

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday May 10, 2016 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 11 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Dean Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips; Consultant – Greg LaFond and Patrolman Art Harelstad, Jr.

Pledge of Allegiance

Approval of Agenda: Motion by Trowbridge second by Nyhagen to approve the agenda as presented. Motion carried, unanimous yes vote.

1. Public Input
 - a. Al Albrecht would like to thank the board for moving the flag pole out front of the new town hall
2. Building Inspector Report
 - a. One permit issued for Shaun Fischer – new roof
 - b. Chairman Trowbridge asked what the town can do about trailer houses infringing on the right of way – Inspector Dostal will look into it
3. Approve Minutes of April 12, 2016 Meeting: Motion by Nyhagen second by North to approve the minutes as presented. Motion carried, unanimous yes vote.
4. Approve Minutes of April 21, 2016 Special Meeting: Supervisor Plummer would like the minutes to reflect he was absent due to his presence at a fire board meeting. Motion by North second by Trowbridge to approve the minutes with this change. Motion carried, unanimous yes vote.
5. Financial Report: Motion by North second by Nyhagen to approve the financial report as presented. Motion carried, unanimous yes vote.
6. Treasurer’s Report: Motion by North second by Trowbridge to approve the treasurer’s report as presented. Motion carried, unanimous yes vote.
7. Set Date for Next Meeting: June 14, 2016 at 6:00 p.m. for the regular monthly meeting with road inspections at 5:00 p.m.
8. Town Patrolman Report
 - a. The four culverts for this year’s project have been installed
 - b. Ordered soft oil for patching roads
 - c. Driveway Permits
 - i. 6 3/16 Ave at the south end of Bass Lake and shouldn’t need a culvert. Motion by Trowbridge second by Nyhagen to approve the driveway permit. Motion carried, unanimous yes vote.
 - d. Heerey driveway: Supervisor Plummer had a meeting with the town engineer and he says the resident will need signage marking a driveway and equipment moving and the

option already approved by the board would be the one that he would recommend; motion by Trowbridge second by Plummer to keep the driveway permit location as approved last fall. Motion carried, unanimous yes vote.

9. Old Business

- a. ATV Routes – Presentation by Chetek ATV Cruzers
 - i. Duane – asking for approval of 24th Street between 2 ¼ Ave and 1 ½ Ave for a resident route and bypass for access to the trail system
 - ii. The Cruzers are aware they asked for quite a few additions last year for future projects; there's a system from Chetek to Dallas and are working from Dallas to Sand Creek; there are a few areas they are working on to take the trails off-road
 - iii. Motion by Nyhagen second by Plummer to approve Ordinance 2016-01 amending the ATV Route to add 24th Street between 2 ¼ Ave and 1 ½ Ave. Motion carried, unanimous yes vote.
 - iv. Supervisor Plummer would like to thank Duane and the ATV group for the work they are doing on the trail system
- b. Discussion about Old Town Hall proposal
 - i. There is a proposal from Paul Sletten to move the old town hall to their private land in the town of Prairie Lake and estimates the move will be late June or early July and it's their understanding the town would contribute \$5,000; the building would be insured by the mover during the move and by the Sletten family after
 - ii. Supervisor North states the town has bent over backwards for the old town hall and given multiple extensions and asks what the town needs to do to get this moved
 - iii. Chairman Trowbridge will contact Paul Sletten to see if he can attend a meeting with the board
- c. Discussion on continuation of plowing private driveways
 - i. Supervisor Plummer is still in favor of plowing driveways but there were some questions that were brought up such as is a farm a business, or does an LLC qualify, and came away from the annual meeting with the feeling the residents want the town to continue plowing
 - ii. Supervisor North comments the town will need to mail 392 contracts to make sure everyone has the chance to sign up, possibly rewrite the contract and asked why is there a height and width limit; additionally the contract says the town will not be responsible for personal injury or damage but does that prevent the town from getting sued, does the town do anything else besides go in and out of the driveway
 - iii. Patrolman Harelstad said most of the driveways are wide enough to use the grader but the roads are a priority so they have been using the pickup on the residential driveways; he also brought up that this discussion is a board decision and it's not something that he brought to their attention
 - iv. Supervisor Nyhagen asks how the private contractors are supposed to compete with the government

- v. Consultant LaFond asked what constitutes a standard driveway, as some resident's driveways are quite long; he also mentioned a court case in Forest County related to towns plowing private driveways that should have a decision in June or July
- vi. Motion by Nyhagen second by Trowbridge to table the issue until the court comes back with a decision on this case. Motion carried, unanimous yes vote.
- d. Discussion by committee about replacement of old patrol truck
 - i. Supervisor Hanson said Patrolman Harelstad drove a Freightliner from Barron County, needs to try a Peterbilt and a Mack, is looking at cost of \$165,000 and the lead time will be nine months. Patrolman Harelstad will meet with Sioux Creek to also drive a Kenworth
 - ii. This is tabled until next month pending more research
- e. Discussion of Right of Way letters to residents
 - i. Supervisor North suggested sending out the right of way letter that was sent last year

10. New Business

- a. Discussion Labor/Equipment sharing with Sioux Creek
 - i. Supervisor Plummer states it is a good idea to help each other out
 - ii. Supervisor North suggests keeping track so "fair is fair" and the town would have to rely on Patrolman Harelstad for that
- b. Discussion of amendments to Northern Industrial Sands and Great Northern Sands agreements
 - i. Attorney Dunst needs to contact the sand companies to see if they will be interested in any action and at this time there has not been an update
- c. Discussion about safety equipment for highway projects
 - i. Chairman Trowbridge states he did not know the town was borrowing most of their safety equipment and the board has been presented with a proposal for purchase of barricades, lights and cones
 - ii. Tabled until next month pending more research
- d. Convene into closed session: Motion by Trowbridge second by North to convene into closed session and invite Consultant LaFond and Clerk/Treasurer Kelly Phillips. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
 - i. The board will consider convening into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss negotiation strategies with respect to Weld Riley over a disputed billing matter.
- e. Reconvene into open session: Motion by North second by Nyhagen to reconvene into open session. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
 - i. Motion by North second by Trowbridge to spend no more than \$800.00 for Consultant LaFond to prepare background documentation regarding the Weld Riley billing matter. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

11. Reports

- a. Fire & Ambulance Report
 - a. Supervisor Hanson – ambulance – the Chetek Ambulance committee is still discussing Big Bend joining them and looking into 3rd party billing, wrote off another \$115,000 of uncollectible debts from last year, discussed billing for no-loads and are still working on the bylaws
 - b. Supervisor Plummer – fire – someone from the town board needs to talk to someone from the fire department about the 2% dues
 - b. Board Member Reports
 - a. Supervisor Nyhagen – went to see Mr. Gifford at Barron County about the exception and the resident is within the 300 feet of the water so that was the reason for the exception; the town will still take care of the building permits
 - b. Supervisor North – highway committee meeting on Thursday; should the town invite the residents who are potentially impacted by the amended NR135 from Great Northern to the next monthly meeting
 - c. Supervisor Plummer – looked at trucks at Barron County; looked at some culverts
 - d. Supervisor Hanson – nothing
 - e. Chairman Trowbridge – nothing
12. Other Administrative Matters
- a. Authorize Payment of Bills
 - a. Motion by North second by Hanson to authorize the payment of the bills. Motion carried, unanimous yes vote.
 - b. Next Meeting Agenda Items
 - a. Discussion regarding labor/equipment sharing with Sioux creek
 - b. Discussion by committee about replacement of old patrol truck
 - c. Discussion about safety equipment for highway projects
 - d. Review of amended NR135 from Great Northern and invite residents who will possibly be affected by the PVG
 - e. Old town hall discussion
 - f. Snowplow update (court case)
 - g. Right of way letters update
13. Adjournment: Motion by Trowbridge second by Hanson to adjourn at 8:03 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting

Kelly Phillips
Clerk/Treasurer
Town of Dovre Barron County