

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday February 9, 2016 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 6 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Dean Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips; Consultant – Greg LaFond, Patrolman Art Harelstad, Jr. and Attorney Terry Dunst

Pledge of Allegiance

Approval of Agenda: Supervisor North would like to move 11b “Presentation by Rural Mutual and Indianhead for insurance proposals” before 10a “Discuss air quality and decibel sampling.” Motion by North second by Nyhagen to approve the agenda with the change. Motion carried, unanimous yes vote.

1. Public Input
 - a. Residents – none
 - b. Landowners – none
 - c. Guests – Larry McGlumphy from Northern Industrial Sand gave a short presentation about past and future sand sales, air quality and a potential haul route during the construction on County Highway A
2. Town Patrolman Report
 - a. Nothing to report
 - b. Driveway Permits - none
3. Building Inspector Report - None
4. Approve Minutes of January 12, 2016 Meeting: Motion by North second by Trowbridge to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Approve Minutes of January 19, 2016 Special Meeting: Motion by North second by Nyhagen to approve the minutes as presented. Motion carried, unanimous yes vote.
6. Approve Minutes of January 19, 2016 Caucus: Motion by Nyhagen second by North to approve the minutes as presented. Motion carried, unanimous yes vote.
7. Financial Report: Motion by Nyhagen second by North to approve the financial report as presented. Motion carried, unanimous yes vote.
8. Treasurer’s Report: Motion by Trowbridge second by Plummer to approve the treasurer’s report as presented. Motion carried, unanimous yes vote.
9. Set Date for Next Meeting: March 8, 2016 6pm
10. Old Business
 - a. Presentation from Rural Mutual: Chad from Rural Mutual is looking for approval by the board to give an insurance quote for the town. Rural Mutual covers 70% of towns in the area and could have a general number by the March 8 meeting. Chairman Trowbridge suggested a committee be formed to meet with insurance companies to make a recommendation to the board. It will be put on the agenda for the next regular meeting.
 - b. Discuss air quality and decibel sampling

forward ACH information to Sioux Creek Silica to pay for the permit dated 09/10/14;. Motion carried, unanimous yes vote.

- h. Consider amendments to Chieftain Operating Agreement regarding the expansion of the PVG program to additional properties. The recommendation from Attorney Dunst is to approve the agreements and restatement
 - i. The agreement brings in any new properties near mines and will be eligible for the PVG program for five years as of the start of mining. There were also some wording changes to clarify intent and to fix typos
 - ii. Motion by North second by Plummer to approve the restated operations agreement between the Town of Dovre and Chieftain Proppant Barron LLC. Motion carried, unanimous yes vote.
- i. Discuss and consider proposed amendment #1 to restated Operations Agreement with Chieftain Sand and Proppant
 - i. The proposed agreement will include three other properties
 - ii. Motion by North second by Hanson to approve the 1st amendment to the restated operations agreement between the Town of Dovre and Chieftain Sand and Proppant Barron LLC. Motion carried, unanimous yes vote.
- j. Discuss and consider “Agreement to make payment” document proposed by Chieftain Sand and Proppant
 - i. A separate agreement has been created for the Westphals payment
 - ii. Motion by North second by Nyhagen to approve the agreement between the Town of Dovre and Chieftain Sand and Proppant Barron LLC to make the PVG payment to the Westphals. Motion carried, unanimous yes vote.
- k. Discuss natural gas hook up and conversion from LP
 - i. Patrolman Harelstad states the WE Energies would like an approval from the board. The board members need to figure out the cost for conversion. Motion by Trowbridge second by Nyhagen to go forward with hooking up to natural gas. Motion carried, unanimous yes vote.
- l. Update and possible action on town emergency operations procedures
 - i. Supervisor North reviewed the emergency plan and suggested changes. The clerk made the changes and Supervisor North reviewed. Motion by North second by Trowbridge to take the updated emergency plan to Barron County and have the clerk make copies for each board member and the patrolman. Motion carried, unanimous yes vote.
- m. Discuss and consider policy regarding disposition of 2% fire dues payment
 - i. Consultant LaFond was reviewing the 2014 payables and found the former clerk had made payment of the 2% fire dues to New Auburn and Chetek and it should not have been made to Chetek. Motion by Nyhagen second by Hanson to direct the clerk not to make fire dues payment to the fire districts going forward. Supervisor Plummer says that the board should meet with the fire districts instead of making a decision right now. Supervisor Hanson says that the payments should be based on the equalized values and the fire dues would be covered in that payment. Supervisor Nyhagen says the town should have something in writing before making payments to the fire districts. Supervisor Plummer abstains. Motion carried.

11. New Business

- a. Discuss board member attendance at District 2C meeting March 19, 2016
 - i. Chairman Trowbridge and Supervisor North will attend the District 2C meeting
- b. Presentation by Indianhead and Rural Mutual for insurance proposals – moved to old business
- c. Discuss NIS potential haul route during County Highway A construction
 - i. Option a – 6th ave to SS
 - ii. Option b – A past bus barns to SS
 - iii. The county is planning on construction so there is discussion as to what route Northern Industrial Sand should use
 - iv. Chairman Trowbridge and Supervisor Plummer will meet at the NIS plant with Larry McGlumphy and look at the potential routes on February 10, 2016
- d. Discuss and consider accounts payable documentation requirements
 - i. Consultant LaFond reviewed 2014 accounts payable and noted it was totally lacking documentation, paying off statements and suggests the board look closely at payments going forward
- e. Convene into closed session. Motion by Trowbridge second by North to convene into closed session and invite Consultant LaFond, Attorney Dunst and Clerk/Treasurer Kelly Phillips. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
 - i. The board will consider convening into closed session pursuant to Wisconsin Statute 19.85 (1) (e) and (g) for purposes of conferring with legal counsel for the town regarding oral or written advice concerning strategy to be adopted by the town board with respect to possible litigation and negotiating an agreement regarding Sioux Creek Silica conveyor system.
 - ii. Motion by Trowbridge second by Nyhagen to convene into closed session and invite Consultant LaFond and Clerk/Treasurer Kelly Phillips. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
 - iii. The board will consider convening into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss negotiation strategies with respect to Weld Riley over a disputed billing matter.
- f. Reconvene into open session: Motion by Nyhagen second by North to reconvene into open session. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried. No action taken on Sioux creek Silica. No action taken on Weld Riley.

12. Reports

- a. Fire & Ambulance Report
 - a. Fire – Nothing
 - b. Ambulance - Nothing
- b. Board Member Reports
 - a. Supervisor Nyhagen – asked if the town does employee drug testing. The clerk will follow up to make sure Dovre is still on the list
 - b. Supervisor North – will go to Barron County and deliver the emergency operations plan. Supervisor North reviewed snowplow contract and it says “resident of the Town of Dovre” and “the town reserves the right to cancel the contract at any time”

- c. Supervisor Plummer – Al Nyhagen and Dave Novak did a great job on plowing while Patrolman Harelstad was out
 - d. Supervisor Hanson – nothing
 - e. Chairman Trowbridge - nothing
13. Other Administrative Matters
- a. Authorize Payment of Bills
 - a. Motion by Nyhagen second by Trowbridge to pay bills. Motion carried, unanimous yes vote.
 - b. Next Meeting Agenda Items
 - a. Possible committee formed for insurance policy renewal discussion
 - b. Discussion and possible action on air quality and decibel sampling
 - c. Discussion and possible action on PVG payment to Douglas North estate
 - d. Discussion and consider items related to James North property and PVG program
 - e. Old town hall update
 - f. NIS haul route
 - g. Discussion on continuation of plowing private driveways
 - h. New Auburn and Chetek fire department discussion
14. Adjournment: Motion by Trowbridge second by North to adjourn at 9:01 p.m.

Minutes are not official until approved by the board at the next meeting

Kelly Phillips
Clerk/Treasurer
Town of Dovre Barron County