

TOWN OF DOVRE  
TOWN BOARD MEETING

The Dovre Town Board met at 7:00 p.m. on Tuesday June 2, 2015 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 12 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Dean Trowbridge called the meeting to order at 7:00 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips; Consultant – Greg LaFond and Patrolman Art Harelstad, Jr.

Adoption of Agenda: Chairman Trowbridge added an Ag presentation by Greg LaFond before the closed session; Patrolman Harelstad asked to move the Patrolman’s report before the Ag presentation; Greg LaFond recommended to open the shouldering bids before public comments; Supervisor North asked to add discussion regarding 1<sup>st</sup> Avenue and 27<sup>th</sup> Street speed limits. Motion by North seconded by Trowbridge to adopt the agenda with the changes and additions. Motion carried, unanimous yes vote.

Approve Minutes of May 12 2015 Meeting: Motion by North seconded by Nyhagen to approve the minutes as presented. Motion carried; unanimous yes vote.

Approve Minutes of May 20 2015 Meeting: Motion by North seconded by Trowbridge to approve the minutes as presented. Motion carried; unanimous yes vote.

Financial Report: North asked if the balance in the road account is 414k; LaFond says yes, but not with what’s committed to roads already. Motion by North seconded by Nyhagen to approve the financial report as presented. Motion carried; unanimous yes vote.

Treasurer’s Report: Motion by Nyhagen seconded by Trowbridge to approve the treasurer’s report as presented; Motion carried; unanimous yes vote.

Set Date for Next Meeting: July 7, 2015; roads 6pm; meeting 7pm

Chairman Trowbridge opened the sealed bids received for shouldering 3 ½ Avenue, Barron/Dunn Avenue and 26 ½ Street.

Bids received by Michaels, Jeff Antzcak, Olynick and Barron County. Bids were read aloud.

Motion by Trowbridge seconded by North to accept the sealed bid from Olynick for 3 ½ Avenue, Barron/Dunn Avenue and 26 ½ Street. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

Public Comment: 15 minutes with 3 Minute Limit per Person

- Cathy Albrecht asked if anything was going to be sent to Linda Reinolt for her years of service; Chairman Trowbridge says the board has been discussing it
- Tim Nelson asked if the rest of the boxes of town records and paperwork received were sufficient to satisfy the request for records; Greg LaFond said they have responded to the

attorney and there was a meeting with Sioux Creek and separately there is potential for a legal claim regarding certain resolutions

- Aaron Kent asked if there was anything from the attorney about the road discontinuation for the conveyor; there was a map sent

Lake District Discussion: Supervisor North – received 15 out of 39 cards; out of 15 7 were no 8 were yes; City of Chetek took no action to participate in the lake district but the town shouldn't let their decision affect what we do; Supervisor Plummer recommended tabling the issue but not letting it go; North reported that 53.33% of the respondents were in favor of a lake district; Motion by Plummer seconded by North to table the lake district issue. Motion carried, unanimous yes vote.

Town of Dovre Action Plan: Greg LaFond submitted information to revise the budget and PVG program and the conveyor system; the board has the RFP for the engineer; letters and bills went out to sand companies for the unbilled legal activities; appraisals were paid from general fund – not PVG fund and those will be resolved

Railroad Discussion: Chairman Trowbridge has been in contact with the railroad but there has been scheduling issues

1<sup>st</sup> ave/27<sup>th</sup> discussion: Supervisor North asked if there can be a “caution dangerous driveway” sign. Chairman Trowbridge said that with an ordinance the speed limit can be dropped by 10 mph; discussion by the board. Motion by Trowbridge seconded by Plummer to request the attorney to draft an ordinance. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

Zech Gotham from Morgan & Parmley: asked for a decision for the signs on the town hall; decision made for the small sign to have a white background with black lettering and the large sign to have a green background with light lettering; pay application #2 for \$71,233.37 was presented; Motion by Trowbridge seconded by North to pay the second application for \$71,233.37. Roll call – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried. The snow retention was presented for a decision by the board. Motion by Trowbridge seconded by Plummer to approve the snow retention system for \$2,540.00. Roll call – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried. After discussion the board directed the contractor to connect the HVAC system to the current LP tank. An update on the town hall progress was presented – the texturing and painting is just about done; HVAC is getting wrapped up; landscaping will potentially completed next week; ceiling tile next week; Citizens is roughed in; waiting for new steel doors; cabinets within two weeks

Presentation from NIS: Dan Fedderly and Kyle Laramie (project manager) brought road plans – about 80% completion; asked for permission from the town to approve some borings for the road to verify the soils. The final edits should be done by next week. The DNR permits electronically submitted and a hard copy will be mailed. The decision was made for the final plans will be reviewed by the board 6pm 6/15/15

Discuss Mikkelson appraisal: Greg LaFond shared that the appraisal came in and there is substantial damage to the foundation and the estimate for repair is about \$30,000. A representative from Chieftain was going to send the board their report and Chairman Trowbridge said he will contact Chieftain about getting this resolved. After discussion, Motion by Trowbridge seconded by Plummer for attorney

Gustafson to draft a letter to Chieftain for an official reply and action and a full copy of the report. Motion carried; unanimous yes vote.

Patrolman Harelstad update on health insurance: The clerk/treasurer spoke with attorney Ben Jones at Wild, Riley, Prens & Ricci and his opinion was that Patrolman Harelstad does not fall under the Affordable Care Act because it only applies to groups of two or more. We will receive a written recommendation this week

Patrolman's Report: Discussion to saw and seal 3 ½ Avenue and Barron/Dunn. Called Fahrner and they estimated about \$15,000; presented a driveway application for AJ Hoff

Ag presentation: Greg LaFond made a comment that if certain properties qualify for the Ag preservation program and also the CRP program the landowners could profit

Motion by Trowbridge seconded by North to convene into closed session and invite Tim Nelson to sit in having knowledge of the items. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

Convene in Closed Session. The Board will consider convening in Closed Session pursuant to the following provisions of Chapter 19 of the Wisconsin Statutes:

- a. 19.85(1)(g) Conferring with legal counsel for the Town regarding oral or written advice concerning strategy to be adopted by the Town Board with respect to litigation in which it is or is likely to become involved – Town Insurance Claim.
- b. 19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Sioux Creek Silica, LLC Conveyor Agreement.

Motion by Trowbridge seconded by North to reconvene into open session. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

Fire & Ambulance Report: Joint powers agreement from the Barron County Sheriff's department for emergency services; Motion by Trowbridge seconded by North to sign the agreement. Motion carried; unanimous yes vote.

Building Inspector Report: Read by Chairman Trowbridge – Patrick Miller; Robert Anderson; Mike and Trudy Wagner; will follow up with properties with construction not on the inspector's report

#### Board Member Reports and Updates

- Nyhagen– NR 135s hired new person Bronson Thalacker
- North – he and Plummer attended a WTA meeting today picked up a new book of statutes; will put lake district information in a box for storage at the hall
- Plummer – meetings with Art about roads; met with the fire board and general contractors having difficulty with New Auburn mud
- Hanson – WTA meeting today as well
- Trowbridge – nothing

Next Meeting Agenda Items

Dovre Action Plan

Railroad discussion

Open bids for 6<sup>th</sup> Avenue & 25 ¼ road construction

Old town hall discussion

Review & Pay Bills: Motion by Trowbridge seconded by Hanson to pay bills as presented; Roll call – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

Motion by Trowbridge seconded by Nyhagen to adjourn; motion carried by unanimous yes vote

Minutes are not official until approved by the board at the next meeting

Kelly Phillips

Clerk/Treasurer

Town of Dovre Barron County