thinks some type of enforcement should be added; he's asked the county to patrol it and they have not and has offered to pay for the pedestrian signs
 - 2. Chairman Trowbridge asked the board if the engineer should look at it; Supervisor Hanson doesn't think the signs will do much; Patrolman Harelstad says he will need to know where to put the signs up and the board agrees that they should be put up by the produce stand and by the large culverts. Supervisor Nyhagen asked if the board should send a letter to the county to patrol the road. Motion by Nyhagen second by Trowbridge to purchase and install two pedestrian signs. Motion carried, unanimous yes vote. The board also directs the clerk to prepare a letter to the county from the board requesting them to patrol the area.
- d. Discussion of the visual impact of properties from public right-of-ways in the town
 - i. Supervisor Hanson reports a property on 24 ¾ has shown an increase in the amount of vehicles and other items on the premises. The town does have a junk ordinance. This item will be added to the agenda for follow up next month.
- e. Invoice from the Chetek Alert
 - i. The committee formed for the old town hall put a notice in the paper for a meeting; the board requested copies of the minutes of their meetings before authorizing payment of the invoice

13. Reports

- a. Fire & Ambulance Report
 - a. Fire – Al Albrecht reports there is a fire board meeting next week
 - i. Supervisor Plummer was informed by Pat Goodremote the town representatives have to be confirmed every year to the fire board and this has not been done yet this year. Motion by Trowbridge second by Nyhagen to appoint Al Albrecht and Jim Plummer as the town representatives to the fire board. Motion carried, unanimous yes vote.
 - b. Ambulance – Supervisor Hanson reports the quarterly meeting is this Thursday at 6:30 p.m. and the Town of Dovre is on the agenda. Supervisor North has volunteered to attend on behalf of the town.

- b. Board Member Reports
 - a. Supervisor Nyhagen – nothing
 - b. Supervisor North will be attending the highway committee meeting Thursday to see what they have in store for SS in the Town of Dovre and will ask they aren't mowing ditches or intersections and our town patrolman is doing it. He will also ask about rut paving
 - c. Supervisor Plummer reports he has spent a lot of time on 6th Avenue working to ensure the road is up to specs and hopes for future projects the board is more on top of the construction
 - d. Supervisor Hanson reports the new truck is ordered and said the contingencies of the warranty of the extra year will not happen, but if something is easily identifiable, Western Star will ship the parts over to change out and if it's something major they will come and get the truck. Supervisor North asked Chairman Trowbridge to stop at the bank about the loan
 - e. Chairman Trowbridge - nothing
- 14. Other Administrative Matters
 - a. Authorize Payment of Bills
 - a. Motion by North second by Nyhagen to authorize payment of the bills. Motion carried, unanimous yes vote.
 - b. Next Meeting Agenda Items
 - a. Wisconsin Act 211
 - b. Pricing for natural gas conversion
 - c. Pricing for painting the shop
 - d. Discussion of amendments to Northern Industrial Sands and Great Northern Sands agreements
 - e. Snowplow contract update and outcome of court case
 - f. Discussion of the visual impact of properties from public right-of-ways in the town
 - g. Assessment of sand mines
 - h. Update on this year's road projects and possible additional projects
- 15. Adjournment
 - a. Motion by Trowbridge second by North to adjourn at 7:17 p.m.

Minutes are not official until approved by the board at the next meeting

Kelly Phillips
Clerk/Treasurer
Town of Dovre Barron County