

## TOWN OF DOVRE

### TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on May 6, 2014 at the Dovre Town Hall located at 304 25 ½ Street to review and work on driveway applications and road Inspections, as needed. The Regular Monthly Town Board Meeting for the Town of Dovre convened at 7:00 p.m. on Tuesday, May 6, 2014, at the Dovre Town Hall. Twenty (20) Town of Dovre Residents and Guests were present. Names of persons present at the meeting are on file with the Clerk/Treasurer. Patrolman, Art Harelstad, Jr. and Attorney Bill Thiel were present.

Chairman Dean Trowbridge called the Meeting to order at 7:00 p.m. Roll Call - Supervisors Present – Tim Nelson – Dan North - James Plummer – Mitch Hanson. Clerk/Treasurer – Linda K. Reinolt Present.

Agenda – Chairman Trowbridge presented the Agenda stating a change in the Agenda with adding 2014-5 Resolution and 2013-1 now is 2014-4. Motion by Nelson, seconded by Trowbridge to approve the Agenda with the changes as presented by Chairman Trowbridge, No further Discussion, Motion Carried, Unanimous Yes Vote.

Minutes of the April 8, 2014 Town Board Meeting, the Financial Statement, Detailed Receipts & Disbursements and Reconciliation of Bank Statement Report for April 30, 2014 were presented to the Town Board in typewritten form.

Motion by Nelson, seconded by Plummer to approve the Minutes from the April 8, 2014 Town Board Meeting Question by North with regard to Page 2 Paragraph 6, with regard to the Special Electors Meeting to be held on May 10, 2014, Nelson said this was correct and the Board agreed the minutes were correct, Motion Carried, no further discussion, Unanimous Yes Vote.

Motion by Nelson, seconded by Trowbridge to Approve the Financial Statement Reports as of April 30, 2014. Supervisor Plummer asked about a Building Permit paid for by Rock & Tate, The building permit was paid by Rock & Tate Siding Company for the homeowner. No further Discussion, Motion carried. Unanimous Yes Vote.

Motion by North seconded by Trowbridge to approve the Reconciliation Report from the April 30, 2014 Bank Statement from Security Bank of New Auburn. No further Discussion, Motion Carried, Unanimous Vote.

Motion by North, seconded by Nelson to hold the June 2014 Town Board Meeting on Tuesday, June 10, 2014 at the Dovre Town Hall. The Town Board Meeting will begin at 7:00 p.m. The Town Board will meet at 6:00 p.m. to review requested driveway permits and/or inspect roads. Chairman Trowbridge will not be present and Supervisor Nelson will chair the Town Board Meeting.

Public Comment-15 Minutes–3 Minutes per person. **Residents:** Mark Ziperski asked for clarification. Does Great Northern Sand LLC Operators Agreement cover up to the ¼ mile from the property line to the property line? Does the 5 years start at the time the mine expanded and the NR 135 was approved or at the time the Operators Agreement was effective, December 19, 2013? **Bob LeMoine** – Is Great Northern Sand LLC Only responsible for the Properties originally listed on the Operators Agreement Map? **Chairman Trowbridge** An Amendment to the current Operators Agreements is needed to clarify many issues, and the Town Board will be meeting with GNSand to work on Modification or amending the current Operators Agreement.

Land Owners: No Comments –

Guests: No Comments –

Citizens Connected Computer/Service Proposal: Representative from Citizens Connected not able to be at Meeting. Table until June Town Board Meeting.

Property Appraisers discussion with possible action: Supervisor Dan North presented information he received from Mr. Bill Tice from Tice Appraisal Co from Colfax, Wi. Appraiser to do all appraisals for the Town of Dovre on properties being sold and applying for the Property Value Guarantee from the Town of Dovre, Barron Co. Properties to be appraised to show its value as if there are no sand companies in the Town of Dovre. Motion by Trowbridge, seconded by Nelson to retain Mr. Bill Tice, Tice Appraisal Co. for his Company's services to appraise all Property Value Guarantee Properties, as needed, for the Town of Dovre for 1 year beginning May 6, 2014, Motion Carried. Unanimous Yes Vote.

Building Permit Fees review with possible action: Supervisors Plummer and Nelson met with Town of Dovre Building Inspector, Mr. Daryl Dostal to review process and fees. Supervisors recommend no building permit fee for improving a home with new doors, windows or siding, but the home owner will still need to obtain a Building Permit from the Building Inspector. Building permit Fees for Commercial Buildings will be charged at \$.15 per square foot. Board Action will be tabled until June 2014 Town Board Meeting.

Grievance Procedures review with possible action: Tabled until June 2014 Town Board Meeting.

Road Right-of-Way Encroachment letters: Supervisor North read aloud the letter to be mailed to all property owners with Agricultural land, identified in the 2014 Assessment Roll. Motion by Nelson instructing Town Clerk/Treasurer to mail this Letter with attached information, by May 23, 2014 to all Property Owners with Agricultural Land in the Town of Dovre, seconded by Trowbridge. No further discussion. Motion Carried. Unanimous Vote.

Patrolman's Contract: Tabled until June 2014 Town Board Meeting.

Adoption of Resolutions 2013-1, 2014-1, 2014-2, 2014-3: Chairman Trowbridge stated, that because the Town of Dovre Clerk/Treasurer did not Post or Publish these Resolutions within 30 days following the Town Board Adopting them, it is necessary to Adopt them again. Clerk/Treasurer asked Attorney Thiel for clarification on publishing and/or posting. Resolutions are to be posted in 3 places or published in full 1 time in a designated newspaper, or published in the designated newspaper in Summary Form, following Statute 60:80(5)(b).1,2,3,and 4. Clerk is to sign an Affidavit of Posting and keep in file. Board waved reading aloud Resolutions 2014 -1, 2014-2, 2014-3.

Motion made by Nelson to Adopt Final Resolution #2014-1 - To Fund Excess Property Value Guarantees for Eligible Owners in the Superior Silica Sand Eligibility Area from Revenues Generated from the Annual Annexation Penalty Payments Received from the Village of New Auburn, seconded by Trowbridge, Roll Call Vote: Hanson – Yes; Plummer – Yes; Nelson – Abstained; North – Abstained: Trowbridge – Yes. Motion Carried.

Motion by Nelson to Adopt Final Resolution #2014-2 – To Repeal and Re-Create the Resolution Regarding the Guarantee of Property Values by Town of Dovre in Resolution Dated April 11, 2013, seconded by North, Roll Call Vote: Trowbridge – Abstained; Hanson – Yes; Plummer – Yes; North – Yes; Nelson – Yes. Motion Carried. Great Northern Sand, LLC

Motion by Nelson, seconded by Plummer to Adopt Final Resolution #2014-3 - To Repeal and Re-Create the Resolution Regarding the Guarantee of Property Values by Town of Dovre Resolution Dated April 11, 2013, Roll Call Vote: Trowbridge – Abstained; Plummer – Yes; North – Yes; Nelson – Yes; Hanson – Yes. Motion Carried. Chieftain Sand and Proppant Barron, LLC.

Resolution 2014 – 4, Chairman Trowbridge read Resolution aloud. Motion by Nelson, seconded by North to adopt Resolution #2014-4 – Roll Call Vote: Trowbridge – Yes; Nelson – Yes; North – Yes; Hanson – Yes; Plummer – No; Motion Carried.

Resolution 2014 – 5. Chairman Trowbridge read Resolution aloud. Question from Cathy Albrecht. Could a Notice be posted in Chetek, not all people do business in New Auburn. Julie LeMoine stated that a notice can also be posted at the Chetek Alert. Board will determine a place in Chetek at a later date. Motion by Nelson, seconded by Plummer to adopt Resolution #2014-5, Unanimous Voice Vote by the Town Board was Yes, Motion Carried. Notices, etc. will be posted at Hometown Repair and Machine in New Auburn; Bridgestop Convenience Mart in New Auburn and the Dovre Town Hall.

Property Value Guarantee paperwork for Tabor-Adams and Mielcarek Property: Chairman Trowbridge stated that because the Adopted Resolution–2014-2 had not been posted or published within the 30 day period following its original adoption in March 11, 2014, the Mielcarek Property follows the Original Resolution adopted on April 11, 2013 as the basis for payment from the Town of Dovre for the Property Value Guarantee. Motion by Trowbridge to instruct the Clerk/Treasurer to prepare a check in the amount of \$42,100.00, Funds to come from the Great Northern Sand, LLC Royalty Funds Account at the Security Bank of New Auburn, for the sellers of the Mielcarek Property within 15 days of the closing sale date. Roll Call Vote: Trowbridge – Yes; Nelson – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion Carried. Chairman Trowbridge transferred documents of the sale to Clerk/Treasurer.

Brenda Tabor-Adams Property: Motion by Trowbridge, seconded by Nelson, to instruct the Clerk/Treasurer to prepare a check in the amount of \$25,000.00, Funds to come from Chieftain Sands and Proppant Barron LLC Royalty Funds Account at the Security Bank of New Auburn, payable in 5 days to Brenda Tabor-Adams, as the seller of this property, qualified under the Original Property Value Guarantee Resolution adopted on April 11, 2013. Roll Call Vote: Trowbridge – Yes; Nelson – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion Carried. Chairman Trowbridge transferred documents of sale to Clerk/Treasurer.

Road Bid Discussion: Motion by Nelson, seconded by Trowbridge, to schedule a Town Board Meeting to open Sealed Gravel Bids for the LRIP Road Project on 3 ½ Avenue from 29<sup>th</sup> Street to 30<sup>th</sup> Street on Tuesday, May 27, 2014 at 7:00 p.m. at the Dovre Town Hall, Motion Carried. Unanimous Vote.

Motion by Nelson, seconded by Plummer to accept the Quote for \$75,975.00 and not to exceed this amount, from Barron County Highway Department for the 2014 Road Project on Barron-Dunn Avenue to cut hills and fill low areas, grading, 9" of compacted gravel over approximately 1700 feet and Traffic Control. Town to provide operator and grader to level gravel on roadway. Roll Call Vote: Trowbridge – Yes; Hanson – Yes; Nelson – Yes; North – Yes; Plummer – Yes; Motion Carried.

Discussion of Board's expectations pertaining to the clerk/treasurer responsibilities: This was covered by Chairman Trowbridge during the Old Business part of this Town Board Meeting, with a continuous reference by the Chairman with regard to mistakes Clerk/Treasurer was told she had made and also passing Resolution 2014-4 and 2014-5 with regard to the Clerk/Treasurer Position, drawn up by Mr. Greg LaFond.

Matt Schilts: Mr. Schilts of Shilts Land Surveying, LLC presented a Certified Survey Map showing a proposed Subdivision of property owned by Barbara Siverling making a 4 acre Lot from a 26 acre parcel of land located in part of the SE ¼ of the SW1/4 of Section 29, T.32N, R.10W. Motion by Nelson, seconded by North to approve the Barron County Subdivision Ordinance division of Siverling Property, Motion Carried with a Unanimous Yes Vote.

Eagle Point ATV Club: Representative, Kevin Clemmants addressed the Board with regard to making 1<sup>st</sup> Avenue and 27<sup>th</sup> Street available for ATV Club Routes to join the Chetek ATV Club Route. All signage would be put up by the ATV Club. Town Board will draft an ATV Ordinance for June 2014 Town Board Meeting.

Driveway Application – Pless Hodges field driveway on 3 ½ Avenue between 29<sup>th</sup> Street and 30<sup>th</sup> Street on North side of Road. Motion by Trowbridge, seconded by Nelson to approve the Driveway Application, pending payment of \$25.00 Fee, Motion Carried.

Patrolman Report: Patrolman, Art Harelstad, Jr is continuing the process of putting up new Fire/Address Signs for residents in the Town of Dovre. The top 2/3 of the Town has been completed and he is now working in the lower part of the Town. He rented a sweeper to clean and sweep intersections and also rented the patch trailer from the City of Chetek for patching.

Fireman and Ambulance Reports and Updates: Supervisor Plummer reported that it will cost the New Auburn Area Fire Department \$4,000.00 to have the West Central Wisconsin Regional Planning Commission make application for a Community Development Block Grant through the Village of New Auburn, for the purpose of construction of a new fire hall on fire department property and which will require the Village to own the building until any borrowed monies are repaid. The New Auburn Area Fire Department and the New Auburn Village Board have a joint meeting scheduled at 6:00 p.m. on May 8, 2014 at the New Auburn Village Hall and all communities covered by the New Auburn Area Fire Department are invited to attend. All building plans, etc must be state certified. Possible cost of \$700,000.00 or more for Fire Department Building.

Road Bans and Implements of Husbandry: Road Bans were taken off Town of Dovre Roads on May 5, 2014. Wisconsin Towns Association will be setting up meetings to educate Town Boards, etc on the Implements of Husbandry that will take effect on January 1, 2015. RE: Roads – A meeting with Jennie O's of Barron WI did not happen, but there is a contact person with regard to road matters, at the Barron Office. Local Area DOT person that does checking of overweight vehicles, etc is out on medical leave so the DOT is trying to get the Northern Area DOT to come into this area to run checks.

Discussion and possible action for fireproof file cabinet: Motion by Trowbridge to purchase a Fire Proof Filing Cabinet with 4 drawers, not to exceed \$750.00 to put in the Dovre Town Hall, seconded by Nelson, Motion Carried with Voice Vote.

Northern Industrial Sands: No Representative Present.

Town Hall Discussion and action of Building process: A Special Informational Town Meeting will be held at 7:30 p.m. on May 27<sup>th</sup>, 2014 at the Dovre Town Hall to discuss and present Plans, Financing, etc for the future new Dovre Town Hall.

Board Member Reports and Update: Hanson – No Report; North – No Report; Nelson – Concerned with property located on HWY SS – Fire #'s 52 and 52A and will talk to Building Inspector about it. Plummer – Worked with Barron County and Patrolman on roads; Went to Open House at the Barron County Highway Department; Met with new Building Inspector; Asked when Assessors Contract is up for renewal. Contract is in effect through 2014. Assessor LaFond stated that the Department of Revenue has reminded assessors the new requirements- (1) Digital Photographs of all Improvements; (2) Annual Assessment Report and (3) Assessors must review Ag Farm Parcels. 3 Property Owners attended the Open Book Session on May 2, 2014 at the Dovre Town Hall. Assessor made assessment changes on 2 of the properties. Board of Review will be held at the Dovre Town Hall on May 17<sup>th</sup>, 2014 from 10:00 a.m. till 12:00 p.m.

Next Month Agenda Items: June Agenda Items: Employee Grievance Procedures; Citizens Connecting; Northern Industrial Sand; Building Permit Fees; Building Inspector Permit Fees; Road Projects 2014; New Auburn Area Fire Department Report; Patrolman Contract; Eagle Point ATV Ordinance; Road Bans and Implements of Husbandry;

Motion by Nelson, seconded by Trowbridge to pay Current Bills as presented, No further Discussion, Motion Carried. Unanimous Vote.

Denny Luke from Great Northern Sand LLC reported that they will be test blasting sometime during the summer months. They will notify the Town when this will occur.

Motion by Nelson to Adjourn Meeting, seconded by North, Motion Carried.

Linda K. Reinolt, Clerk /Treasurer  
Town of Dovre, Barron Co