

OWN OF DOVRE TOWN BOARD MEETING

The Regular Monthly Town Board Meeting for the Town of Dovre convened at 6:00 p.m. on Tuesday, February 11, 2014, at the Dovre Town Hall. Fifteen (15) Town of Dovre Residents and Guests were present. Names of persons present at the meeting are on file.

Chairman Dean Trowbridge called the Meeting to order at 6:00 p.m. Roll Call - Supervisors Present – Tim Nelson – Dan North - James Plummer. Supervisor Bruce Tegels – Not Present. Clerk/Treasurer – Linda K. Reinolt Present.

Agenda – Chairman Trowbridge stated that the “Board may go into Closed Session” be added to the Agenda Item “Review of Patrolman’s Job Description, General Requirements and Contract. Motion by Nelson, seconded by Plummer to approve the Agenda with the Addition of “Closed Session” as stated above. No further Discussion, Motion Carried, Unanimous Yes Vote.

Minutes of the January 14, 2014 Town Board Meeting, Financial Statement, Detailed Receipts & Disbursements and Reconciliation of Bank Statement Report for January 2014 were presented to the Town Board in typewritten form.

Minutes – Clarification of January 14, 2014 Minutes in the Last sentence of the Public Comment. The Sentence reads “Will the money from the Sand Companies be used to build a new Town Hall if Town Hall is approved by Electors to build” Chairman Trowbridge stated “No”. North stated, Technically this is correct but after 5 years if could be used toward the Town Hall. Motion Made by Nelson, seconded by Trowbridge with Clarification, to approve the Minutes of the January 14, 2014 as presented. No further Discussion. Motion Carried with Unanimous Vote.

Motion by Nelson, seconded by Plummer to Approve the Financial Statement Reports as of January 31, 2014. No further Discussion, Motion Carried, Unanimous Vote.

Motion by Trowbridge, seconded by North to approve the Reconciliation Report of the January 31, 2014 Bank Statement. Supervisor North stated he had contacted Security Bank in New Auburn to add another \$200,000.00 Temporary Coverage with the Public Unit Deposit Letter of Credit from the (FHLBC) to cover the added Tax Collection Funds in the Town of Dovre Checking Account. The Tax Settlements with the Tax Monies will be dispersed to the Schools, State and County next week. Supervisor Plummer asked if the Town of Dovre gives money to the Chetek Lakes Association above the amount for Dovre share of the Cost of Electricity used for Aeration of the Lake. No additional moneys are given. Supervisor Plummer stated that he would like to look at this in the future. No further Discussion, Motion Carried, Unanimous Vote.

Motion by Nelson, seconded by Trowbridge to hold the March 2014 Town Board Meeting on Tuesday, March 11, 2014 at the Dovre Town Hall at 6:00 pm, Motion Carried.

Public Comment-15 Minutes–3 Minutes per person. **Residents:** None --**Land Owners:** None -- **Guests:** None

ATV / UTV Ordinance – Will be put on the Agenda for March 2014 Town Board Meeting. Supervisors had reviewed the Sioux Creek ATV/UTV Ordinance and thought it was well written. Routes will be discussed.

Brenda Tabor Property Update: Brenda met with Attorney – Buyers Financing is on hold right now. Will keep Town informed.

Ten Mile Creek Bridge Damage Repair. Clerk/Treasurer reported contact with Mr. Brodt. He would not give Insurance Co Information at this time. Clerk/Treasurer will be contacting him again with the cost of the Repair that was done. Bridge Repair by Barron County and Town of Dovre Expense is \$1,594.02. Will be on the March Agenda.

Patrolman Job Description, General Requirements and Contract Handbook: Patrolman Harelstad was asked if he would like this matter to be put into Closed Session of the Board. Harelstad answered “No”. Supervisors North and Nelson reviewed and made changes to the current Handbook. The Handbook had been revised in 1998, with a revision to the Pension Plan in 2005. Supervisor North read through the Handbook with regard to changes, etc. Discussion with regard to Compensation and length of Evaluation or Probation period for a new employee. Board decided to have the Probation Period to run for 3 Months from Starting Date then Evaluation will be made and at 6 Months from Starting Date Board will consider raising Compensation. Clerk/ Treasurer will prepare the Town of Dovre Updated “Patrolman Job Description, General Requirements and Contract Handbook”.

Supervisor Nelson reported he had communications with Mr. Dan Thole, Auditor for the Town of Dovre with regard to Accounting Software for the Town of Dovre. Mr. Thole said that the Workhorse Software Program

is more powerful and expensive than most Towns need. Almost all of the Towns he works with use QuickBooks Pro and he believes that this program is capable of doing everything the Town needs for the financial records. Approximate cost of Workhorse Program is \$18,000.00 plus Support each year at \$2,250.00. Quick Books will run approximately \$400.00 for Software Program and Mr. Thole will help set up the Chart of Accounts. Will look into this more and will be on the Agenda for March Town Board Meeting.

Records Request Policy: Supervisor North and Nelson have been will continue to work on this. Attorney Thiel recommended that the Town should have a Records Request Ordinance. Will be on the March Town Board Meeting Agenda.

Cameron Rail LLC: No one present from Cameron Rail LLC. Will be on March Town Meeting Agenda.

New Town Hall: Supervisor North passed out a proposed tentative floor plan to Board Members. Talked about also having a meeting area for Chairman and or Supervisors to meet with contractors, etc.

Superior Silica Sand: Chairman Trowbridge and Supervisor Plummer met with Attorney Thiel with regard to the Town of Dovre Nonmetallic Mine Ordinance and the Property Value Guarantee and how the Annexation of Superior Silica Sand into the Village of New Auburn is affected by this annexation. Attorney's Opinion is: that the Annexation of Superior Silica Sand into the Village of New Auburn from the Town of Dovre makes the NonMetallic Mining Ordinance and Property Value Guarantee Null and Void. There is no leeway; the Annexation takes everything away from the Governing Body. It is like a business closing down. Supervisor Nelson stated it is unclear as to what action can be taken

Jim North: Supervisor Dan North removed himself from the Board Meeting discussion stating the "Appearance of Bias" as Reason. Possibility of putting in Resolution the use of the Property Tax Funds that will be coming from Superior Silica Sand for 5 years to cover Property Value Guarantee for properties ½ Mile or less from Superior Silica Sand Plant. Discussion followed.

All Funds received from each Sand Company are put into Designated Fund Accounts. Road Maintenance Accounts and Royalty Fund Accounts. Superior Silica Sand Taxes paid to the Village of New Auburn and will be then paid to the Town of Dovre for 5 years will not be designated funds and will go into Dovre Regular Checking Account.

Jim North would like clarification on what Email Documents need to be turned over to the Town of Dovre from the time he was Chairman. Is there a Policy with regard to Email Records? Per Attorney Thiel, all Town of Dovre Records are Public Records and shall be transferred to the new Elected or Appointed Official holding the newly Elected or Appointed position.

Supervisor Nelson stated that Jim North should be receiving a letter from AttorneyThiel with regard to Superior Silica Sand annexation, the Nonmetallic Mining Ordinance and Property Value Guarantee etc.

Annual update from Great Northern Sand LLC given by Aaron Kent. 2013 Production – Hauled 1,007,918.29 Tons wet sand and Shipped 576,609.19 Tons. Hauled 406,678.08 tons waste back. The Haul Route, 25 ½ Street reconstruction took longer to build because the roadbed was bad and additional work and time was needed to build the road properly and also weather conditions. Had 1 accident with truck hauling sand when he overcorrected. No overweight trucks. A new Water Treatment System has been put in so if there is spillage it will aid in better clean up. Using a starch based occulant. Water is tested yearly and tested for Acrylomides per DNR. Water use in 9 months was 26 Gal Per Minute – under 9 million gallon (limit is 13 million gallons). A Residence well is permitted up to 70 gal per minute. Company is focusing on becoming a part of WISA, a DNR program. GNS donated 24.5 acres to the DNR. GNS is working with charities and organizations and schools in Barron Co. with donations and time. Seeded down an area but technically reclaimed 0 acres for 2012/2013. Reported to DNR – 79 open acres to 146 acres. Supervisor Plummer stated that working with GNSand has been good; they have gone above and beyond. Plummer stated concern with the spring water run off affecting the McKeezie Marsh. Aaron said that is why they put the new Water Treatment System in. They are working with a company called Rain for Rent with this system. Supervisor North asked how many people are employed by GNSand? Total 80 to 90 Employees. Pay Scale from \$17.00 to \$23.00 per hour.

Annual update from Chieftain Sand and Proppant Barron LLC given by Jason Hanson, Chieftain Sand employs 125 people and will be adding 31 more employees. 62% of Truck Drivers are from Chippewa or Barron Co. There has been a change in the People running the local Chieftain Sand & Proppant, Barron LLC. They are using more local contractors and hiring more professional people to address specific areas of their Business. Jeff Goldsmith is no longer with Chieftain sand. He was a great asset to Chieftain. New Employee, Mr. Clint Naphkin, has great expertise in Mining, etc. They are also focusing on more community outreach in the local area and moving forward. Chieftain Sand mined over 1 Million Tons for the year and shipped 864,399 tons. Plan to increase product by 50 per cent in 2014. Chieftain Sand is looking at ways to reduce truck traffic. Purchased a new street sweeper in 2013 and are trying to do a good job for the

community. Opening 80 acres, Driver Property. Clint Naphkin is working on plans for the Anderson Property. Supervisor Plummer asked that Chieftain keep as many local Truck Drivers as possible. Question - Would you comment on Cameron Rail LLC – The new local Management of Chieftain Sand was not aware of any agreements that earlier management had with Cameron Rail LLC. They are working on this and Chieftain Sand will keep the Town Board informed. Questions – Mary Nietzel – Who is moving forward? – Who took Mike Perry's Position? Todd Roth is Director of Operations, position held by Mike Perry, and Dave Hann is CEO. Supervisors and other Managers have stepped up. Chieftain is moving forward.

Royalties paid in 2014 for 2013. Great Northern Sand LLC - \$57,609.20 for the full year and Chieftain Sand and Proppant Barron LLC - \$86,439.00.

Resolution to Amend Guarantee of Property Values by Town of Dovre as previously resolved: Chairman, Dean Trowbridge and Supervisor Jim Plummer met with Attorney Thiel. A Resolution can be amended at any time after it has been passed. Dean read proposed Amended Resolution. Purpose of amending Resolution is to clarify intentions put forth in the current Resolution. The current resolution is open ended and the Board wants to clarify those issues, and how it correlates to the Operations Agreements with each of the current 2 Sand companies located in the Town of Dovre. There was discussion and more questions that were asked for clarification purposes. Motion by Plummer, seconded by Trowbridge to Table the proposed Amended Resolution until Tuesday, February 25, 2014 at 6:00 p.m. at a Special Town Board Meeting at the Dovre Town Hall and the Chairman will meet with Attorney Thiel and get more clarification on intentions and the questions with regard to current Resolution, Motion Carried, Unanimous Vote. Town Board will go into closed session at the February 25, 2014 Special Town Board Meeting.

Recording Board Meetings: Table until March 11, 2014 Town Board Meeting.

Road Projects for 2014: Planning to improve 2 Miles of Road in 2014 according to the 5 Year Road Plan. Chairman Trowbridge will contact Barron County Highway commissioner, Mark Servi with regard to the TRIPP Program funding for 2014.

WI Towns Association District Meetings: Jim Plummer and Dan North and maybe Clerk/Treasure. will be registered for the February 28, 2014 Eau Claire Meeting.

Building Inspector Report: No Report

Patrolman Report: Has been a challenging winter and He thanked Part Time Employees Marlin Solum, Al Albrecht and David Novak for their good work.

Driveway Permits: None

Board Member Reports: Jim Plummer - Has a full calendar – Many Town related meetings – Have been very busy. Dan North: Contacted Security Bank and increased Public Unit Deposit Letter of Credit by \$200,000.00 until February 28, 2014. Tim Nelson: Contacted by Dan Schroeder – Problem with property he sold to Lindner. What power does the town have over the violations on the property. Previous Board has addressed this and also Barron County has talked to the property owners. No changes have been made. Dean Trowbridge: No Report.

Motion by North, seconded by Trowbridge to authorize Clerk/Treasurer Linda K. Reinolt to request Security Bank of New Auburn to increase the Public Unit Deposit letter of Credit by \$200,000.00 making the amount 1 Million 050 Thousand Dollars (\$1,050,000,00) until February 28, 2014. The Insurance will be \$850,000.00 for remainder of 2014 and then will be renewed. Motion Carried. Unanimous Vote.

Agenda Items for March 11, 2014 Town Board Meeting: Tabor Property; 2014 Road Projects; Bridge Damage; Cameron Rail LLC; ATV-UTV Ordinance; Patrolman Job Description, General Requirements and Contract; Records Request Policy; Accounting Software; Tape Record Board Meetings; Town Hall; Amendment to Resolution regarding Property Value Guarantees.

Motion by Nelson, seconded by North to pay Current Bills as presented, No further Discussion, Motion Carried.

Motion by Plummer to Adjourn Meeting, seconded by Trowbridge, Motion Carried. Approximately 9:00 P.M.

Linda K. Reinolt, Clerk /Treasurer
Town of Dovre, Barron Co