

## TOWN OF DOVRE

### TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday, December 9, 2014 at the Dovre Town Hall located at 304 25 ½ Street for The Regular Monthly Town Board Meeting. Eleven (10) Town of Dovre Residents – 2 Guests were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Dean Trowbridge called the Meeting to order at 6:00 p.m. Roll Call - Supervisors – Tim Nelson – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Linda K. Reinolt, .Patrolman, - Art Harelstad, Jr. and Consultant Greg LaFond were Present,

Agenda –. Motion by North, seconded by Trowbridge to add to the Agenda, (1) Greg LaFond – Department of Revenue Annual Update (2) Amendment to Great Northern Sand LLC Operations Agreement (3) Conveyor System Agreement Template and Security Bank Representative is running late so will put Morgan Parmley as 1st Agenda Item and Security Bank when Rep arrives, and to Adopt the Agenda with noted Additions and Changes. No further Discussion, Motion Carried, Unanimous Yes Vote.

Motion by Nelson, seconded by Plummer to approve the Minutes from the Town Board Meeting held at 7:00 p.m. on November 11, 2014, as presented. Motion Carried with a Unanimous Yes Vote.

Motion by Nelson, seconded by North to approve the Minutes from the Budget Hearing and Special Town Meeting held on November 12, 2014, as presented. Motion Carried with a Unanimous Yes Vote.

Motion by North, seconded by Nelson to approve the Financial Statement and Reconciliation Statement presented in typewritten form as of November 30<sup>th</sup>, 2014. Shouldering on 25 ½ Street has been paid for by the Town of Dovre, and monies will be Transferred from Great Northern Sand LLC Road Maintenance Account into Town Checking Account. Election Payments – Some Election Staff work part of the day and others work the full day. Fall Clean Up Day was successful and will plan to do it again, possibly in the Spring. No further discussion. Motion Carried with a Unanimous Yes Vote.

Date – Next Meeting – Unanimous decision of the Board to hold the next Town Board Meeting on Tuesday, January 13, 2015 at 6:00 P.M. at the Dovre Town Hall.

Public Comment-15 Minutes-3 Minutes per person. Residents – None -- Land Owners - None Guests - None

Morgan Parmley – Town Hall Bids - Zech Gotham reported that Morgan Parmley had received the Town Hall Building Plans back from the State of WI the 2<sup>nd</sup> week of October. The Occupancy Load was not correct per State Code so adjustments will be made to meet State Code. Heating and Ventilating - will need outside/Inside air exchange system, so will make changes. Will need to put in 2 Drinking Fountains. One at a low level and the other at higher level. There will be added expenses to the project with the changes required to be made. The Town Hall will be 2000 Square Feet. Town Hall Bulding Project will be put out for bids again in January 2015. January 8 - January 30, 2015. Two (2) Board Members will open Bids at the Dovre Town Hall with Zech Gotham present on February 3, 2015. The Bids will be Reviewed and Awarded on February 10, 2015 at the Town Board Meeting.

Discuss/Approve Action Plan RE: Future Planning – Table to January 13, 2014 Meeting.

Implements of Husbandry Update - Supervisor North reported that Barron County Supervisors have voted to go with Option E with Plan B. Supervisor North recommended that the Town should follow Barron County. There will be more continuity with the County. The Board Members discussed and read through the Options and Plans. Supervisor North read the Total Opt Out Ordinance aloud. Motion by North, seconded by Nelson to adopt Act 377 Option F – the Total Opt Out Ordinance. Roll Call Vote – Trowbridge – Yes; Nelson – Yes; North – Yes; Plummer – Yes; Hanson – Yes; Information - Option "F" chosen by the Board is to do nothing as the Town falls under the default State Rules.. Meaning, the Town didn't adopt a local ordinance and is abiding by the Act (Act 377). The Act provides for the 23K/axle limitation and a 92K GVW limit. Category "B" IOHs (Harvesters, Tillage, etc.) are exempt from axle limit (23K), but are subject to 92K weight limit. Operators can apply for a No Fee permit. The applications may be either approved, approved with conditions or denied. If denied, the Town must provide a "reasonable and structurally sound" explanation for being denied. If denied, the action can be appealed. There will be a designated contact person for permit requests.

Security Bank – Inez North, Representative from Security Bank of New Auburn reviewed the maximum Insured FDIC Limits - \$250,000.00. State of WI - \$400,000.00. In addition it is recommended that the Town obtain a Public Unit Deposit Letter of Credit or PUD LOC, from the Federal Home Loan Bank of Chicago (FHLBC) through Security Bank to increase the Insured amount to 1 Million 650 Thousand Dollars from

December 15 to February 15, 2015. This is renewed on an annual basis and there is no cost to the Town. The Bank will also watch the fund amounts throughout the year to see that they are covered. Mr. LaFond and 2 Board Members will meet with Inez North with regard to possibly combining accounts to receive more interest.

Motion by North, seconded by Nelson to authorize Linda K. Reinolt, Clerk/Treasurer for the Town of Dovre, to request Security Bank of New Auburn to take out a Public Unit Deposit Letter of Credit, or PUD LOC, from the Federal Home Loan Bank of Chicago (FHLBC) in the amount of \$1,000,000.00 (1 Million Dollars) to cover deposits during the Property Tax Collection time of December 15, 2015 through February 15, 2015. Motion Carried with a Roll Call Vote – Trowbridge – Yes; Nelson – Yes; North – Yes; Plummer – Yes; Hanson – Yes.

Amendment to ATV Ordinance - Motion by North, seconded by Trowbridge to adopt the Amendment to the Original ATV Ordinance that will add “Barron –Dunn Avenue to 1<sup>st</sup> Avenue on 27<sup>th</sup> Street – 1 Mile” to the ATV Routes in the Town of Dovre. Motion carried by a Unanimous Yes Vote of the Board.

Conveyor Agreement Template – Presented by Greg LaFond – Requires Application to be completed and non-refundable fees paid; There are fees at time of Application and yearly fees; All Construction Documents provided to Town; Conveyor Maintenance Account - \$50,000.00 at date of Agreement Signed; Noise Limitations with fines if not in compliance; Spillage Fines; Road Use Agreement will require a 2 Million Dollar Bond; Reclamation; Supervisor Hanson suggests a change in Section 34 with regard to definitions. The Department of Revenue has ruled, at this time, that the Conveyor is exempt and will not be part of Manufacturing Assessments. Assessor will be assessing the property the Conveyor crosses.

Update Mikkelson Property – Table until January 13, 2015 Town Board Meeting Chairman Trowbridge will contact Chieftain Sands and then contact Mikkelson’s.

Lake District Discussion - Supervisor North reported in the Town of Dovre there are 40 Property Owner Names - 15 Summer Residences on the Lake and some people own several parcels of property. 13 parcels in the Town of Dovre. North – Should we contact people affected by it in the Town Dovre? Supervisor Plummer had a handout with regard to the Lake District and said that Chetek will probably not do anything until June.

Town Bridge Inspection Report - Barron County Bridge Inspection Report has recommendations for General Maintenance and Repairs on 7 Bridges in the Town of Dovre and the County wants a Tracking Sheet showing the work done on the bridges. Supervisor Plummer stated Patrolman Harelstad and his crew will work on Bridges they can do the work needed and others Barron County will be hired to take care of.

Adopt 2015 Budget – Motion by North, seconded by Nelson to adopt Draft #5 of the proposed Budget as the 2015 Town of Dovre Budget. Roll Call Vote – Trowbridge – Yes; Nelson – Yes; North – Yes; Plummer – Yes; Hanson – Yes.

Caucus Date – Motion by Nelson, seconded by Plummer to set the 2015 Town of Dovre Caucus for Wednesday, January 14, 2014 at 7:00 p.m. at the Dovre Town Hall.

Amendment for Great Northern Sands Operations Agreement - Motion by Nelson, seconded by Hanson to adopt the Amendments to Operations Agreement of April 1, 2013 and Amendments to Town Roads Upgrade and Maintenance Agreement of April 10, 2012. Motion carried with a Unanimous Yes Vote of the Board. Motion by Trowbridge, seconded by Nelson to correct the Address for Oliver and Christine Jonelis to read 2679 2<sup>nd</sup> Avenue on the Amendments to Operations Agreement of April 1, 2013. Motion Carried with a Unanimous Yes Vote of the Board.

Driveway Permits – None

Building Inspector Report - Chairman Trowbridge read the Building Inspector Report aloud. Work is being done on the following properties in the Town of Dovre. Jim Bayer; Rodney Gunn; Pat Mueller; Chieftain Sands; Darrin Madsen; and Alice Motzer.

Patrolman Report - Have used 8 loads of Salt Sand and have ordered 4 more loads. Salt Brine Pump quit working. Had motor repaired. Pump needs to be kept inside protected from rain, etc.; Ordered 2 quad-axel loads of Salt and is to be billed to Great Northern Sand.

Fire & Ambulance Report - No Reports - Fire Department Meeting tomorrow Night. Ambulance Board Meeting in 2015.

Greg Lafond reported the Coles have received an offer to purchase. The papers written by the Real Estate Agency are not acceptable. Copy of Closing Statement, etc was emailed to the Town of Dovre. LaFond has contacted Northern Industrial Sand. It is up to Northern Industrial Sand to object, not the Town of Dovre. Dovre is not liable for any Property Value Guarantee with properties in the NISand Area.

Board Member Reports and Updates - Nelson – New Auburn School Bus has been stuck 2 times in a school bus turn-around and has cost school \$500.00. Logging on Fish and Game – Trucks are now hauling to the North; North – Attended Highway Commission Meeting – Push for increase in General Transportation Aid – Re-do the Tripp Program – Local Gov't go through DNR to move or replace culverts; Plummer – A Few complaints – Why not plowing Driveways – 1 Driveway, Jim will meet with property owner about not meeting requirements and what he needs to do – putting additional sand on roads and at stop signs; Hanson – No report - Trowbridge – Received email with regard to GNSand and Chieftain Sand Lighting – He will contact the sand companies and the person who emailed.

Next Meeting Agenda Items - Conveyor System Agreement Template; Amendment to Great Northern Sand Operations Agreement; Town of Dovre Action Plan; Update on Mikkelson Property;

Motion by Nelson to convene into closed Session under WI Statute 19.85 (1)(c) with regard to Patrolman's Health Insurance. Roll Call Vote – Trowbridge – Yes; Nelson – Yes; North – Yes; Plummer – Yes; Hanson – Yes.

Discussion

Motion by North, seconded by Trowbridge to reconvene into Open Session. Roll Call Vote – Trowbridge – Yes; Nelson – Yes; North – Yes; Plummer – Yes; Hanson – Yes.

Motion by Trowbridge, seconded by Nelson to continue with Patrolman Harelstad's current Health Insurance Policy with Medica Insurance at the new rate for 2015. Roll Call Vote – Trowbridge – Yes; Nelson – Yes; North – Yes; Plummer – Yes; Hanson – Yes;

Motion by Nelson, seconded by Trowbridge to pay current bills, as presented. Motion carried by Unanimous Yes Vote.

Motion by Nelson, seconded by Plummer to adjourn. Motion Carried with unanimous Yes Vote.

Linda K. Reinolt  
Clerk/Treasurer – Town of Dovre