

TOWN OF DOVRE

TOWN BOARD MEETING

The Regular Monthly Town Board Meeting for the Town of Dovre convened at 6:00 p.m. on Tuesday, December 10, 2013, at the Dovre Town Hall. Sixteen (16) Town of Dovre Residents and Guests were present. Names of persons present at the meeting are available from the Clerk/Treasurer.

Chairman Dean Trowbridge called the Meeting to order at 6:00 p.m. Roll Call - Supervisors Present – Tim Nelson – Dan North - James Plummer and Bruce Tegels. and Clerk/Treasurer – Linda K. Reinolt.

Agenda – Motion by Nelson, seconded by Plummer to approve the Agenda as presented. No Discussion, Motion Carried, Unanimous Yes Vote.

Minutes of the November 12, 2013 Town Board Meeting, Financial Statement, Detailed Receipts & Disbursements and Reconciliation of Bank Statement Report for November 2013 were presented to the Town Board in typewritten form.

Motion by Tegels, seconded by Nelson to Approve the Minutes of the November 12, 2013 Town Board Meeting, North – clarification – Outstanding Check #15091 in the amount of \$89.25 will be reissued to Mary Nietzel. No further Discussion, Motion Carried, with Unanimous Vote.

Motion by Nelson, seconded by Trowbridge to approve the Minutes of the Budget Hearing and Special Town Meeting at 6:00 p.m. on Tuesday, November 12, 2013. Motion Carried. This meeting was not in compliance with WI State Statute 65.9. The Budget Hearing and Special Town Meeting was rescheduled to December 3, 2013 at 6:00 p.m. at the Dovre Town Hall.

Motion by Tegels, seconded by Nelson to approve the Minutes for the Budget Hearing and Special Town Meeting held on Tuesday, December 3, 2013 at 6:00 p.m. at the Dovre Town Hall, Motion Carried, Unanimous Vote. The Town Levy was increased to \$480,333.00 from the proposed levy of \$475,657.00. Increase of \$4,676.00.

Motion by North, seconded by Plummer to Approve the Financial Statement Reports as of November 30, 2013. No Discussion, Motion Carried, Unanimous Vote.

Motion by Tegels, seconded by Trowbridge to approve the Reconciliation Report of the November 2013 Bank Statement . No further Discussion, Motion Carried, Unanimous Vote.

January 2014 Town Board Meeting will be held on Tuesday, January 14, 2014 at the Dovre Town Hall at 6:00 pm.

Public Comment: **Residents:**

Has a Decision with regard to Changing the corner of 25 ½ Street and 2nd Avenue to be a No Stop Right Turn Corner for the benefit of Great Northern Sand LLC been made? Supervisor Plummer stated The State of WI made recommendations but the final decision is to be made by the Town of Dovre. Board agreed to table this decision until Spring. **Land Owners** – No comments or questions. **Guests** – No comments or questions.

ATV Cruisers - No One present from Organization – Will be put on the agenda for the January 14, 2014 Town Board Meeting.

Chairman Trowbridge stated the Billing for the 4 new Tires for the 2005 Peterbilt Plow Truck will be coming from Bauer Built Tires.

Resolution #2013-1 - Paragraph #3 – All Payroll payments shall be made via direct deposit. Chairman Trowbridge stated he spoke to Inez at the Security Bank in New Auburn and Security Bank will provide this service through their Cash Management Program and wave any fees connected to it. This will begin February 1, 2014.

Paragraph #8 - Clerk/Treasurer shall establish and maintain at least 16 hours of open office time at the Dovre Town Hall each week on 3 separate days and post a schedule of office hours at the town hall at least 5 days prior to the beginning of each month and schedule shall be provided to each member of the Town Board. (Per WI Towns Association - The board cannot mandate than an elected town clerk work out of the town hall or work a set number of office hours per week. They can of course try to make it an election issue in the next election, but again, this is not something a board can force an elected clerk to do.) Board would like to change Paragraph 8 to read "Clerk/ Treasurer "is Encouraged to" establish and maintain at least 16 hours of open office time.....

Supervisor Plummer stated that a new town hall is needed and will be a big issue in the future. The Board had asked the Historical Committee to gather information with regard to what could be done with the current Town Hall and the Board feels they did not get the requested information from the committee.

Paragraph #3 – Resolution 2013 #1 – Motion by Trowbridge to accept Paragraph #3 of Resolution 2013 #1 with the above written change, seconded by Nelson, Roll Call Vote – Tegels – Yes; Plummer – Yes; North – Yes; Trowbridge – Yes; Nelson – Yes, Motion Carried.

Paragraph #8 - Resolution 2013 #8 – Motion by Trowbridge to accept Paragraph #8 of Resolution 2013 #1 with the words “is Encouraged to” in place of “Shall” establish and maintain..... , seconded by Nelson, Roll Call Vote – North – Yes; Tegels – Yes; Plummer – No; Trowbridge – Yes; Nelson – Yes, Motion Carried.

Motion by Tegels, seconded by Plummer to adopt the Town of Dovre 2014 Budget with the Town Levy at \$480,333.00 and the additional \$4,676.00 designated for the Savings Account, Motion not Carried.

Motion by Trowbridge, seconded by Nelson to adopt the 2014 Town of Dovre Budget with the Town Levy at \$480,333.00 and the additional \$4676.00 designated for the Town Hall Fund, Roll Call Vote – Tegels – Yes; Plummer – Yes; North – Yes; Trowbridge – Yes; Nelson – Yes, Motion Carried.

Appointment of Election Official for 2014 and 2015. Names Submitted by Clerk/Treasurer Linda K. Reinolt are Cathy Albrecht; Marie Whalen; Tom Whalen; Judy Earney; Linus Earney; Ingrid Rothenbuehler; Mary Nietzel; Arlene Hoveland; and Linda K. Reinolt. All meet the qualifications.

Motion by Nelson, seconded by Trowbridge to approve the appointment for the above submitted names to be Election Inspectors and Chief Inspector for the Town of Dovre, Barron County for 2014 and 2015, Motion Carried – Unanimous Vote.

Building Inspector Report – Reports from Building Inspector were given to each Board Member. Chairman Trowbridge reported in November that Building Inspector, Joe Atwood has resigned. He will finish work with the buildings he is currently working with.

No Resumes have been received for the Building Inspector Position. Supervisor Tegels suggested Mr. Jim Heldstab, a State Certified Building Inspector and will contact him. Building Inspector will be on the Agenda for the January 2014 Town Board Meeting.

Supervisor Tegels stated per Building Inspectors Report that Chieftain Sand at 362 25 ½ Street had applied to add on to the wet plant. Tegels stated that Chieftain is not allowed to start project because they do not have the permits needed.

Cameron Rail LLC – Mr. Mel Bollom, speaking for Cameron Rail LLC. , Adam Mikl – Sand Mine Property Owner has 20 acres. The Company setting this up operates 4 plants in Jackson Co. and Trempeleau Co. Jason Ronaclu and Travis Hemker also part of Company. They would like to move forward developing an Operation Agreement to haul sand from the Mikl Property in Town of Auburn, Chippewa County to Chieftain Sand and Proppant Barron LLC Drying Plant on Hwy SS and County Road AA/ 3 ½ Avenue in the Town of Dovre, hauling on 27th Street to County AA for 3 to 5 years. Supervisor Plummer stated the full Town Board needs to meet with this Sand Company and work on this proposed Operation Agreement and start this process off on the right foot, have good relations and negotiations with them. Face to face meetings – Lawyers Welcome. Chairman Trowbridge stated that the full Board will be meeting with Cameron Rail LLC to discuss proposed Operations Agreement and the many things involved, such as Royalty Payments, etc. The Company plans to hire local people. Supervisor Nelson suggested they consider hauling sand on County Roads and stay off the Town Roads. Supervisor Tegels said the volume of truck traffic on 27th Street, the proposed route through Dovre, would be too much for the road. Tegels would like to see this proposed agreement revised and draw up another proposal in which the Sand Company would be required to have a \$100,000.00 Bond on 27th Street for Road Repair. Chairman Trowbridge stated that in 2 weeks the Town Board will get back to the Sand Company with regard to revisions in the current Operations Agreement proposed. Cameron Rail LLC will be on the January 2014 Agenda to discuss proposed operations agreement etc.

2014 Financial Audit - Table to January 2014 Board Meeting Agenda.

Caucus for the Town of Dovre will be held on Tuesday, January 28, 2014 at 6:00 p.m. The purpose of the Caucus is to determine who will be running on the Spring Election Ballot for Supervisor #3 Position, currently held by Jim Plummer and Supervisor #4 Position, currently held by Bruce Tegels, April 1, 2014, is the date of the Spring Election.

Patrolman Report: Patrolman not present – Plowing Snow.

Chairman Trowbridge stated that it is unlawful for Resident's – Property Owners plowing their own driveways to push the snow onto and across the road per WI Statute 86.01. If this continues to be done, the Town will need to address the situation.

Driveway Permits: None

Board Member Reports: Nelson – No Report; Trowbridge – Letter from Barron Co Sheriff's Department as the WI D.O.T. are looking into setting up periodically Portable Scale Units in approximately 15 + Barron County Townships. Sheriff Fitzgerald will be talking to the Town Chairmen with regard to this. Jim Plummer received 4 calls with regard to driveway plowing. 2 callers identified themselves. Lyon's Driveway has too many vehicles in the way of the plow and Jim talked to the person doing chores for them and Jim will follow up.

Motion by North, seconded by Plummer to allow the Clerk/Treasurer to hire help with the Property Tax mailing, etc if needed. Pay for that person would be \$12.00 per hour and 56 Cents per mile, paid by the Town of Dovre, Motion Carried.

Andy Anderson of S & A Anderson Trucking, stated he is not in favor of the Town of Dovre allowing the Portable Scale Units to set up in the Township. He feels there is adequate policing of trucks done by the D.O.T. in WI. (Information statement – 1 overloaded truck does as much damage to a road as 4000 cars)

Supervisor North – New Town Hall – Town Board needs to put a fact sheet together to inform the public of the concerns for community improvement and funding for the project.

Clerk/Treasurer, Linda K. Reinolt will be accepting Payment of 2013 Property Taxes by Mail only. This information will be included with each Tax Bill mailed. A Receipt will be mailed to each Taxpayer.

Supervisor North asked how the Town would handle having an excess of \$650,000.00 in a Bank Account, which would be over the FDIC Insured amount. Supervisor Nelson stated that the New Auburn School sets up several accounts to cover this. Suggestion that a Representative from the Security Bank of New Auburn be asked to address this at the January 2014, Town Board Meeting. Supervisor North will set this up.

Agenda Items for January 14, 2014 Town Board Meeting: Building Inspector; Cameron Rail LLC; Town Hall; Security Bank; ATV Cruisers- Ordinance; 2014 Financial Audit;

Fire and Ambulance Reports: No Reports. Al Albrecht, representative for Town of Dovre on New Auburn Fire Department Board stated the next Fire Department Board Meeting is in February 2014, and he will have a report after that meeting. No Ambulance report.

Motion by North to pay current bills as presented, seconded by Nelson, No Discussion, Motion Carried, Unanimous Vote.

Chairman Trowbridge stated that Brenda Tabor Adams has a pending sale of her property in the Town of Dovre, , and is covered under the Property Value Guarantee Agreement with Chieftain Sand and Proppant Barron LLC. Realtor, Quinlan Thomas, Mid America Realty received a letter from Chieftain Sand and Proppant Barron LLC Attorney with regard to this pending sale. There will be a teleconference on Friday with Chieftain's Attorney and Realtor, Quinlan Thomas at his office in Chetek, WI. Board Members are welcome to be part of this Teleconference. Chairman Trowbridge said the process, outlined in the Operations Agreement had been followed by Brenda Tabor Adams. He read Sections 4.2, Appraisal by agreement of parties, and 4.3 of the Agreement, Notice of Sale. Chairman Trowbridge then asked Chieftain Representatives if they understood that this is an arms length sale and proper steps have been taken. Appraisal has been done by Warner They are aware and referred to the Teleconference Call on Friday. Chieftain Sand and Proppant Barron LLC will keep the Town Board informed.

Motion by Plummer, seconded by North to adjourn the Town Board Meeting, Motion Carried.

Linda K. Reinolt, Clerk/Treasurer
Town of Dovre, Barron County